



1984

ANNUAL REPORT



**Millbury High School
Baseball Team
State Champions
1984**

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ANNUAL REPORT

Of The

TOWN OFFICERS

TOWN WARRANT ARTICLES

for

ANNUAL TOWN MEETING



For Year Ending December 31, 1984

Printed By Athol Press, Inc., Athol, MA 01331

In Memoriam

MARY T. HARRIS
Former Teacher
Died January 28, 1984

ROBERT P. CUTHBERTSON
Former Patrolman and Constable
Died February 17, 1984

WILLIAM G. HADDAD
Former member of the Finance Committee
Died March 9, 1984

EDWARD J. DEVOE
Former Special Policeman and Crossing Guard
Died March 13, 1984

L. ROLAND GIBEAU
Former School Custodian
Died March 24, 1984

GENEVIEVE NEEDAM
Former Poll Worker
Died April 11, 1984

FREDERICK A. LECLAIRE
Former Fire Warden and Special Police
Died May 19, 1984

JOSEPH F. BUDREAU
Former Firefighter and Poll Worker
Died May 27, 1984

HAROLD E. G. ANDERSON
Former Special Police Officer
Died July 14, 1984

JOHN NEIDUSKI
Former Special Policeman and C.D. Firefighter
Died July, 15, 1984

WALDO HORNE
Special Policeman
Died August 8, 1984

ROY C. WAHLSTROM
Former Poll Worker
Died September 29, 1984

FRANK A. MOSSA, JR.
Former Constable and Firefighter
Died October 19, 1984

PEARL B. GLOVER
Former School Teacher
Died October 25, 1984

STANLEY RESKA
Former School Custodian
Died October 26, 1984



CERTIFICATE OF RECOGNITION

The Board of Selectmen of the Town of Millbury
does hereby recognize and honor

MILDRED V. KUNZINGER

For 25 years of dedicated service
to the Town of Millbury as Collector of Taxes
and extends to her their sincere thanks and
best wishes on behalf of the citizens of the Town.

Presented this 25th day of January, 1985.

MILLBURY BOARD OF SELECTMEN

John S. Donnelly, Jr.
Roland M. Lachance
Jude T. Cristo
Wynton B. Adams
Donald J. Gauthier

ATTEST: Oran David Matson, Town Clerk

TOWN OF MILLBURY

Statistics

<u>Town:</u>	Millbury
<u>County:</u>	Worcester
<u>Location:</u>	East Central Massachusetts, bordered by Worcester on the north, Grafton on the east, Sutton on the south and Oxford and Auburn on the west. It is approximately 43 miles from Boston, 37 miles from Providence, Rhode Island and 178 miles from New York City.
<u>Government:</u>	Settled 1704
	Incorporated June 11, 1813
	Town Meeting form of government.
	Divided into five Precincts.
<u>Population:</u>	1970-11,929; 1975-12,121; 1980-11,808;
<u>Registered Voters:</u>	1984-6,664
<u>Land Area:</u>	15.84 Square miles.
<u>Density:</u>	1970-753 persons per square mile; 1975-765 persons per square mile; 1980-737 persons per square mile.
<u>Elevation at Millbury Center:</u>	417 feet above mean sea level.
<u>Established as a Town:</u>	June 11, 1813
<u>Roads:</u>	Chapter 90-10.65 miles. Town-53.46 miles.
<u>Annual Town Meeting:</u>	April 6, 1985 (First Saturday in April)
<u>Annual Town Election:</u>	April 13, 1985 (Second Saturday in April)

Federal And State Officials

Currently Serving Millbury

UNITED STATES SENATORS

Edward M. Kennedy (D)
John F. Kerry (D)

REPRESENTATIVE IN CONGRESS

Joseph D. Early (D)

Third Congressional
District Worcester

GOVERNOR'S COUNCILLOR

Leo J. Turo (D)

Seventh Councillor
District Worcester

SENATOR IN GENERAL COURT

John Patrick Houston (D)

First Worcester Middlesex
District Worcester

REPRESENTATIVE IN GENERAL COURT

Paul Kollios (D)

Seventh Worcester
Representative
District Millbury

DISTRICT ATTORNEY

John J. Conte

Middle District
Worcester

REGISTER OF PROBATE AND INSOLVENCY

Leonard P. Flynn

Worcester County
Shrewsbury

COUNTY COMMISSIONERS

Paul X. Tivnan
John R. Sharry
Francis J. Holloway

Worcester County
Paxton
West Boylston
Shrewsbury

SHERIFF

Theodore M. Herman

Worcester County
Worcester

COUNTY TREASURER

Michael J. Donoghue

Worcester County
Worcester

Town Officers

SELECTMEN

Jude T. Cristo	April, 1985
Roland M. Lachance	April, 1985
Wynton B. Adams	April, 1986
Donald J. Gauthier	April, 1986
John S. Donnelly, Jr., Chairman	April, 1987
Earle W. Chase, Jr.	Administrative Assistant

TOWN CLERK

Oran David Matson	April, 1986
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AUDITOR

Roger R. Picard	April, 1985
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TOWN COLLECTOR

Mildred V. Kunzinger	April, 1986
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TREASURER

David W. Cofske	April, 1987
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ASSESSORS

Alan M. Tuttle	April, 1985
F. Joseph Brady	April, 1986
Walter T. Hagstrom, Chairman	April, 1987

SCHOOL COMMITTEE

Oliver J. Mason, Jr.	April, 1985
Wayne R. Sclar	April, 1985
Judith A. Fitzpatrick, Chairman	April, 1986
Linda Diane Lachance	April, 1986
Chester Paul Hanratty, Jr., Clerk	April, 1987

RE-DEVELOPMENT AUTHORITY

Jude T. Cristo, Chairman	April, 1985
Michael Henry Wilczynski, Clerk	April, 1986
Hy J. Sclar	April, 1987
James W. Cristo, Jr.	April, 1989
David J. Aspinwall, State Member	

PARKS COMMISSION

James Morin	April, 1985
John M. Bekier	April, 1986
**Joel E. Novak, Vice-Chairman	April, 1987
Peter M. McDonough	April, 1988
Happy Erickson, Jr., Chairman	April, 1989

BOARD OF HEALTH

Walter A. Weldon, Agent	April, 1985
Frank J. Piscitelli, Chairman	April, 1986
William H. Caron, Agent	April, 1987

SEALER OF WEIGHTS & MEASURES

F. Joseph Brady	April, 1985
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HOUSING AUTHORITY

Norman E. Saucier, Treasurer	April, 1985
George A. Malo, Vice-Chairman	April, 1986
Richard J. Dwinell, Ass't. Treasurer	April, 1987
Richard F. Phelan, State Member	April, 1987
Joseph A. Lauzon, Chairman	April, 1989
Irene B. Sullivan, Executive Director	

DEPARTMENT OF VETERANS' SERVICES & BENEFITS

Thomas L. Dunford	Agent
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PLANNING BOARD

James F. Fitzpatrick, Chairman	April, 1985
Donald Markey	April, 1985
Paul W. Aubrey, Clerk	April, 1986
Philip Dumas, Vice-Chairman	April, 1987
Eric White	April, 1987

TRUSTEE OF THE PUBLIC LIBRARY

Constance Chapin	April, 1985
Leah Devine	April, 1985
Joan Hoel, Chairman	April, 1986
Nancy Keenan	April, 1986
Aurelie Burbank	April, 1987
Karen Kenary	April, 1987

COMMISSIONERS OF CEMETERIES

Richard F. Plante, Clerk	April, 1985
Robert Donovan	April, 1986
E. Bernard Plante, Chairman	April, 1987

CONSTABLES

George R. Brady	April, 1986
John J. Cristo	April, 1986
Philip J. Day	April, 1986
Joseph A. Lauzon	April, 1986
Frederick T. Vulter	April, 1986
William C. Wilkinson	April, 1986

REGISTRARS OF VOTERS

Harold F. Ostrowski	April, 1985
James Stewart	April, 1986
Lora E. Turgeon	April, 1987
Oran David Matson, Ex-officio Clerk	April, 1987

FINANCE COMMITTEE

**Claire R. Fountaine	April, 1985
Phyllis E. Orrell, Vice-Chairman	April, 1985
William J. Prendiville	April, 1985
**Richard F. Phelan, Chairman	April, 1985
Judith Aubrey, Clerk	April, 1986
Frederick Gonya	April, 1986
**Gloria Hatfield	April, 1986
Anthony Mangano, Jr.	April, 1986
James Racicot	April, 1986
Jane Jung	April, 1987
Rita Sullivan	April, 1987

HIGHWAY SURVEYOR

Donald J. Army	April, 1987
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BOARD OF APPEALS

Janet Kusy	April, 1985
Warren D. Gardner	April, 1986
Richard P. Valentino	April, 1987
Robert A. Dube, Chairman	April, 1988
Carolyn A. O'Toole	April, 1989

ALTERNATE MEMBERS

John J. Powers	April, 1985
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FIRE ENGINEERS

Thomas W. Nault, Chief	April, 1985
Oran David Matson, 1st Ass't.	April, 1985
John S. Donnelly, Jr., 2nd Ass't.	April, 1985
Philip J. Day, Jr., 3rd Ass't.	April, 1985
Joseph C. Kosiba, 4th Ass't.	April, 1985

MODERATOR

Janice W. Dawson	April, 1985
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INSPECTOR OF ANIMALS & SLAUGHTERING

George W. Royal April, 1985
Bertie Royal April, 1985

MILK INSPECTOR

Walter A. Weldon April, 1985

TREE WARDEN

William P. Berthiaume April, 1985

FOREST FIRE WARDEN

Thomas W. Nault April, 1985

POLICE CHIEF

George R. Brady Civil Service

CIVIL DEFENSE DIRECTOR

Philip J. Day, Sr. April, 1985

TOWN COUNCIL

John M. Collins April, 1985

FENCE VIEWER

Frank J. Piscitelli April, 1985

BUILDING INSPECTOR & ZONING AGENT

Frank J. Piscitelli April, 1985

DOG OFFICER

George W. Royal April, 1985
Bertie W. Royal, Ass't. April, 1985

WIRE INSPECTOR

Vincent J. Cormier April, 1985
Nestor Gaulin, Ass't. April, 1985

GAS INSPECTOR

Albert H. West	April, 1985
Edward W. Rice, Jr., Ass't.	April, 1985

PLUMBING INSPECTOR

Cornelius L. Lucey, Jr.	Civil Service
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CONSERVATION COMMISSION

June R. Cote	April, 1985
Robert W. Humes, Vice-Chairman	April, 1985
Richard A. Wiberg	April, 1985
Sandra J. Hjort, Clerk	April, 1986
Francis J. Thompson	April, 1986
Richard P. Luikey, Chairman	April, 1987
Robert J. Luikey	April, 1987

BLACKSTONE VALLEY REGIONAL SCHOOL COMMISSION

Leodore J. Tebo, Jr.	April, 1987
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SEWERAGE COMMISSION

Leo P. Bachant, Chairman	April, 1985
Richard E. Prue, Clerk	April, 1986
George E. Buron	April, 1987

HISTORICAL COMMISSION

Karl L. Briel	April, 1985
***Arthur J. O'Mara	April, 1985
Steven V. Walinsky, Jr.	April, 1985
Marjorie Adams	April, 1986
**Barbara A. Howe, Clerk	April, 1986
Lincoln H. Bordeaux	April, 1987
Cynthia K. Burr, Chairman	April, 1987
Paul A. Turgeon, Sr.	April, 1987

PERSONNEL BOARD

**Edgar J. Choiniere	April, 1985
***Stephen D. Montigny	April, 1985
***John Jacobson	April, 1986
Arthur J. Moore	April, 1986
Bradford S. Adams	April, 1987
Arthur R. Hansen	April, 1987

CAPITAL BUDGET COMMITTEE

Wynton Adams	April, 1985
Frank J. Gagliardi	April, 1985
David W. Cofske	April, 1985
Philip Dumas	April, 1985
Barbara Whittier	April, 1986
Gary Nelson	April, 1986
Thomas J. Fox, Jr.	April, 1987

INDUSTRIAL DEVELOPMENT COMMISSION

Jude T. Cristo	April, 1985
Michael H. Wilczynski	April, 1986
Hy J. Sclar	April, 1987
James W. Cristo, Jr.	April, 1988
David J. Aspinwall	April, 1989

INDUSTRIAL DEVELOPMENT FINANCE AUTHORITY

E. Bernard Plante	April, 1985
Stephen J. Noonan	April, 1986
Dennis J. Piel	April, 1987
Neil T. Maher	April, 1988
Armand Desorcey	April, 1989

COUNCIL ON AGING

Dr. James Pialtos	April, 1985
Martin J. Roach, Jr.	April, 1985
Lawrence F. Stockwell, Clerk	April, 1985
Marion A. Nyberg, Vice President	April, 1986
Rose Detoma, Treasurer	April, 1986
Joan I. Hoel, Chairman	April, 1986
Frank J. Piscitelli	April, 1987
Alfred C. Bazin	April, 1987
Betty Hamilton	April, 1988
Rep. Paul Kollios	April, 1988

*Died in Office

**Resigned

***Appointed to Fill Vacancy

****Elected to Fill Vacancy

Town Clerk's Report

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury:

I respectfully submit my twenty-fourth annual report as Town Clerk.

The following is a ten year comparison of Vital Statistics for the year ending December 31, 1984.

YEAR	BIRTHS	MARRIAGES	DEATHS
1975	148	139	117
1976	100	133	120
1977	117	148	109
1978	101	147	103
1979	114	146	125
1980	122	101	109
1981	124	97	103
1982	127	94	107
1983	131	85	113
1984	*103	*106	*101

*These figures are incomplete at this time.

Recapitulation of fees collected by the Town Clerk for the period January 1, 1984, ending December 31, 1984.

DOG LICENSES

444 Male	\$3.00	\$1,332.00
59 Female	6.00	354.00
334 Spayed Female	3.00	1,002.00
9 Kennel	10.00	90.00
2 Kennel	50.00	100.00
848 Licenses		\$2,878.00
Fees retained by the Town		636.00
Net Amount		<u>\$2,242.00</u>

FISH AND GAME LICENSES

1,172	Licenses, Permits and Stamps	\$11,554.90
	Fees retained by the Town	418.15
	Net Amount	<u>\$11,136.75</u>

LICENSES, PERMITS AND VITAL RECORDS

Attestations	\$ 2.00
Auctioneers License	10.00
Bicentennial Coins	9.45
Birth Certificates	506.00
Blasting & Gun Powder Permits	20.00
Business Certificates	170.00
By Laws	590.00
Cemetery Deeds (recording)	70.00
Certificate of Registrations	500.00
Class I License	375.00
Class 2 License	1,300.00
Class 3 License	150.00
Coin Operated Machine License	2,310.00
Common Victualler License	280.00
Death Certificates	202.00
Drain Layer's License	70.00
Dump Stickers	12,807.00
General License	250.00
Junk Collector's License	50.00
Maps	13.00
Marriage Certificates	196.00
Marriage Intentions	1,080.00
Medical Registration	1.00
Parking Tickets	2,095.00
Pole Locations	150.25
Pool Table License	120.00
Postage	3.00
Raffle Permit	140.00
Street Lists	252.00
Sunday Entertainment Licenses (Town)	1,720.00
Sunday Entertainment Licenses (State)	1,295.00
U.C.C. Mortgages	1,829.00
Voter Certificates	62.00
Voting Lists	10.00
	<hr/>
	\$28,637.70

Check for each monthly report sent to the Treasurer, David W. Cof-ske.

LIST OF JURORS - 1984

David J. Allen	5 Williams Street	03-27-84
James A. Anthony, Jr.	38 West Main Street	06-05-84
Jack J. Bousquet	17 West Main Street	02-28-84
Thomas J. Breeds	6 Sunset Drive	07-10-84
Paul C. Brote	19 Dolan Road	06-05-84
Leona M. Bruso	63 Davis Road	08-14-84
Peter A. Caruso	3 Knollwood Circle	08-14-84
Paul F. Castonguay	22 Wildwood Road	06-05-84
Joseph R. Chunis	2 Chunis Avenue	01-31-84
Bonnie L. Colacchio	20 School Street	06-05-84
Henry E. Croteau	12 Railroad Avenue	11-06-84
Annie B. Daw	35 Manor Road	05-01-84
Frank W. Deluca, Jr.	5 Park Street	11-09-84
Wiliam J. Dipietro	3 Chunis Avenue	11-09-84
Cynthia R. Dipilato	12 Tiffany Circle	05-01-84
Norman W. Dupont	3 Millbury Terrace	07-10-84
Jean F. Evanowski	8 Woodland Street	05-01-84
Gloria F. Frazel	10 Fontaine Street	01-10-84
Francis L. Frazier	17 Manor Road	02-28-84
Vivian Frazier	17 Manor Road	11-09-84
William B. Gain, Jr.	13 Harris Avenue	02-28-84
Robert Garrepy	394 Greenwood Street	11-09-94
Norman L. Gonyea	34 West Main Street	06-05-84
June M. Griffin	123 Wheelock Avenue	11-09-84
Mary Lynn Griffith	45 West Main Street	11-06-84
John E. Guyan	19 Knollwood Circle	07-10-84
Anne Humes	17 Lincoln Avenue	11-06-84
Robin R. Ingalls	22 Herricks Lane	03-27-84
Denise E. Jette	29 John F. Kennedy Drive	01-31-84
Wiliam J. Kane, Jr.	3 Laurel Drive	10-02-84
Kiyomi Kershaw	152 Millbury Avenue	11-09-84
Henry E. Kniskern	87 Elmwood Street	11-09-84
Richard F. Labreck	1 Alpine Street	10-02-84
Paul A. Lacouture, Sr.	1 Budreau Avenue	07-10-84
William A. Landry	75 Main Street	01-10-84
Charlotte L. Lazaro	65 Beach Street	07-10-84
Ralph B. Lazaro	65 Beach Street	07-10-84
Alfred J. Leblond	1480 Grafton Road	03-27-84
Jessie E. Lemanski	41 Beach Street	11-09-84
Nancy Manners	24 Upton Street	01-31-84
Sandra P. Manners	24 Upton Street	05-01-84

Mary E. Markey	11 Philip Drive	06-05-84
Philomena M. Mason	58 West Main Street	11-09-84
Michael A. Mazzone	18 Howe Lane	03-27-84
Theresa A. Morin	136 Grafton Street	06-05-84
William L. Moss	38 Alpine Street	07-10-84
Paul N. Nelson	24 McCracken Road	01-31-84
Joseph A. Noonan	164 West Main Street	08-14-84
Ann C. O'Brien	45 Elmwood Street	10-02-84
Joseph M. Oliveri	1 Louis Ballard Lane	01-31-81
Carl Opacki	8 Upton Street	06-05-84
Barbara Pearson	342 West Main Street	06-05-84
Michael Phillips	43 Prospect Street	10-02-84
Elizabeth A. Pichierri	95 Millbury Avenue	06-05-84
Alexander P. Porais	18 John F. Kennedy Drive	11-06-84
Robert R. Rainville	18 Hilltop Drive	06-05-84
Andrew J. Romano, Jr.	17 West Street	07-10-84
Marie Claire Saucier	33½ Grove Street	01-10-84
Mary A. Savageaux	2 Johnson Street	01-10-84
William C. Schroeder	21 Prospect Street	03-27-84
Robert W. Shonbeck	7 Captain Peter Simpson Road	07-10-84
Betty Stockwell	9 Beach Street	07-10-84
Gerald V. Sullivan	34 Linda Avenue	06-05-84
Ida M. Taylor	95 Elm Street	03-27-84
Nancy T. Watts	36 Middleton Street	03-27-84
Patricia J. Weidman	48 Maple Street	08-14-84
Helen F. White	5 Durham Road	08-14-84
Genevieve M. Withington	71 South Oxford Road	06-05-84
Douglas R. Wood	4 Lawrence J. Faron Circle	11-09-84

As required by the Massachusetts General Laws, Chapter 44, Section 40, the audit of the various Town Accounts is being published in its entirety and is included in the report of the Town Auditor.

May I take this opportunity to express my gratitude to my office staff, the elected and appointed officials of the Town for their assistance and cooperation throughout the year. Most of all my heartfelt thanks to you, the citizens of the Town of Millbury for your patience, cooperation and understanding and the opportunity to serve you another year.

Respectfully submitted,
ORAN DAVID MATSON,
Town Clerk

Report of the Registrars of Voters

To the Honorable Board of Selectmen and the Citizens of Millbury:

During the year, eight registration sessions were held in all five Precincts with the Registrars in attendance.

At the end of the calendar year, the breakdown of Registered Voters by Political party and precinct is as follows:

Precinct	Democrat	Republican	American	Unenrolled	Total
1.	1,015	97	0	790	1,902
2.	731	186	0	738	1,655
3.	643	118	0	434	1,195
4.	587	73	0	342	1,002
5.	<u>495</u>	<u>87</u>	<u>0</u>	<u>341</u>	<u>323</u>
Totals	3,471	561	0	2,645	6,677

The following are the results of the votes cast in the presidential primary election, March 14, 1984.

DEMOCRAT

<u>PRESIDENTIAL PREFERENCE</u>	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Total
Jesse Jackson	5	8	2		4	19
Gary Hart	191	95	99	92	81	558
Reubin Askew						
George McGovern	31	27	22	19	26	125
Walter F. Mondale	115	43	65	49	55	327
Ernest F. Hollings			1			1
Alan Cranston				1		1
John Glenn	17	19	11	15	15	77
No Preference	4	6	2	3		15
Ronald Reagan	4				3	7
Edward Kennedy	1					1
Blanks	2	7	6	3		18
	<u>370</u>	<u>205</u>	<u>208</u>	<u>182</u>	<u>184</u>	<u>1,149</u>

STATE COMMITTEEMAN

Leonard S. Gabrilla	14	12	4	8	5	43
Oran David Matson	208	109	127	106	101	651
Arthur J. Moore	78	38	36	29	33	214
Thomas M. Query	5	3	6	3	8	25
Ernest W. Ramsey	4	5	2		2	13
Anthony J. Vigliotti	33	20	12	21	18	104
Blanks	<u>28</u>	<u>18</u>	<u>21</u>	<u>15</u>	<u>17</u>	<u>99</u>
	<u>370</u>	<u>205</u>	<u>208</u>	<u>182</u>	<u>184</u>	<u>1,149</u>

STATE COMMITTEEWOMAN

Margaret M. Donovan	210	100	121	110	106	647
Marilyn C. Lovejoy	85	48	44	38	44	259
Blanks	75	57	43	34	34	243
	370	205	208	182	184	1,149

TOWN COMMITTEE

Oran David Matson	225	131	145	112	108	721
Philip J. Day, Sr.	175	98	94	101	90	558
Leo P. Bachant	160	102	99	97	106	564
Frances E. Bachant	144	92	86	85	85	492
Paul F. Brosnihan	152	97	86	80	83	498
Roland F. Lachance	216	128	104	95	81	624
Richard J. Dwinell	227	137	136	111	108	719
Paul Kollios	242	144	136	134	117	773
Stanley F. Stickney	153	101	85	96	86	521
Joseph Waszkiewicz	143	90	93	78	73	477
Mary A. Dube	157	98	86	73	76	490
Edward R. Wilczyski	172	102	101	106	89	570
Thomas J. Fox, Jr.	214	115	117	88	89	623
Paul W. Aubrey	153	97	85	75	72	482
Maurice J. O'Brien, Jr.	195	126	119	94	87	621
Mary M. Clark	156	96	84	81	80	497
Thomas H. Maloney	171	100	86	87	75	519
James F. Fitzpatrick	194	113	104	83	89	583
Sandra J. Yuknavich	150	93	83	77	76	479
Judith Aubrey	142	89	85	65	71	452
Maureen J. Killoran	152	94	85	84	79	494
Raymond P. Lee	150	91	85	61	71	458
Jude T. Cristo	196	110	115	121	110	652
Mary A. Day	149	93	88	86	76	492
Frederick E. Lucas	192	108	107	94	83	584
Melva E. Pickett	150	104	85	84	70	493
Thomas F. Pickett	150	102	85	83	68	488
Peter F. Keenan, Jr.	186	110	109	95	82	582
Edwin Lewandowski	149	91	90	80	76	486
Joseph R. Bianculli	166	106	94	87	105	558
Patricia E. Holland	151	90	81	61	67	450
Annamarie Pultorak	138	89	82	72	71	452
Stephen A. Pultorak	144	86	85	69	67	451
John J. Foley	152	101	90	81	98	522
Susan E. Dwinell	195	126	117	106	90	634
Blanks	6,989	3,525	3,868	3,288	3,486	21,156
	12,950	7,175	7,280	6,370	6,440	40,215

<u>PRESIDENTIAL PREFERENCE</u>	<u>REPUBLICAN</u>					<u>Total</u>
	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Prec. 5</u>	
Ronald W. Reagan	16	12	11	12	8	59
No Preference				2	1	3
Blanks		<u>1</u>	<u>11</u>	<u>14</u>	<u>1</u>	<u>2</u>
	<u>16</u>	<u>13</u>	<u>11</u>	<u>14</u>	<u>10</u>	<u>64</u>

STATE COMMITTEEMAN

Harvey J. Trask	4	7	5	3	2	21
John E. Wilson	9	5	5	10	6	35
Blanks	3	<u>1</u>	<u>1</u>	<u>1</u>	<u>2</u>	<u>8</u>
	<u>16</u>	<u>13</u>	<u>11</u>	<u>14</u>	<u>10</u>	<u>64</u>

STATE COMMITTEEWOMAN

Gloria I. Guagnini	12	11	8	13	7	51
Blanks	<u>4</u>	<u>2</u>	<u>3</u>	<u>1</u>	<u>3</u>	<u>13</u>
	<u>16</u>	<u>13</u>	<u>11</u>	<u>14</u>	<u>10</u>	<u>64</u>

TOWN COMMITTEE

Robert Brainard				2		2
Rita Sullivan				2		2
Peggy Duffy Kent				2		2
Peter Amorello				2		2
Blanks	<u>560</u>	<u>455</u>	<u>385</u>	<u>482</u>	<u>350</u>	<u>2,232</u>
	<u>560</u>	<u>455</u>	<u>385</u>	<u>490</u>	<u>350</u>	<u>2,240</u>

1,213 votes cast including absentee ballots.

The following are the votes cast in the annual town election, April 14, 1984.

<u>SELECTMEN (3 yrs.)</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Prec. 5</u>	<u>Total</u>
*John S. Donnelly, Jr.	297	187	120	117	86	807
Wayne Sclar		1				1
William Stafinski	1					1
Raymond P. Lee	1					1
Blanks	<u>164</u>	<u>83</u>	<u>48</u>	<u>45</u>	<u>38</u>	<u>378</u>
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>

PROCEEDINGS OF THE ANNUAL TOWN ELECTION,
APRIL 14, 1984

<u>TREASURER (3YRS.)</u>	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Total
*David W. Cofske	333	187	128	123	96	867
Walter Hagstrom				1		1
Blanks	130	84	40	38	28	320
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>
<u>ASSESSOR (3YRS.)</u>						
*Walter T. Hagstrom	318	185	128	112	90	833
Blanks	145	86	40	50	34	355
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>
<u>SCHOOL COMMITTEE (3YRS.)</u>						
*Chester Paul Hanratty	302	174	121	111	88	796
Blanks	161	97	47	51	36	392
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>
<u>PLANNING BOARD (3YRS.) VOTE FOR TWO</u>						
*Philip W. Dumas	186	113	91	68	67	525
Mary A. Dube	165	85	70	74	64	458
*Eric T. White	304	195	88	104	56	747
Blanks	271	149	87	78	61	646
	<u>926</u>	<u>542</u>	<u>336</u>	<u>324</u>	<u>248</u>	<u>2,376</u>
<u>LIBRARY TRUSTEE (3 YRS.) VOTE FOR TWO</u>						
*Aurelie Burbank	333	171	130	108	88	830
*Karen A. Kenary	317	171	122	126	93	829
Blanks	276	200	84	90	67	717
	<u>926</u>	<u>542</u>	<u>336</u>	<u>324</u>	<u>248</u>	<u>2,376</u>
<u>HIGHWAY SURVEYOR (3 YRS.)</u>						
*Donald J. Army	350	208	140	131	98	927
Charles Hill		1				1
Hunter Greenwood	1					1
Blanks	112	62	28	31	26	259
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>
<u>CEMETERY COMMISSION (3YRS.)</u>						
Franics H. Hunkie Pierce	220	88	79	69	38	494
*E. Bernard Plante	219	164	86	87	77	633
Blanks	24	19	3	6	9	61
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>
<u>SEWERAGE COMMISSION (3 YRS.)</u>						
*George E. Buron	318	192	117	123	100	850
Blanks	145	79	51	39	24	338
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>1241</u>	<u>1,188</u>

TREE WARDEN (1YR.)

*William P. Berthiaume	351	231	133	129	93	937
Hy J. Sclar	79	25	25	292	5	183
David Rudge				1		1
Blanks	33	15	10	3	6	67
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>

LIBRARY TRUSTEE (2 YRS.)

*Nancy B. Keenan	313	194	127	127	96	857
Blanks	150	77	41	35	28	331
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>

PARKS COMMISSION (5 YRS.)

*Happy Erickson, Jr.	323	198	116	130	100	867
Blanks	140	73	52	32	24	321
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>

RE-DEVELOPMENT AUTHORITY (5 YRS.)

*James W. Cristo	316	182	126	126	96	846
Blanks	147	89	42	36	28	342
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>

HOUSING AUTHORITY (5YRS.)

*Joseph A. Lauzon	326	185	133	122	96	862
Blanks	137	86	35	40	28	326
	<u>463</u>	<u>271</u>	<u>168</u>	<u>162</u>	<u>124</u>	<u>1,188</u>

1,188 votes cast including absentee ballots.

*Elected

**PROCEEDINGS OF THE STATE PRIMARY ELECTION,
SEPTEMBER 18, 1984**

DEMOCRAT
SENATOR IN CONGRESS

	Pre. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Total
David M. Bartley	48	43	35	35	37	198
Michael Joseph Connolly	81	56	29	30	48	244
John F. Kerry	305	209	171	178	178	1,041
James M. Shannon	163	115	92	102	63	535
Blanks	37	23	25	15	22	122
	<u>634</u>	<u>446</u>	<u>352</u>	<u>360</u>	<u>348</u>	<u>2,140</u>

REPRESENTATIVE IN CONGRESS

Joseph D. Early	476	341	265	290	287	1,659
John W. Heard		1				1
Blanks	158	104	87	70	61	480
	<u>634</u>	<u>446</u>	<u>352</u>	<u>360</u>	<u>348</u>	<u>2,140</u>

COUNCILLOR

Cynthia Moosey		1				1
Blanks	<u>62</u>	<u>117</u>	<u>43</u>	<u>40</u>	<u>46</u>	<u>309</u>

SENATOR IN GENERAL COURT

Frederick S. White	42	75	31	26	33	207
John Houston		1				1
Blanks	<u>20</u>	<u>42</u>	<u>12</u>	<u>14</u>	<u>13</u>	<u>101</u>

REPRESENTATIVE IN GENERAL COURT

Paul Moosey		1				1
Blanks	<u>62</u>	<u>117</u>	<u>43</u>	<u>40</u>	<u>46</u>	<u>308</u>

REGISTER OF PROBATE

Blanks	<u>62</u>	<u>118</u>	<u>43</u>	<u>40</u>	<u>46</u>	<u>309</u>
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COUNTY COMMISSIONER

Blanks	<u>124</u>	<u>236</u>	<u>86</u>	<u>80</u>	<u>92</u>	<u>618</u>
	<u>124</u>	<u>236</u>	<u>86</u>	<u>80</u>	<u>92</u>	<u>618</u>

TREASURER

Blanks	<u>62</u>	<u>118</u>	<u>43</u>	<u>40</u>	<u>46</u>	<u>309</u>
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SHERIFF

Blanks	<u>62</u>	<u>118</u>	<u>43</u>	<u>40</u>	<u>46</u>	<u>309</u>
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2,449 votes cast including absentee ballots.

**THE FOLLOWING ARE THE RESULTS OF THE VOTES CAST
IN THE PRESIDENTIAL ELECTION, NOVEMBER 6, 1984.**

PRESIDENT &**VICE PRESIDENT**

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Total
Mondale & Ferraro	756	493	484	400	369	2,502
Reagan & Bush	779	876	516	435	416	3,022
Serrette & Ross	8	8	2	-	3	21
Daniel J. Foley	-	-	-	1	-	1
Blanks	13	6	6	4	3	32
	1,556	1,383	1,008	840	791	5,578

SENATOR IN CONGRESS

John G. Kerry	930	618	574	475	475	3,072
Raymond Shamie	588	736	411	353	310	2,398
Daniel J. Foley	2	3	2	-	-	7
Blanks	36	26	21	12	6	101

COUNCILLOR

Leo J. Turo	298	186	155	178	150	967
Les Harvey	255	195	144	145	161	900
Blanks	81	65	53	37	37	273
	634	446	352	360	348	2,140

SENATOR IN GENERAL COURT

Daniel J. Foley	293	200	138	147	135	913
John Patrick Houston	333	236	208	208	208	1,193
Blanks	8	10	6	5	5	34
	634	446	352	360	348	2,140

REPRESENTATIVE IN GENERAL COURT

Paul Kollios	520	364	285	314	304	1,787
Blanks	114	82	67	46	44	353
	634	446	352	360	348	2,140

REGISTER OF PROBATE

Leonard P. Flynn	469	324	251	282	264	1,590
Blanks	165	122	101	78	84	550
	634	446	352	360	348	2,140

COUNTY COMMISSIONER

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Total
Paul X. Tivnan	303	212	182	192	159	1,048
John A. Dipilato	105	66	58	78	62	369
John F. Finnegan	260	184	132	125	146	847
John R. Sharry	222	185	117	136	140	800
Blanks	378	245	215	189	189	1,216
	1,268	892	704	720	696	4,280

TREASURER

Michael J. Donoghue	479	329	235	283	274	1,600
Blanks	155	117	117	77	74	540
	634	446	352	360	348	2,140

SHERIFF

Theodore Herman	345	279	209	205	181	1,219
Paul M. Pezzella	277	158	132	147	154	868
Blanks	12	9	11	8	13	53
	634	446	352	360	348	2,140

REPUBLICAN

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Total
Elliot L. Richardson	15	27	12	10	14	78
Raymond Shamie	44	91	31	30	32	228
Deborah Yoselow	1					1
Blanks	2					2
	62	118	43	40	46	309

REPRESENTATIVE IN CONGRESS

Kenneth J. Redding	40	78	35	27	38	218
Blanks	22	40	8	13	8	91
	62	118	43	40	46	309

REPRESENTATIVE IN CONGRESS

Joseph D. Early	1,145	889	728	620	581	3,963
Kenneth J. Redding	339	436	226	181	174	1,356
Blanks	72	58	54	39	36	259
	1,556	1,383	1,008	840	791	5,578

COUNCILLOR

Leo J. Turo	1,087	920	718	627	573	3,925
Daniel J. Foley	1	-	-	-	-	1
Roland Sullivan	2	-	-	-	-	2
Les Harvey	1	-	-	-	-	1
Blanks	465	463	290	213	218	1,649
	1,556	1,383	1,008	840	791	5,578

SENATOR IN GENERAL COURT

John Patrick Houston	933	767	623	541	522	3,386
Frederick S. White	205	257	154	96	114	826
Daniel J. Foley	361	290	192	175	127	1,145
Blanks	57	69	39	28	28	221
	1,556	1,383	1,008	840	791	5,578

REPRESENTATIVE IN GENERAL COURT

Paul Kollios	1,250	1,084	834	710	652	4,530
Harold Ostrowski	1	-	-	1	-	2
Daniel J. Foley	1	-	-	1	-	2
John Heard	-	1	-	-	-	1
Blanks	304	298	174	128	139	1,043
	1,556	1,383	1,008	840	791	5,578

REGISTER OF PROBATE

Leonard P. Flynn	1,120	936	740	645	595	4,036
Paul Moosey	-	1	-	-	-	1
Daniel J. Foley	1	-	-	-	-	1
Blanks	435	446	268	195	196	1,540
	1,556	1,383	1,008	840	791	5,578

COUNTY COMMISSIONER (VOTE FOR TWO)

Paul X. Tivnan	959	787	659	558	477	3,440
John R. Sharry	715	657	445	385	374	2,576
Daniel J. Foley	1	1	1	-	-	2
David Carrie	-	-	-	-	1	1
Blanks	1,438	1,321	911	737	730	5,137
	3,112	2,766	2,016	1,680	1,582	11,156

TREASURER

Michael J. Donoghue	1,160	972	761	651	593	4,183
Cynthia Moosey	-	1	-	-	-	1
Blanks	396	410	47	189	198	1,440
	1,556	1,383	1,008	840	791	5,578

SHERIFF

Theodore M. Herman	1,156	995	756	658	618	4,183
Paul Pezzella	1	-	4	-	1	6
Daniel J. Foley	1	-	-	1	-	2
George Stowe	-	1	-	-	-	1
Blanks	<u>398</u>	<u>387</u>	<u>248</u>	<u>181</u>	<u>172</u>	<u>1,386</u>
	<u>1,556</u>	<u>1,383</u>	<u>1,008</u>	<u>840</u>	<u>791</u>	<u>5,578</u>

5,578 votes cast including absentee ballots.

The Board of Registrars takes this opportunity to remind the residents of Millbury who are not registered to vote, that they may do so any day in the office of the Town Clerk or at any one of the special evening sessions that are scheduled throughout the year.

May we also take this opportunity to remind each resident of the community to return their census form at the earliest date possible. THIS IS EXTREMELY IMPORTANT AS THIS INFORMATION ALSO CONTAINS THE STATE CENSUS FOR 1985.

Respectfully submitted,

HAROLD OSTROWSKI
JAMES STEWART
LORA E. TURGEON
ORAN DAVID MATSON

REPORT OF THE BOARD OF SELECTMEN

To the Citizens of the Town of Millbury:

The Board of Selectmen respectfully submits the report of the various Town Officers, Departments and Committees for the year ending December 31, 1984:

The Attendance record for the year is as follows:

	<u>Scheduled Attended</u>	<u>Special Attended</u>	
John S. Donnelly, Jr.	46	38	1
Roland M. Lachance	46	41	1
Jude T. Cristo	46	46	1
Wynton B. Adams	46	43	1
Donald J. Gauthier	46	46	1
Earle W. Chase Jr.	46	46	1

Administrative Assistant

At the Annual Town Elections, Mr. John S. Donnelly Jr. was elected to his fifth three-year term on the Board of Selectmen. The Board reorganized following the elections and Mr. Donnelly was elected Chairman, Mr. Roland M. Lachance was elected Vice-chairman and Mr. Jude T. Cristo was elected Clerk.

The project having the greatest impact on the Town is Resource Recovery. This facility, originally proposed for the Latti farm, is now planned for the "Miller" property which is located just easterly of the Latti Farm with access also from Route 20.

Locating this regional facility in Millbury will solve our problem of solid waste disposal for at least twenty years while being the source of additional revenue. With the selection of the Miller property, Signal Resco has begun the process for local permits and construction is anticipated for the middle of 1985.

The Latti Farm will be developed as an industrial park and the Selectmen have awarded the contract for the construction of 2,800 feet access road.

In another area of new construction, the Massachusetts Carpenters Training School was completed on a picturesque site off Park Hill Avenue and are now looking forward to their first class.

The Selectmen were active during the year participating on a number of regional committees including the Worcester County Selectmen's Association, the Central Massachusetts Resource Recovery Committee, the Worcester Regional Transit Authority, the Worcester County Advisory Board, and the Central Massachusetts Regional Planning Commission.

Our congratulations to Mr. Richard A. Garabedian, Athletic Director, and the entire physical education program for the success enjoyed by the High School Basketball Team coached by Ronald Dunham that took several local honors, finishing with a record of 24 wins against 1 loss. The High School Baseball Team coached by Robert Austin was extremely successful and emerged as State Champions in the small schools division.

We would like to extend our sincere thanks to Mr. Thomas S. O'Conner and Mr. Edgar J. Choiniere Jr. who left the Personnel Board this past year after carrying through on contract negotiations with three employee unions.

We also extend our best wishes to Judy Buron who served the Board as recording secretary for the past 13 years. We wish her well in her new interest — we will miss her.

Marie Singer will take over as recording secretary and we wish her well in this demanding position.

The Selectmen wish to expresss their appreciation to all elected and appointed officials, the Town employees, and the various Committees and Commissions for their cooperation and service throughout the year.

We recognize that the quality of our volunteer Boards is the basis of an effective Town Government. Anyone wishing to volunteer their time in the service of their community is requested to contact a member of the Board of Selectmen directly.

Respectfully submitted,

JOHN S. DONNELLY, JR.
ROLAND M. LACHANCE
JUDE T. CRISTO
WYNTON B. ADAMS
DONALD J. GAUTHIER

Report of the Auditor

To the Honorable Board of Selectmen:

I submit herewith the Financial Report of the Town of Millbury for the fiscal year ending June 30, 1984. The following statements reflecting the Town's financial activities and financial position as of fiscal year ending June 30, 1984 may be found:

Balance Sheet

Statement of Revenue

Statement of Appropriations and Expenditures

I wish to express my appreciation to the members of your Board, officials and personnel of all other committees and departments for the cooperation extended to me throughout the year.

Respectfully submitted

ROGER R. PICARD, Auditor

TOWN OF MILLBURY
BALANCE SHEET
June 30, 1984

ASSETS

Cash		\$ 4,706,525.56
Accounts Receivable:		
1982 Personal Property Taxes	1,130.24	
1983 Personal Property Taxes	2,662.27	
1984 Personal Property Taxes	4,589.28	
1979 Real Estate Taxes	3,014.00	
1980 Real Estate Taxes	2,772.00	
1981 Real Estate Taxes	3,091.00	
1982 Real Estate Taxes	364.41	
1983 Real Estate Taxes	9,253.18	
1984 Real Estate Taxes	<u>192,037.19</u>	218,913.57
Motor Vehicle Excise:		
Levy of 1982	4,061.77	
Levy of 1983	6,680.73	
Levy of 1984	<u>67,475.80</u>	78,218.30

Tax Titles and Possessions:			
Tax Titles	67,223.60		
Tax Possessions	<u>13,879.39</u>	81,102.99	
Departmental:			
Veterans Benefits Receivable	62,920.36		
Sewer Use Rentals	<u>30,960.51</u>	93,880.87	
Aid to Highways:			
State	355,900.03		
County	<u>17,185.02</u>	373,085.05	
Loans Authorized:			
Sewerage	1,412,391.70		
School	<u>2,000.00</u>	1,414,391.70	
Unapportioned Sewer Assessments		649,946.64	
Sewer Betterments Apportioned		11,455.88	
Sewer Committed Interest		4,454.33	
Due from Perpetual Care Fund		12,100.00	
Due from Land Acquisition Fund		1,000.00	
Due from Stabilization Fund		98,434.00	
Underestimated Fiscal 1984 State Assessments		11,955.83	
Overlay Deficits:			
1981-82	3,640.90		
1983-84	836.76	4,477.66	
Overdrawn Appropriations:			
Tax Title Foreclosure	308.25		
Health and Accident Insurance	<u>39,356.20</u>	39,664.45	
Employee's Payroll Deduction:			
Life Insurance		59.32	
1984-85 Appropriations		8,544.457.00	
	Total Assets		16,344,123.15

LIABILITIES AND RESERVES

Employee Payroll Deductions:			
Group Insurance	17,259.22		
Retirement Deduction	11,574.20		
Annuities	<u>5,485.06</u>	34,318.48	
Agency:			
County - Sale of Dogs		42.00	
Trust Fund Income:			
Cemetery Sale of Lots	4,273.15		
Perpetual Care - Cemetery	134,719.20		
Stabilization Fund	235,020.05		
Conservation Fund	45,946.54		
Cemetery Fund	1,524.59		
Wildlife Habitat	170.92		
Library	<u>5,319.86</u>	426,974.31	
Federal Revenue Sharing Funds		453,725.94	
Anti-Recession Assistance Funds		3,059.00	
Overlays:			
1978-79	5,414.39		
1979-80	18.90		
1980-81	21.08		
1982-83	<u>181.76</u>	5,636.13	

Tailings	2,755.12
Flower Fund	236.48
Elder Affairs Grant - Asa Waters	62.80
E.D.A. Grant - Sewerage	2,057.11
D.E.A. Grant - Council of Aging	1,684.77
Public Works - Economic Grant	334,207.25
Dutch Elm Disease Grant	33.45
P.L. 874 - School	.75
Chapter I - Winter	9,787.90
Special Needs - Project Class	5,809.71
Special Needs - Parent Teacher Training	317.35
Revolving Accounts:	
Police Work Detail	650.37
Parks Department	3,230.03
School Athletic	4,955.00
School Cafeteria	73,762.28
School Facility	2,230.49
School Nursery	388.96
School Summer School	2,450.00
School Computer	413.86
School Adult Education	<u>468.84</u>
Overestimated Fiscal 1984 State Assessments	88,549.83
Loans Authorized and Unissued:	2,178.95
Sewerage	1,412,391.70
School	<u>2,000.00</u>
Receipts Reserved for Appropriations:	1,414,391.70
Sewerage	352,591.39
Reserve for Real Estate Taxes Collected from Company Under Bankruptcy Laws	200,000.00
Receipts Reserved Until Collected:	
Motor Vehicle Excise	78,218.30
Tax Title and Possessions	81,102.99
Departmental	93,880.87
Aid to Highway	<u>373,085.05</u>
Special Sewer Assessments Revenue	626,287.21
Millbury Arts Council Grant	665,932.45
1983-84 Appropriated Balances:	759.38
General Government	35,124.54
Public Safety	62,818.10
Sewerage	387,737.47
Health	66,655.38
Highway	155,830.96
Library	59,758.61
School	116,277.05
Unclassified	<u>95,539.87</u>
1984-85 Budget Appropriations	979,741.98
1984-85 Article Appropriations	9,139,208.00
Surplus Revenue	322,916.00
	1,270,857.71
Total Liabilities & Reserves	16,344,123.15

TOWN OF MILLBURY
GENERAL FUND

Statement of Revenue, Estimated and Actual

Year Ending June 30, 1984

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>Actual Over (Under)</u>
	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>
Real Estate and Personal Property Taxes	<u>4,600,760.</u>	<u>4,601,213.</u>	<u>453.</u>
Receipts from State:			
School Aid and Special Educ.	2,123,504.	2,128,049.	4,545.
Local Aid Fund Distribution	1,098,953.	1,099,746.	793.
Construction of School Projects	270,449.	270,449.	—
Highway Fund	127,525.	176,741.	49,216.
Transportation of Pupils	95,871.	93,124.	(2,747.)
Veterans Aid	28,373	39,489.	11,116.
Other	65,002.	91,448.	26,446.
	<u>3,809,677.</u>	<u>3,899,046</u>	<u>89,369.</u>
Local Receipts:			
Motor Vehicle Excise	240,000.	287,842.	47,842.
Fines, Licenses, Permits and other	92,300.	145,161.	52,861.
Interest	75,000.	210,876.	135,876.
	<u>407,300.</u>	<u>643,879.</u>	<u>236,579.</u>
	<u>8,817,737.</u>	<u>9,144,138.</u>	<u>326,401.</u>

TOWN OF MILLBURY

APPROPRIATIONS - BALANCES

July 1983 - June 1984

GENERAL GOVERNMENT

	Encumbered	Appropriated	Transfer	Expended	Encumbered	Transfer to Surplus Revenue
Moderator:						
Salary - Elected	200			200		
Other Expenses	25				25	
Finance Committee:						
Salary - Other	850		343 (R)	1,193		
Supplies and Materials	50			39		
Other Expense	425		100 (R)	506		
Board of Selectmen:						
Salary - Elected	6,300				5,935	365
Salary - Admin.	19,800				19,800	-
Salary - Other	18,381				16,657	1,724
Supplies and Materials	1,000				902	98

Other Expense	2,850	2,641	2,09
In State Travel	850	544	306
Town Business Fund	300	300	-
Town Auditor:			
Salary - Elected	6,000	6,000	-
Salary - Other	18,116	130 (R)	3
Supplies and Materials	500	135 (R)	19
Other Expense	200	75	125
In State Travel	25	-	25
Town Treasurer:			
Salary - Elected	6,000	6,000	-
Salary - Other	23,869	23,790	79
Supplies and Materials	700	624	10
Other Expense	911	835	76
In State Travel	80	80	-
Town Collector:			
Salary - Elected	13,500	13,500	-
Salary - Other	38,925	38,924	1
Supplies and Materials	1,500	1,823	159
Other Expense	5,514	5,286	1,037
In State Travel	350	300	50
Board of Assessors:			
Salary - Elected	10,320	10,320	-
Salary - Other	26,738	26,429	309

Supplies and Materials	1,628	225
Other Expense	2,651	373
In State Travel	990	553
	437	

Supplies and Materials	1,403	
Other Expense	2,278	
In State Travel		

**Town Counsel:
Special Service Account**

Town Clerk, Vital Statistics and Elections and Registration:		
Salary - Elected	17,300	
Salary - Admin.	1,600	
Salary - Other	47,059	
Supplies and Materials	6,555	
Other Expense	500	
In State Travel	20,533	
	75	

Town Counsel:	18,000	10,635 (R)
		28,635

Municipal Office Building:		
Salary - Other	17,206	
Supplies and Materials	4,000	
Other Expense	50,180	

Supplies and Materials	1,403	225
Other Expense	2,278	373
In State Travel	990	553
	437	

Supplies and Materials	1,628	225
Other Expense	2,651	373
In State Travel	990	553
	437	

Municipal Office Building:		
Salary - Other	17,206	
Supplies and Materials	3,995	
Other Expense	49,682	

Asa Waters House:		
Salary - Other	2,624	1
Supplies and Materials	2,000	65
Other Expense	8,500	1,855

Town Engineer:		
Other Expense	1,938	3,000
		3,100
		1,838

Planning Board:				
Salary - Admin.	17,050	17,050		
Salary - Other	1,450	1,319		
Supplies and Materials	225	225		
Other Expense	5,000	4,537		
In State Travel	400	250		
Board of Appeals:				
Salary - Other	500	433		
Supplies and Materials	50	49		
Other Expense	178	128		
Personnel Board:				
Salary - Other	600	600 (R)	1,199	1
Supplies and Materials	50	12	38	
Other Expense	100	50	50	
Industrial Development:				
Salary - Other	50	-	-	
Supplies and Materials	25	25	25	
Other Expense	25	-	25	
Capital Budget Planning Committee:				
Salary - Other	617	479	138	
Supplies and Materials	50	48	2	
Other Expense	50	8 (R)	57	1

Historical Commission:						
Supplies and Materials	25	25	25	25	25	25
Other Expense	-	-	-	-	-	-
In State Travel	25	25	25	25	25	25
 Fuel Crisis Committee:						
Salary - Other	100	100	100	100	100	100
 Hazardous Waste Committee:						
Other Expense	100	100	100	100	100	100
 Total General Government	3,817	434,875	12,451	425,552	2,492	23,099
<u>PROTECTION OF PERSONS AND PROPERTY</u>						
 Police Department:						
Salary - Admin.	31,138	31,138	31,138	31,138	31,138	31,138
Salary - Other	482,386	482,386	482,386	482,386	482,386	482,386
Supplies and Materials	2,264	2,264	2,264	2,264	2,264	2,264
Other Expense	28,341	5,602 (R)	33,943	33,943	33,943	33,943
In State Travel	100	100	66	66	66	66
 Safety Patrol:						
Salary - Admin.	600	600	600	600	600	600
Salary - Other	12,504	12,319	12,319	12,319	12,319	12,319
Supplies and Materials	200	112	112	112	112	112
Other Expense	100	17	17	17	17	17

Town Beacons:	600	758 (R)	1,358	
Other Expense	-	-	-	
Traffic and Street Signs:				
Other Expense	2,000	2,000		
Fire Department:				
Salary - Admin.	9,000	9,000		
Salary - Other	60,653	52,528	8,125	
Supplies and Materials	16,478	14,914	1,002	
Other Expense	18,607	15,612	2,619	
In State Travel	500	500	-	
Fire Alarm Supt.:				
Salary - Other	3,075	2,992	83	
Supplies and Materials	1,800	744	1,056	
Hydrant Service:				
Other Expense	60,000	(4,700)	55,297	3
Forest Fire Warden:				
Salary - Admin.	750	750		
Salary - Other	3,500	1,699	1,801	
Supplies and Materials	1,200	244	266	
Other Expense	400	118	282	
In State Travel	100	96	4	

Civil Defense:						
Salary - Other	102	500	500 (R)	568	534	-
Supplies and Materials	1,251	-		521	730	-
Other Expense	544	300		399	445	-
In State Travel	354	350		163	541	-
Town Radios:						
Other Expense	2,000		997		1,003	
Gasoline Account:						
Other Expense	51,000		159 (R)	51,159	-	
Sealer of Weights and Measures:						
Salary - Admin.	800		800			
In State Travel	200		200			
Dog Officer:						
Supplies and Materials	1,000			766	234	-
Other Expense	9,900		409 (R)	10,309	-	-
Street Lights:						
Other Expense	69,675		639 (R)	70,314	-	-
Wiring Inspector:						
Salary - Admin.	1,775				1,775	-
Salary - Other	300				300	-
Supplies and Materials	35				35	-

Other Expense	50	50	
In State Travel	175	34 (R)	209
Gas Inspector:			
Salary - Admin.	2,700	2,700	
Supplies and Materials	50	48	2
Other Expense	50	50	
In State Travel	150	86	64
Building Inspector:			
Salary - Admin.	2,900	2,900	
Salary - Other	600	185 (R)	783
Supplies and Materials	150	131	19
In State Travel	200	222	8
Zoning Agent:			
Salary - Admin.	300	300	
Salary - Other	50	50	
Supplies and Materials	50	46	4
Total - Protection of Persons and Property	2,251	881,556	3,616
			866,511
			4,112
			16,800

HEALTH AND SANITATION

Board of Health	-	-
Salary - Elected	1,400	1,400
Salary - Other	14,566	14,566
Supplies and Materials	400	399
Other Expense	8,700	8,048
In State Travel	650	488
Blackstone Valley Mental Health:		
Other Expense	3,436	3,436
Eyeglass Fund:		
Other Expense	200	170
Sanitary Landfill:		
Salary - Other	42,292	41,444
Supplies and Materials	43,150	43,140
Other Expense	31,010	25,951
Garbage Collection:		
Other Expense	30,880	30,880
Animal Inspector:		
Supplies and Materials	40	577 (R)
Other Expense	900	1,477
In State Travel	75	75 (R)
		83
		67

Plumbing Inspector:

Salary - Admin.	1,830
Salary - Other	100
Other Expense	75
In State Travel	150
	145 (R)

Milk Inspector:

Salary - Admin.	200
Salary - Other	100
Other Expense	25
	24

Millbury District Nurse:

Other Expense	21,000
	21,000

Sewer Commission:

Salary - Elected	2,400
Salary - Admin.	20,619
Salary - Other	50,009
Supplies and Materials	26,657
Other Expense	43,075
In State Travel	150
Out of State Travel	25
Out of Town Septic Fees	25,000
	20,711
	20,711

Total Health and Sanitation

	369,114
	2,497
	355,499
	226
	4,289
	15,886

PUBLIC SERVICES

Conservation Commission:				
Salary - Other	1,339	398 (R)	1,735	2
Supplies and Materials	175		45	130
Other Expense	1,100		461	639
In State Travel	200		104	96
Tree Warden:				
Salary - Admin.	3,210	(800)	2,144	266
Salary - Other	5,156	(3,500)	1,362	294
Supplies and Materials	4,298	500	4,786	12
Other Expense	5,500	1,800	6,898	402
In State Travel	67		-	67
Beetle and Moth Control:				
Other Expense	4,600		4,600	
Parks Department:				
Salary - Other	28,073		27,625	448
Supplies and Materials	8,860		7,918	142
Other Expense	8,885	362 (R)	9,463	633
In State Travel	25		-	25
Windle Field:				
Salary - Other	6,000		4,500	1,500
Supplies and Materials	1,400		471	362
Other Expense	8,100		5,041	1,079

Council on Aging:			
Salary - Admin.	6,303	6,303	
Salary - Other	2,011	270 (R)	1
Supplies and Materials	750	678	72
Other Expense	1,300	1,293	7
In State Travel	75	75	-
 Veterans Services:			
Salary - Admin.	14,148	13,769	
Salary - Other	12,861	12,714	147
Supplies and Materials	200	139	61
Other Expense	200	205	45
In State Travel	500	227	273
Veterans Benefits	70,000	5,100 (R)	613
 Memorial Wreaths:			
Other Expense	350	326	24
 Veterans Grave Markers:			
Other Expense	100	92	8
 Highway Department:			
Salary - Elected	18,900	18,900	
Salary - Other	171,840	153,814	18,026
Supplies and Materials	105,206	104,943	263
Other Expense	39,273	39,269	4

Highway Fences:						
Other Expense	350	1,000			354	996
Public Library:						
Salary - Admin.	16,945		16,945			
Salary - Other	36,186		32,662			3,524
Supplies and Materials	26,679		21,487			5,192
Other Expense	17,128		10,368			6,662
In State Travel	350		110			240
Central Cemetery Commission:						
Salary - Admin.	2,000		2,000			
Salary - Other	33,275		33,090			185
Supplies and Materials	1,220		1,217			3
Other Expense	2,532	308 (R)	2,831			9
West Millbury Cemetery:						
Other Expense		500			500	
Total - Public Services	1,199	668,820	4,488	628,231	3,445	42,831
PUBLIC SCHOOLS						
School Department:						
Administration	756	123,968	(5,650)	118,583		491
Instruction	115,282	3,357,455	26,000	3,398,397	95,213	5,127
Other Services	4,143	308,922	8,200	316,913	4,336	16

Operating & Maintenance	18,133	601,098	21,850	635,399	5,315	367
Fixed Charges		31,200	(1,350)	29,805	45	
Community Services		250	(250)			
Fixed Assets		18,900	49,330	80,064	1,995	2,851
Programs with Other Systems	16,680	240,480	(98,130)	142,344		6
Out of State Travel		2,500		1,737		763
School Committee Expense		750		600		150
High School Athletic Department						
B.V. Regional School		27,419		27,419		
Regional School Committee		168,682	(106,415)	62,267		
		100		100		
Total - Public Schools	<u>154,994</u>	<u>4,881,724</u>	<u>(106,415)</u>	<u>4,1813,628</u>	<u>106,859</u>	<u>9,816</u>
<u>MISCELLANEOUS AND OTHER:</u>						
Town Reports		6,500		3,883		2,617
Memorial and Armistice Day		1,735		1,329		
Health and Accident Insurance	(15,791)	530,000		553,565	(39,356)	
Compulsory Insurance		181,870		159,672		22,198
Town Audit		8,500		2,000	6,500	
Aid to Agriculture		100		100		
Total Miscellaneous and Other	<u>(15,791)</u>	<u>728,705</u>		<u>720,549</u>	<u>(32,450)</u>	<u>24,815</u>
<u>DEBT SERVICE:</u>						
Retirement of Town Debt		551,000		420,000		131,000
Interest on Town Long and Short						
Term Borrowing		392,798		252,109		140,689
Total Debt Service		943,798		672,109		271,689

Report of the Town Collector

To the Honorable Board of Selectmen and Citizens of the Town of Millbury:
I hereby submit my report for Fiscal 1984:

CLASSIFICATION	COMMITTED AND/OR BALANCE	REFUNDED	COLLECTED	ABATED	TAX TITLE	BALANCE TO COLLECT
1976 Excise	9.90	—	9.90	—	—	—
1977 Excise	29.43	—	29.43	—	—	—
1978 Excise	140.25	—	140.25	—	—	—
1979 Excise	173.61	—	173.61	—	—	—
1980 Excise	446.98	—	446.98	—	—	—
1981 Excise	197.32	—	197.32	—	—	—
1982 Estimated Tax	12,791.96	1,505.78	6,210.11	1,505.78	6,581.85	—
Real Estate	202.50	—	202.50	—	—	—
Sewer Apportionment on 1982 Estimated R.E.	36.88	—	36.88	—	—	—
Committed Interest on 1982 Estimated R.E.	56.00	—	56.00	—	—	—
Sewer Use on 1982 Estimated R.E.	53,539.50	3,904.13	41,676.78	3,168.69	12,598.16	—
1982 Actual Tax Real Estate	4,486.59	27.93	1,611.01	2,867.35	—	36.16
1982 Excise	6,867.36	—	238.45	—	—	6,628.91*
1982 Sewer Use #1	8,054.99	—	238.45	—	—	7,816.54*
1982 Sewer Use #2	6,756.08	—	5,900.00	—	—	856.08
1983 Personal Property	2,638,503.72	23,655.99	2,535,252.59	48,175.05	20,288.24	8,443.83
Sewer Apportionment on 1983 Real Estate	30,768.48	45.00	30,498.48	—	45.00	27.00
Committed Interest on 1983 Real Estate	10,960.02	30.60	10,776.42	—	30.60	183.60

Sewer Use on 1983 Real Estate	6,300.00	—	6,300.00	—	—	—	—
1983 Personal Property	267,407.61	53.80	264,086.62	687.55	—	—	2,687.24
1983 Excise	110,009.73	4,211.54	96,122.31	11,445.78	—	—	6,653.18
1983 Sewer Use #1	10,108.20	—	941.45	—	—	—	9,166.73**
1983 Sewer Use #2	75,910.60	—	66,446.55	99.10	—	—	9,364.93**
1984 Real Estate	4,327,251.66	16,087.10	3,942,168.28	208,647.23	—	—	192,523.25
Sewer Apportionment on 1984 Real Estate	59,326.86	640.00	56,422.97	2,013.89	—	—	1,530.00
Committed Interest on 1984 Real Estate	24,102.80	323.40	22,809.84	872.36	—	—	744.00
Sewer Use on 1984 Real Estate	14,445.45	47.69	13,348.58	—	—	—	1,144.56
1984 Personal Property	274,440.62	—	268,381.92	1,469.42	—	—	4,589.28
1984 Excise	268,474.47	792.98	193,917.98	9,706.63	—	—	65,642.84
1984 Sewer Use #1	78,617.46	45.85	68,897.26	91.70	—	—	9,674.35
Sewer Betterment Paid in full							
Special Warrant	19,799.17	—	19,799.17	—	—	—	—
Sewer Betterment Assessment							
Commitment #11	14,850.00	—	6,750.00	—	—	—	8,100.00
Municipal Liens	4,370.00	—	4,370.00	—	—	—	—
Certificate for dissolving Betterment-Sewer	276.00	—	276.00	—	—	—	—
	8,325,779.20	51,371.79	7,710,801.09	290,750.53	39,543.85	—	336,055.52

45

Interest Collected—\$25,191.45

Interest Earned on Savings Account—\$13,641.78

Collected Through Registry of Motor Vehicles Hearings—\$1,105.69

* Certified to Assessors for addition to Fiscal 1984 Real Estate Taxes

** Certified to Assessors for addition to Fiscal 1985 Real Estate Taxes

Respectfully submitted,
Mildred V. Kunzinger, Town Collector

Report of the Town Treasurer

To the Honorable Board of Selectman and the Citizens of the Town of Millbury.

I hereby submit my sixth annual report as Town Treasurer. This year we bonded the sewer project which covered Park Hill and Holiday Hills, in the amount of \$1,400,000.00 at an interest rate of 8.66% payable over a ten year period. The shorter term enabled us to receive a lower rate than the 10.00% that was used to estimate the cost of the project.

Bank Balance Dec. 31, 1983	\$ 1,982,400.98
Cash Received 1984	12,101,442.39
Bank Balance Dec. 31, 1984	\$ 1,757,695.45
Cash Disbursed 1984	12,326,147.92
	\$14,083,843.37

Respectfully submitted,

DAVID W. COFSKE, Treasurer

to follow: schedule of town debt and interest
on town debt —

Schedule of Town Debt and Interest on Town Debt

<u>TOWN DEBT</u>	<u>FY 86</u>	<u>FY 87</u>	<u>FY 88</u>	<u>FY 89</u>	<u>BAL. OVER LIFE OF LOAN</u>	<u>TOTAL</u>
Elementary School	\$ 70,000.00	\$ 65,000.00	\$ 0.00	\$ 0.00	\$ 135,000.00	
Middle School	165,000.00	165,000.00	165,000.00	160,000.00	780,000.00	1,435,000.00
Sewer Loan	85,000.00	85,000.00	85,000.00	85,000.00	0.00	340,000.00
High School Addition	100,000.00	100,000.00	95,000.00	95,000.00	850,000.00	1,245,000.00
Sewer Loan II	150,000.00	150,000.00	150,000.00	150,000.00	900,000.00	1,400,000.00
	\$570,000.00	\$570,000.00	\$495,000.00	\$490,000.00	\$2,530,000.00	\$4,555,000.00
<u>INTEREST ON TOWN DEBT</u>						
	<u>FY 86</u>	<u>FY 87</u>	<u>FY 88</u>	<u>FY 89</u>	<u>BAL. OVER LIFE OF LOAN</u>	<u>TOTAL</u>
Elementary School	\$ 4,100.00	\$ 1,332.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,432.50
Middle School	71,750.00	63,500.00	55,250.00	47,000.00	82,500.00	353,000.00
Sewer Loan	13,735.00	9,775.00	5,865.00	1,955.00	0.00	31,330.00
High School Addition	80,302.50	73,852.50	67,402.50	61,275.00	250,260.00	558,370.00
Sewer Loan II	114,512.50	101,612.50	88,712.50	75,812.50	200,331.25	580,981.25
	\$284,400.00	\$230,072.50	\$217,230.00	\$186,042.50	\$533,091.25	\$1,529,313.75

Report of the Board of Assessors

RECAPITULATION SHEET FOR TAXATION MILLBURY, MASSACHUSETTS

Total appropriations to be raised by taxes	\$8,586.836.00
Total appropriations to be taken from available funds	<u>250,155.00</u>
	<u>\$8,836,991.00</u>
Offsets to Cherry Sheet:	
Public Libraries	\$ 5,904.00
School Lunch Program	13,186.00
Elderly Lunch Program	731.00
Cost of Chemicals for Water	
Pollution	<u>326.00</u>
	<u>20,147.00</u>
	20,147.00
Other Local Expenditures to be raised:	
Worcester County Retirement	\$247,214.00
Regional Planning	<u>1,771.20</u>
	<u>248,985.20</u>
	248,985.20
Overlay deficits of prior years	9,603.60
County Tax	248,469.00
Overlay	<u>208,824.38</u>
GROSS AMOUNT TO BE RAISED	\$9,573,020.18
Estimated Funds and Available Funds:	
Estimated receipts from the State:	
Real Estate abatements to Veterans	\$2,450.00
Blind Persons	700.00
Elderly Persons	22,921.00
School Aid	2,119,240.00
Adjustment G.L. Ch. 70	(15,710.00)
Transportation of Pupils	83,678.00

School Transportation	665.00
Construction on School Projects	270,449.00
School Related Transportation	11,528.00
Tuition of State Wards	19,974.00
Additional Aid to Public Libraries	3,423.00
Public Libraries	5,904.00
School Lunch Programs	13,186.00
Elderly Lunch Program	731.00
Police Career Incentive	15,361.00
Cost of Chemicals for Water Pollution	326.00
Veteran's Benefits	28,373.00
Highway Reconstruction & Maintenance	62,675.00
Local Aid Fund Additional	878,467.00
Lottery	220,486.00
Highway Fund	64,850.00
TOTAL ESTIMATED RECEIPTS	\$3,809,677.00

PRIOR YEARS OVERESTIMATES, STATE 5,128.00

Local Estimated Receipts:

Motor Vehicle	\$240,000.00
Licenses	40,000.00
Fines	40,000.00
Protections of Persons & Property	1,500.00
Health and Sanitation	8,000.00
Libraries	1,600.00
Interest	75,000.00
In lieu of Tax Payments	1,200.00
TOTAL OF ESTIMATED RECEIPTS	\$407,300.00

Available Funds 250,155.00
Free Cash 500,000.00

TOTAL OF ESTIMATED RECEIPTS AND AVAILABLE FUNDS **\$4,972.260.00**

REAL ESTATE PROPERTY:

VALUATIONS \$176,800,965. @ \$24.47 = \$4,326,320.23

PERSONAL PROPERTY:

TOTAL TAXES LEVIED ON PROPERTY **\$4,600,760.18**

Item not entering into the determination of the Tax Roll:
Betterments and special assessments added to taxes:

<u>AMOUNT</u>	<u>INTEREST</u>	<u>TOTAL</u>	<u>COMMITTED INTEREST</u>
\$58,746.86	\$23,805.80	\$82,552.66	\$14,445.45

Respectfully submitted,
WALTER T. HAGSTROM
ALAN M. TUTTLE
F. JOSEPH BRADY
Millbury Board Of Assessors

Report of the Board of Appeals

To the Honorable Board of Selectmen and the citizens of Millbury:

The Board of Appeals submits the following report.

The Millbury Board of Appeals held 13 sessions during calendar year 1984, and heard petitions from 20 individuals.

The Board is comprised of 5 members and 1 alternate with attendance as follows:

Robert R. Dube, Chairman	13
Carilyn O'Toole, Clerk	8
Warren Gardner	12
Janet Kusy	11
Richard Valentino	12
John Powers, Alternate	10

The Board's powers are as follows: to hear and decide applications for special permits upon which the Board is empowered to act under Chapter 40A, 40B, and 41 of the General Laws; and to hear and decide appeals or petitions for variances from the terms of this by-law, including variances for use, with respect to particular land or structures.

Respectfully submitted,
ROBERT R. DUBE, Chairman

Report of the Inspector of Buildings And Zoning Agent

To the Honorable Board of Selectmen:

I hereby submit the annual report of the Inspector of Buildings & Zoning Agent, duly appointed by you, for the period ending December 31, 1984.

As reported in the previous two years, again there has been a remarkable and steady increase in the total building permits issued in all classifications. The increase of the total estimated valuation of permits is starting to reflect in our tax rate.

All these increases have reflected on an increase in work load not only in this Department, but other agencies involved, such as Wiring, Plumbing, and Gas Inspectors. Due to these increases, we are in the process of evaluating our present fee schedules. There is a possibility that new fee schedules will be adopted and approved by the time this report is filed.

In the past year, we have seen the Millbury Credit Union and the Carpenters Training School completed. We have also seen the Condominiums off of Grafton Street started, which reflects about \$2,730,000 estimated valuation added to the Town's total valuation, which definitely will have an impact on our tax base.

According to the State Solid Waste Management Division, it has been proven that Resource Recovery type of solid waste disposal is environmentally sound and that it will add an additional work load for the various inspection agencies but we are prepared to handle it.

Due to the Moratorium on Multi-family and Condo development, there will definitely be an increase of Sub-divisions with single family dwellings which require services that will be reflected on our tax base.

Due to the fact that the contract has been awarded for the construction of the access road to the Latti Farm Site this spring, we will see more new Industrial Development. This will also add to our work load and definitely will have an impact on our tax base.

Applications for Building Permits may be obtained, and appointments made through the Board of Health secretary from 9:00 a.m. to 4:00 p.m., Monday through Friday at 865-4721 or dialing my home number 755-5432 anytime after 6:00 p.m. My office hours are 6:30 p.m. to 8:30 p.m. on Tuesday evenings at the Board of Health Office in the Municipal Office Building.

The following are number of permits issued, classification of permits and estimated construction cost:

<u>#of Permits</u>	<u>Classification</u>	<u>Estimated Cost</u>
40	Single Family Dwellings	\$2,032,550.00
1	Two Family Dwelling	60,000.00
53	Add. & Alter. to Dwellings	296,110.00
11	Condo's (39 units)	2,730,000.00
7	Garage Additions	43,600.00
18	Add. & Alter. to Ind. & Comm.	299,000.00
3	New Ind. & Comm.	187,500.00
1	Municipal Const. (Practice Tower)	2,500.00
1	Religious Renov.	246,485.00
1	Solar Collector	5,000.00
4	Barns	4,300.00
3	Permanent Signs	450.00
13	In-ground Pools	94,445.00
7	Temporary Signs (Political)	00
3	Demolition	00
4	Voided Permits	00
<u>170</u>	<u>Total</u>	<u>\$6,001,940.00</u>

Other Permits and Certificates of Inspections issued:

- 35 Stove Permits
- 17 Liquor & Restaurant Cert. of Insp.
- 7 School Buildings
- 4 Zoning Permits

Fees collected \$5,904.00.

Respectfully Submitted,

FRANK J. PISCITELLI
Inspector of Buildings &
Zoning Agent

Report of the Capital Budget Planning Committee

To the Honorable Board of Selectmen:

The Capital Budget Planning Committee submits its annual report for the fiscal year 1984 (July 1, 1983 through June 30, 1984.)

This committee was established by Town Meeting on October 18, 1976, and it is instructed "to communicate with all departments regarding their capital needs, and submit annually a multi-year capital budget program to the voters, the Board of Selectmen and the Finance Committee and file the original with the Town Clerk."

In the spring of 1984 this Board, for the first time, had printed and available for voters at Town Meeting a detailed report of the major capital expenditures needed by town departments over the next five years.

In order to comply with the above, the Capital Budget Planning Committee met with fourteen departments and made several on-site visits to inspect capital requests. In addition, a strong line of communication was kept open with the Finance Committee in order to share information being gathered by both boards.

This committee, additionally, is charged by the Board of Selectmen with making recommendations on the use of Federal Revenue Sharing Funds received annually by the town. The required public hearing on the proposed use of these funds was held by this board prior to Town Meeting, and a report was published in the local newspaper detailing the approval of \$220,952.50 by voters at Town Meeting.

During the fiscal year 1983-84, the Capital Budget Committee scheduled fourteen meetings. The attendance of members is as follows:

	<u>MEETINGS</u>
Wynton Adams, Selectmen Rep.	11
David Cofske, Town Treasurer	9
**James Fitzpatrick, Planning Board Rep.	13
Thomas Fox, Jr.	9
Frank Gagliardi	9
Gary Nelson	10
Barbara Whittier	12

The entire Board would like to acknowledge with gratitude the leadership and guidance of Jim Fitzpatrick, who served this committee so well as its Chairman during the past 3 years and as a member for more than five years.

Respectfully submitted,

FRANK J. GAGLIARDI
Chairman

Report of the Central Cemetery Department

JULY 1, 1983 TO JUNE 30, 1984

	<u>Appropriated</u>	<u>Spent</u>	<u>Balance</u>
Salary - Administrative	2,000.00	2,000.00	-0-
Salary - All Other	29,600.00	29,415.25	184.75
Supplies and Materials	1,000.00	996.50	3.50
Other Expense	1,647.00	1,638.28	8.72

The following is our inventory as of December 31, 1984:

1 - 18 H.P. 1984 John Deere Mower	2 - John Deere grass trimmers
1 - 17 H.P. 1982 John Deere Mower	1 - bench w/4" vise
2 - pointed shovels	1 - sod cutter
1 - square handle shovel	Assorted hand tools
2 - iron rakes	1 - limb cutter
2 - grass rakes	2 - wood splitting wedges
1 - iron tamper	2 - hand clippers
2 - street brooms	3 - cement trowels
2 - hoes	1 - John Deere 50-V chain saw
2 - picks	1 - fire extinguisher
2 - probing bars	1 - axe
1 - crow bar	1 - 8 lb. sledge
1 - tamping bar	1 - 6 lb. wood splitting sledge
1 - 16 lb. sledge	1 - spare John Deere mower deck
2 - medal cabinets	1 - yoke
1 - C.Y.C. wood stove	1 - wheel barrow
2 - sets wheel chains	1 - leaf picker (gas engine)
4 - 6 gal. gas containers	1 - 10 H.P. John Deere Snow Blower
1 - rotary mower (John Deere)	1 - Grass trimmer
1 - 14' ladder	
1 - comet trailer	

Sincerely,

RICHARD F. PLANTE, Clerk
Central Cemetery

Report of the Office of Civil Defense

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury, I hereby submit the Annual Report of the Civil Defense Department:

FLOODS

The past few years have brought an end to many of the town's drainage problems which were located in flood-prone areas. Those projects, which have now been completed, have accounted for the sharp decrease in emergency calls to this department in regard to flooded cellars, yards, and streets.

Flash flooding has always been a major concern of the Civil Defense Department since there is virtually no way to prevent this type of disaster from occurring. Many homeowners have either built or purchased homes which are located on land that has extremely poor drainage. Some of the other homes have foundations which were erected only slightly above the normal water table. Only when the underground water table rises, do these people realize that their homes are prone to flood.

I would like to take this opportunity to advise those whose homes are located in flood-prone areas to purchase a sump pump, have it installed or install it yourself, either way it will be of minimal cost by comparison to the damage that this type of disaster can cause. You may have flood insurance and feel that you are well covered for any loss that you may sustain, but if you store anything of sentimental value in the lower level of your home, and it is destroyed by water damage, no amount of money can replace it! If your insurance policy contains a deductible clause of \$100.00, which is the amount that you would have to pay toward the cost of repairing or replacing your damaged property, this would cover the cost of owning your own pump. To incur flood damage once, is a fair warning that it could happen again and cost you another \$100.00 for each and every time an insurance claim is made. Wouldn't it be far better to protect your property now, than to go through such an aggravation later? Aside from the cost, after you have gotten rid of all the water, there is the cleanup of soggy furniture and personal belongings, the messy cleanup of the mud that this type of water leaves behind, not to mention the musty odor that lingers long after — a bitter reminder that you should have bought a pump!

For those of you whose cellar floor is constantly inundated with water, because you are located too close to a body of water or swamp, a pump would be of no use. There is an alternative solution, but it is far more costly. If you fall into this category, and would like any advice on how to remedy the situation, please feel free to contact me at 756-2850. I will be happy to help you in any way I can.

CIVIL DEFENSE ALERT SYSTEM

As in 1984, this system will continue to be tested on the first Saturday of the month, at 12 o'clock noon, throughout 1985.

THANKS

A note of thanks to the members of the Civil Defense Auxiliary Police, the Civil Defense Firefighters and those members of the Millbury Fire Department who volunteered to man the C.D. Rescue truck, without compensation, for their services throughout the past year. Without their dedication and willingness to give of themselves for the benefit of us all, this department could not exist. From crowd-control and traffic duty to filling sand bags and pumping cellars in the middle of the night, whether you realize it or not — they are there! Awareness of their services and your appreciation of the duties that they unselfishly perform are their only reward.

A special thanks to the members of the Lions Club for donating the food for these men, from their refreshment stand, during the 4th of July festivities at Windle Field. Not only for this year do we thank you, but for all the past years as well.

FINANCIAL REPORT

SALARIES — ALL OTHERS

Balance January 1, 1984	34.00
Transfer May 29, 1984	500.00
Appropriated July 1, 1984	500.00
Total	1,034.00
Expended - 1984	823.35
Balance December 31, 1984	210.65

SUPPLIES & MATERIALS

Balance January 1, 1984	1,204.79
Appropriated July 1, 1984	2,000.00
Total	3,204.79

Expended - 1984

Equipment Maintenance	488.49
Clothing	568.00
Balance December 31, 1984	<u>1,056.49</u> <u>2,148.30</u>

OTHER EXPENSES

Balance January 1, 1984	729.81
Appropriated July 1, 1984	300.00
Total	<u>1,029.81</u>

Expended - 1984

Training	30.65
Training Equipment	225.00
Training Supplies	232.25
Food Supplies	72.84
Balance - December 31, 1984	560.74 469.07

IN STATE TRAVEL

Balance January 1, 1984	596.70
Appropriated July 1, 1984	<u>350.00</u>
Total	946.70
Expended - 1984	288.75
Balance December 31, 1984	<u>288.75</u> 657.95

INVENTORY — E.O. CENTER

- 1 C.D. Base Station Radio unit
- 5 Portable radios w/chargers
- 1 16mm Bell & Howell sound projector
- 1 C.P.R. manikin
- 2 Folding tables
- 30 Folding chairs
- 1 Light-ray gun
- 16 .38 cal. Smith & Wesson revolvers
- 6 Hearing protectors
- 1 Set "Decision Alley" training slides
- 1 Defensive Tactics Manual
- 2 Portable pumps w/discharge hoses
- 1 Stainless steel water tank
- Ammunition & targets
- Insignia

Respectfully submitted,

PHILIP J. DAY, SR.
Civil Defense Director

Report of the Conservation Commission

The Conservation Commission has had an interesting and varied year. We have spent a great deal of time dealing with the Wetland Protection Act, however, we have also had the opportunity to work on various other projects.

The Commission has applied for Self-Help funds to purchase 100 acres of land, to be kept in it's original state, off of Colton Road. We have received three applications for the Agriculture Preservation Restriction Act and have voted to support these applications. If accepted by the State this will mean over 200 acres of land will be kept in agricultural use in the West Millbury area. The Commission is also working with its third student intern from Clark University.

We would like to recognize the accomplishments of our Vice Chairman, Robert W. Humes, in his role in establishing the Midstate Trail, an 85 mile stretch of scenic pathways beginning at the foot of Mount Watatic in Ashburnham and ending at the Douglas State Forest. Mr. Humes also assisted a Millbury boy scout with a trail on Middle School property known as the Storybook Trail.

The Conservation Commission would like to again remind the public of the many trails that are available in Millbury through Conservation land. Maps showing their locations are available at the Municipal Office Building.

Respectfully submitted,

RICHARD P. LUIKEY, Chairman
ROBERT W. HUMES, Vice Chairman
SANDRA J. HJORT, Secretary
RICHARD A. WIBERG
ROBERT J. LUIKEY
JUNE R. COTE
FRANCIS J. THOMPSON

Report of the Animal Inspector

To the Honorable Board of Selectmen and the citizens of Millbury I hereby submit my report as Animal Inspector for the year of 1984.

Animal Bites	117
Barns Inspected	25
Rabies Clinics	2
(1 for cats and 1 for dogs)	

Respectfully submitted,
GEORGE ROYAL, Animal Inspector

Report of the Millbury Council on Aging

To the Honorable Board of Selectmen and the Citizens of Millbury:

As Director of the Council on Aging, I submit the following report for 1984.

The attendance record of the Board members are as follows:

	Regular Meetings	Special	
		Present	Absent Meetings
Louise McGee**	4	2	2
Rose DeToma	10	10	0
Lawrence Stockwell	10	10	0
Alfred Bazin	10	9	1
Paul Kollios	10	8	2
Frank Piscitelli	10	9	1
Martin Roach	10	5	5
James Pialtos	10	10	0
Joseph Lauzon	10	8	2
Marion Nyberg	10	9	1
Joan I. Hoel*	10	9	1
Betty Hamilton***	5	4	1

* Elected Chairperson 4/18/84

** Resigned

*** Appointed

The Millbury Council on Aging and the Millbury Senior Center are located in the Asa Waters Mansion, 123 Elm Street. The days and hours are as follows;

Monday through Thursday from 9:00 A.M. to 4:00 P.M. and Friday from 9:00 A.M. to 1:00 P.M.

The Council has 1,470 registered elderly citizens 60 years and over, with an elderly town population of 2,317.

Information, Referral and Client Advocacy: The Council on Aging services the elderly with information on Social Security, S.S.I., Medex, Medicare, Medicaid, HMO's, Housing and general information needs for them to maintain themselves as independent persons. Home visits are made to individuals who need assistance, along with telephone counseling. A weekly newspaper column is published in the Millbury Journal and a newsletter is published monthly and sent to every elderly household in town. These communications provide pertinent news regarding informational programs, services, new activities and program schedules.

Transportation: A van, sponsored by the "Friends of the Millbury Seniors, Inc.," is available for medical appointments Mondays and Tuesdays, 9:00 to 3:00, door to door. We transport 5 days a week to hot lunch at the Senior Center. Also, transportation is provided for several fixed activities at the Senior Center. One day per week we offer a shopping trip to an area that has food, drug, clothing store and bank.

A used van was also awarded to the Friends until a new one can be delivered in the fall of 1985. Through the transportation program we provided 7,992 one-way rides to the elderly and handicapped of Millbury.

Podiatrist Clinic: Due to an increase of participation, we have expanded the podiatry clinic to once a month. We have also arranged with the doctor to make home visits.

Nutrition Program: Through a grant from the Age Center of Worcester, we provide a hot lunch program at the Senior Center at 12 noon, Monday through Friday. The suggested donation is one dollar. Home delivered meals are provided five days per week from our nutrition site. Volunteers deliver these meals to the homebound elderly, who are unable to prepare a nutritious meal for themselves. Currently we are serving 36 clients per day and running two routes, which extends to the whole town.

Stay Well Clinics: The District Nurses provide blood pressure clinics on the first two Tuesdays of each month at the Senior Center. Clinics are also held at each housing project. Approximately 350 elderly are seen at these clinics.

At the Flu Clinic 289 were given shots. This clinic was made through the efforts of the Health Department and the District Nurses.

I.D. Cards: Senior citizens I.D. Cards are available during the regular hours and available to all Millbury residents 60 and over.

Fuel Assistance: The Worcester Community Action Council of Worcester was again awarded the Fuel Assistance program for our area. The senior center was an intake site for the elderly and handicapped. We took approximately 244 applications and home visits made to approximately 52 clients.

Legal Aid: Legal information is handled through the Central Mass. Legal Services; and all elderly persons with problems can telephone their office.

Vita: This a free tax service that is available to any person 60 and over from Millbury that needs assistance in preparing their income tax forms (State and Federal).

Educational and Informational Programs: At our noon lunch program we offer informational and educational programs that are of interest to the elderly, also changes in legislation, Social Security and health care.

Friends of the Millbury Seniors, Inc.: Is a group of volunteers that works to provide programs and services to the elderly of our town. The Friends Group is the fundraising arm of the Council on Aging and are the owner/operators of the transportation services. The "Friends" is under contract with the Worcester Regional Transit Authority and all rides are free.

Social Activities: The Council on Aging provides several activities both at the Senior Center and away. Activities at the center are: Bingo, Whist, Cribbage, Horsehoes, Craft Classes and a Craft Store. Away activites are bowling, trips, movies and monthly McDonald's Birthday party.

Surplus Food: Surplus foods are given to all Millbury persons eligible. These distributions are approximately 4 times per year and given out by volunteers. Foods distributed are cheese, butter, honey and dry milk.

The Council of Aging sincerely thanks all the town departments, town agencies, churches, merchants and townspeople for their continuing support.

To the Staff: Irene Army, Beatrice Trombowicz, Betty Belanger and Paulette MacKoul, a sincere thank you for their time and efforts in implementing the many new and existing programs and services.

To our many Volunteers: Without you the Senior Center could not operate efficiently. We need each and every one of you. Thank you for your continued support.

Respectfully submitted,
JUDITH O'CONNOR, Director

Report of the Dog Officer

To the Honorable Board of Selectmen and the citizens of Millbury I hereby submit my report as Dog Officer for the year of 1984.

Complaints	421
Strays	239
Sold	33
Ret'd to Owner	71
Destroyed	72
Died	2
Gave Away	61

Also during the year 97 dead animals were removed from the streets of Millbury.

I wish to thank all the departments for their help and cooperation. Especially the Police and Fire Departments and Civil Defense.

Respectfully submitted,

GEORGE ROYAL, Dog Officer

Report of the Electrical Inspector

To the Honorable Board of Selectmen:

I respectfully submit my annual report as Electrical Inspector for the Town of Millbury for the year ending December 31, 1984.

This department issued 332 permits. \$3,044.00 was collected in fees and turned in to the Town Treasurer. Over 250 telephone calls were received.

Wiring permits can be obtained at the Town Clerk's office or by contacting me at my home, 5 Juniper Drive, Millbury, phone number: 865-3280.

Respectfully submitted.

V. JOSEPH CORMIER
Electrical Inspector

Report of the Gas Inspector

To the Honorable Board of Selectmen:

I hereby submit my Annual Report as Gas Inspector for the year ending December 31, 1984.

105 gas permits were issued. All permit fees have been turned over to the Town of Millbury.

Gas Permits can be obtained at the Town Clerk's Office or by dialing #757-8410.

	Appropriated 1984-85	Expended 7-1-12-31-84	Balance 12-31-84
Salaries (Administrative)	\$2,700.00	\$1,350.00	\$1,350.00
Supplies & Materials	50.00	40.00	10.00
Other Expenses (Dues)	50.00	50.00	0.00
In State Travel	150.00	69.30	80.70

Respectfully submitted,
ALBERT H. WEST
Gas Inspector

Town of Millbury

Report of the

Fire Department

ANNUAL REPORT - YEAR ENDING DECEMBER 31, 1984

To the Honorable Board of Selectmen:

The Fire Engineers appointed by your Board met and organized as follows:

Fire Chief	Thomas W. Nault
First Assistant Chief	Oran David Matson
Second Assistant Chief	John S. Donnelly, Jr.
Third Assistant Chief	Philip J. Day, Jr.
Fourth Assistant Chief	Joseph C. Kosiba, Sr.

FIRE INCIDENT REPORT

January 1, 1984 thru December 31, 1984
Assistant Chief Donnelly

A. <u>FIRE</u> -		
1. Structures		21
2. Vehicles		20
3. Chimney		14
4. Rubbish		12
5. Brush		30
B. <u>SERVICE CALLS</u> -		52
C. <u>ACCIDENTS RESCUE</u> -		32
D. <u>FALSE ALARMS</u> -		32
E. <u>SPRINKLERS/</u> <u>FAULTY ALARM</u> -		29
F. <u>BOMB THREATS</u> -		2
G. <u>MUTUAL AID</u> -		3

233 Alarms

EQUIPMENT

Repairs have been made to Engine Co. 3 with regard to some plumbing problems and a tank leak. A new style tank was installed last summer and appears to be a superior product to the older traditional style.

Mechanically this pumper is in excellant condition, but will need repairs to the body and cabinets due to rust.

Engine Co. 1 was repaired last summer at Boston Mack to repair a problem with the piping from the water tank to the pump. This pumper has serious rust problems and will need extensive repairs in the near future.

All other apparatus is in very good to excellent condition. We hope to schedule the Aerialscope for testing and certification next year. This is being done as a recommendation by the Insurance Service Organization which sets the rating for the Fire Department.

The Fire Dept. is presently upgrading the protective clothing worn by our members. This equipment meets or exceeds all State and Federal guidelines.

In addition to the "Turn-out" gear mentioned above, the Department will purchase new protective clothing specifically used for hazardous materials incidents. This outer clothing will be the latest and most up to date available. 1984 is the first of three annual purchases of self-contained breathing apparatus. This equipment will also meet or exceed all State and Federal guidelines and give our people the best protection possible. A new Fire Department policy will require that all personnel be protected with self-contained breathing apparatus when entering any "enclosure." We have purchased ten more 'pocket-pagers'; designed to alert our limited daytime people to any alarm whether they are at home or on the road. The department also purchased 55 gallons of fire fighting foam. This product can be used on flammable liquid fires.

FIRE PREVENTION/EDUCATION: Chief Nault

This continues to be a priority with the department. Contributions raised by members of the department are used to purchase material which promote fire prevention and safety ideas.

We welcomed many of the primary grade "little ones" at Fire Headquarters for a tour. The children were shown the apparatus and our members were kept busy answering a host of questions. We also spent some time visiting some classrooms and teachers are encouraged to call us for assistance in any way.

The Level 2 phase of the National Fire Protection's "Learn Not To Burn" program was started at the Elmwood St. Elementary School. Curriculum guides were passed out to the Elmwood St. faculty at a two hour seminar presented by Ms. Teresa Smalley from the National Fire Protection Association in Quincy, Mass. This program now serves the youngsters in grades 1 thru 5. I would like to take this opportunity to thank Dr. Sylvia, building principals Mr. Donald Drake, Mr. Kelton Johnson, and all the faculty members of the Center and Elmwood Street Schools who have accepted this program with open arms and have dedicated themselves to helping our children have a safer community to live in.

TRAINING: Assistant Chief Day

1984 was a very productive year with our 2,000 man hours of training completed. Some of the courses covered are: Attack pumper operations and supply, hose evolutions, drafting, and a Company Officers course. Instructors for these courses were Deputy Chief Joseph Gervais from the Ware Fire Dept., (an instructor for the state fire fighting academy) and Lt. Mike Mcmanee, a training officer from the Worcester Fire Dept.

In September, a training tower was built on Harris Ave. and West Main St. This tower was erected by the Massachusetts Air Force National Guard at no cost to the Town. The three main supports were donated to the Fire Department by Massachusetts Electric Company. The training tower will provide a training site for the department and will be used for ladder and hose line practice. To insure the safety of our fire fighters the tower has been further supported by Dick Dwinell, our fire alarm system supervisor.

A training course specifically designed for the West Millbury area of Town is planned for this spring. The lack of water in this area has been and continues to be a serious problem. This course will encompass the use of our large diameter hose, portable storage water tank, and a shuttle provided by Millbury and Mutual Aid fire apparatus. The fire engineers recognize the water problem and hope to

compliment the types of training programs offered above with the acquisition of a tanker which will carry large amounts of water to this area. This apparatus would be housed and manned by the members of Station #2, which is housed on West Main St.

In closing, a special thanks to the members of the Department for their efforts and time in making this year's training such a success.

COMPUTERS: Assistant Chief Matson

Chief Matson has begun a project which we hope will make our Department more efficient and better prepared by using a computer. Chief Matson has been working on programing our personnel rosters, hydrant locations, street fire alarm boxes, and street locations. They are being printed for each company and are available to all of the emergency service units. Other applications are being planned and will be put into the computer for ready reference in the coming year.

SUMMARY

The current training program, and those held in the future, will focus on our limited daytime response. By reorganizing our apparatus and standardizing operating procedures, we should be able to maintain an adequate level of protection for the majority of our building fires. However, in the event of a major fire or an unexpected limited response of manpower during normal daytime work hours (7-3 shift), we would have to rely on immediate mutual aid from surrounding communities. Our manpower shortages are not unique. Surrounding communities are also feeling the pinch and we can only hope to see a reverse in current trends.

The Fire Department is also feeling the effects of the building boom currently taking place. As the case with other town departments responsible for inspections, we have been overwhelmed by the increase in inspections, plans review, and code enforcement. Last fiscal year the Fire Department turned \$2,350.00 into the General Account. Although this is a small amount compared to other departments, State regulations only allow a maximum of \$10.00 per permit fee. If the work load continues at its present rate, a request for someone to work on a regular part-time or full time basis may be necessary in order to make sure that all plans review, inspection, and enforcement are met.

Lastly, a 'Thank You' is appropriate to those members of the Fire Department who put in time over and above what is required. Millbury is very fortunate to have such a dedicated group of Firefighters. For those in the listening world of scanner-land, you should be well aware of the terrific response time to calls late at night, weekends, and holidays. It is not uncommon to hear compliments about our response time from citizens and fire fighters from other communities. To those members, although it happens too seldom, we take this opportunity to recognize your efforts.

The Millbury Police Department deserves to be recognized for their professionalism and expertise in regard to the past series of false alarms and fire investigations. During this past year five cases of false fire alarms were solved. These incidents involved juveniles. In most cases parents were notified. However, in one case, the Probation Department was notified due to a repeat offender.

Arson is still a problem in Millbury. Last year four fires were definitely set. In three of those cases the person(s) responsible were apprehended and arrest warrants sought in Worcester. The efforts of the Millbury Police Department are greatly appreciated by those who are concerned about the fire problem which exists nation wide.

ANNUAL REPORT — FOREST FIRE DEPT.
January 1 to December 31, 1984

To the Honorable Board of Selectmen:

The Forest Fire Dept. responded to 39 brush fires this past year. This is approximately the same total as last year and again, most of these fires were started by children.

The open burning season, which is set by the legislature from January 15 to May 1 annually, was very successful. During that time 220 burning permits were issued. Last year was the first year that a fee was charged for the permit. The season is highly regulated by the Department of Environmental Quality Engineering and requires a lot of paper work. The air quality is of great concern and the burning season will be strictly enforced. State and Federal laws call for a fine of up to \$50.00 per day for illegal burning. During 1984 we turned in \$876.00 to the General Fund from permit fees.

This year's open burning season is now underway. Permits are available at Fire Headquarters, Saturdays only from 9 a.m. to 1 p.m.

Sincerely,
T.W. NAULT, Forest Fire Warden

Report of the MILLBURY FUEL CRISIS Planning Committee

To the Honorable Board of Selectmen and the Citizens of Millbury:

In 1984, the Fuel Assistance Program for our area was administered by the Worcester Community Action Council. This committee sponsored and arranged for the town to have three intake sites for the taking of applications. For those 60 and over and handicapped, the intake site was the Senior Center; those in subsidized housing the intake site was the housing authority office and all others had their applications taken at the Town Hall. A total of 444 applications were taken in Millbury. Once again portable heaters were available for emergencies.

This committee sincerely thanks the Police Department and all other town departments for their continued help and support.

Respectfully submitted,

JUDITH O'CONNOR, Chairman
BETTY HAMILTON
THOMAS DUNFORD
IRENE SULLIVAN
PHIL DAY, SR.

Report of the Hazardous Waste Coordinator

To the Honorable Board of Selectmen and the Citizens of Millbury:

During 1984, there was one hazardous waste incident requiring investigation and/or action by the Hazardous Waste coordinator. On August 21, one gallon of liquid formaldehyde was spilled at the Interstate Battery Company, Worcester-Providence Turnpike (Rt. 146). Three workers from Interstate Battery Company were taken to St. Vincent Hospital in Worcester and treated. Response personnel on the scene of the incident included Walter A. Weldon (Board of Health Agent), Thomas Nault (Fire Chief), and representatives of the Millbury Police Dept. In addition, the Mass. Dept. of Environmental Quality Engineering (D.E.Q.E.) was notified of the incident by the Police Dept.

In November, former Hazardous Waste Coordinator William Keegan resigned his post to become the Assistant Town Manager of Shrewsbury. Hazardous waste information and problems continue to be administered through the Town Planning Office. As such, it would be well appreciated if information concerning possible hazardous waste problems in Millbury be reported to the Planning Office as soon as they become apparent.

Respectfully submitted,

ALAN I. GORDON
Town Planning Office

Report of the Board Of Health

To the Honorable Board of Selectmen:

We are pleased to submit to you our report for the year ending December 31, 1984.

Our cash receipts totaled \$7,752.50 which included fees for the following permits and licenses:

plumbing permits	161
installer licenses	30
septic construction permits	60
percolation permits	86
food establishment permits	62
catering permits	1
septic cleaner license	10
rubbish permits	145
milk & cream license	37
milk pasteurization license	1
funeral directors license	3

492 doses of flu vaccine were administered and 219 shots for diphtheria, whooping cough, tetanus, polio, measles, mumps and rubella were given to school age and pre-school children.

Record of diseases dangerous to the public health reported were:

animal bites	82
chickenpox	101
dysentery	1
gonorrhea	3
hepatitis	4
salmonellosis	5
tuberculosis	2

On March 31 a combined Health Fair with the Town of Sutton was held at the Sutton Town Hall and 80 people were screened for blood pressure, vision, hearing, diabetes, glaucoma, pulmonary functions as well as information being supplied on various health problems.

A Rabies Clinoc on April 7 provided rabies protection for 168 dogs and 42 cats.

During the year, S E A Consultants, Incorporated were hired to provide a solid waste management study to determine how the town will handle its trash when the town landfill closes in two years. We asked for cost comparisons for curbside rubbish collection and a transfer station located at the present Riverlin Street landfill that would haul the trash to either a resource recovery plant or another

landfill. The study showed that in the first few years of operation the costs for each would be relatively comparable, but then showed a large cost escalation for curbside collection after that. The figures showed that the cost for a transfer station would increase approximately 35% in 10 years time but that curbside collection would increase 75%; and in 20 years time the escalation cost would be 100% for the transfer station as compared to a 300% increase for curbside collection. For these reasons the board felt that a transfer station would be far more cost effective than curbside collection and would present the town with a far greater savings in tax dollars. It was also the unanimous feeling of the board as well as the consulting firm that a transfer station concept would give the town much greater control on the source and volume of solid waste delivered for disposal.

A total of 12 regular meetings and two public hearings were held throughout the year with all board members attending all 14 meetings. Board meetings are held on the second Monday of the month at 7:00 p.m. in the Board of Health office in the Municipal Office Buildings.

The Board of health generally makes three to four inspections per year of all establishments in town serving food, annual inspections of church kitchens and periodic inspections of nursing homes and school kitchens.

Respectfully submitted,

FRANK J. PISCITELLI
WALTER A. WELDON
WILLIAM H. CARON

HIGHWAY DEPARTMENT (84-85)

Appro.	Balance	Appro.	Balance
<u>1983-84</u>	<u>12/31/83</u>	<u>1984-85</u>	<u>12/31/84</u>
18,900.00	9,450.00	20,611.00	10,305.52
163,000.00	91,855.20	191,091.00	111,436.77
100,000.00	60,691.50	116,743.00	61,099.75

EXPENDED

6/30/84			
Snow & Ice	\$18,732.61	Snow & Ice	\$21,190.77
Oiling Streets	31,583.16	Oiling Streets	20,211.98
Oil	766.52	Oil	292.92
Town Barn Maint.	591.96	Town Barn Maint.	1,098.65
Road Material	0	Road Material	5,137.86
Equipment Repairs	<u>10,165.56</u>	Equipment Repairs	7,802.07
	<u>\$61,839.81</u>		<u>\$55,734.25</u>

EXPENDED

6/30/84		Appro.	Balance
		<u>1984-85</u>	<u>12/31/84</u>
0	18,026.16	20,611.00	10,305.48
	262.72	191,091.00	79,654.23
		116,743.00	55,733.25
			61,099.75

EXPENDED

6/30/84			
Snow & Ice	\$18,917.00	Snow & Ice	\$ 1,345.50
Major Repairs	1,143.93	Major Repairs	966.86
Car Allowance	4,000.00	Car Allowance	2,000.00
Equipment Hire	0	Equipment Hire	4,016.61
Town Barn			<u>3,232.42</u>
			<u>\$24,652.89</u>

EXPENDED

6/30/84		Appro.	Balance
		<u>1984-85</u>	<u>12/31/84</u>
0	18,026.16	20,611.00	10,305.48
	262.72	191,091.00	79,654.23
		116,743.00	55,733.25
			61,099.75

Report of Highway Surveyor

To the Honorable Board of Selectmen and to the citizens of the Town of Millbury:

I hereby submit the Annual Report of the Highway Department.

The usual work was performed by cleaning and sweeping the Town Streets, cleaning out catch basins and gutters and patching as we deemed necessary. Drainage was work done at Alpine St., Carousel Dr., Wheelock Ave. and we repaired drains on Lincoln Ave. and Providence St.

SNOW & ICE

During our winter season we try to give all sections prompt and efficient service. After every major storm the school bus routes, churches, and funeral homes get special attention. All the employees of the Highway Department and local hired contractors deserve praise for this service rendered.

OILING STREETS

We sealed the following streets: Prospect St., Lindy St., Budreau Ave., Leone Ave., Miles St. Ext., Lincoln St., Park Hill Ave., Beach St., Alpine St., and Louis Ballard Lane.

I wish to thank all local contractors and all other town departments for their excellent help and cooperation for the past year, and also to express to my members of the Highway Department my sincere appreciation.

Respectfully submitted,

DONALD J. ARMY, Highway Surveyor

HIGHWAY DEPARTMENT ARTICLES

<u>1984</u>	<u>EXPENDED</u>
Article #11 Alpine Street Drainage	\$ 3,469.40
Article #39 Street Overlay Account	39,201.72
Article #40 Asplalt Box Spreader	13,484.00
Article #41 New Dump Truck	0
Article #65 102 Wheelock Ave. Drainage	240.00
Article #66 43 Carousel Drive Drainage	6,079.37

1983

Article #5 West Main Street & Beach Street	4,475.00
Article #6 Harris Avenue	3,891.00
Article #11 Improvement of Holman Road	6,755.01
Article #25 Sidewalk Tractor	31,998.00

1980

Article #53 Street Paving Program	11,129.41
Article #54 To erect Fence on Prov. St. from Riverlin St.	2,553.75
Article #55 To replace existing fence on West Main Street	1,948.25
Article #57 Bellville Lane Drainage	4,396.34

HIGHWAY DEPARTMENT

1984 INVENTORY

1	1984 New Sidewalk Trac- tor	1	1975 Dump Truck GMC
1	1983 Ford Pick-up Truck	1	1953 Staff Car (4-wheel drive Dodge)
1	1980 Ford Dump Truck	5	Automatic Sanders
1	1979 Elgin Street Sweeper	2	Sledge Hammers
1	1979 Street Marker Machine	1	1968 R185 Int. Dump Truck
1	1977 GMC Dump Truck with Catch Basin	4	V Plows
1	Sander 2 Snowplows	9	Speed Plows
1	1975 Hough Loader	2	Snow Wing Plows
1	1977 Dump Truck	1	1928 A&W Roller
1	1967 Hough	4	Picks
1	Austin Western 99L Grader	12	Push Brooms
1	Cement Mixer	2	Chain Saws
12	Pairs Skid Chains	2	M-135 Cargo Carriers
3	Heavy Chains	1	Battery Charger
50	Road Horses	1	1960 Washua Snow Blower
3	Bulldozers Blades	1	Trailer Tow
2	Catch Basin Scoops	1	1968 Sidewalk Tractor
1	1958 Electrac Tractor & Plow	1	Sidewalk Sander
		1	Asphalt Box Spreader 1984
		1	400 Mack Dump Truck
		1	1973
		1	300 Austin Western Super
			1973

Report of the Historical Commission

To the Honorable Board of Selectmen
And the Citizens of the Town of Millbury:

The following members attended meetings of the Millbury Historical Commission during 1984:

Majorie Adams	8
Carl Briel	0
Lincoln Bordeaux	2
Cynthia K. Burr	9
Barbara Howe King*	2
Roland Lachance*	3
Arthur O'Mara	8
Paul Turgeon	2
Stephen V. Walinsky	7

*Resigned

The Millbury Historical Commission started the year 1984 with great hope and resolve. We had two primary objectives: to apply for and obtain a matching grant from the State Historical Commission to continue our survey and inventory of historic properties and to amass a group of volunteers to gather at the Waters Mansion for several "landscaping work days". Alas, we met neither of our objectives.

In March, we submitted our grant application for our "Adopt-a-House" program, a program which would use trained volunteers to research the historical and architectural background of 100-200 properties in town. We designed a project that would be low budget and which would make the most efficient use of professional historical consultants — by using them to train volunteers in research methods, let the volunteers do the "leg work" for each of the properties, and then use the consultants to tie all the pieces together into a finished product to submit to the State Historical Commission. In May, we learned that the State had serious doubts about how professional a job such a group of volunteers would produce and thus once again turned down our request for matching funds.

In our second objective, making improvements to the grounds of the Asa Waters Mansion, we were only marginally effective. We wish to applaud Norman Gonyea, the Municipal Office Building custodian, for the grooming and care he has taken with the grounds between the Town Hall and the Mansion. He has thinned out the scrub growth in the woods, kept the lawn in healthy condition, and trimmed the yews and rhododendron on the Elm Street side of the property.

Our plans to make landscaping improvements to the grounds of the Mansion (including laying additional bluestone walk, planting several new trees, and bordering the parking lot with a row of shrubs) never seemed to materialize — but certainly not for the lack of trying! We finalized the plans with our landscape architect, William Hultgren of Charlton, approached the Millbury Lions Club and members of the Millbury Historical Society for volunteers, and thought we were all prepared. However, every weekend in May and June we had volunteers willing to work, it rained; and every weekend it didn't rain, our volunteers had made other plans. Then in July and August, the weekends our volunteers were available, the Council on Aging was holding Sunday afternoon concerts on the lawn. We had no desire to inconvenience or disturb them. When fall came, we had lost our volunteers to other activities. We will try again next spring with help from the Selectmen's office.

We did end the year on a positive note: we were able, through the cooperation and credit of Maureen Killoran, Town Librarian, Jane Jung, President of the Millbury Historical Society, and Donald Army, Highway Surveyor (and his crew), to take possession of the old oak library circulation desk. The desk was being replaced, as part of the library addition project, with a newer and more efficient model. The oak desk is safely in storage until we can find a new home for it somewhere else in Town.

We lost two long-time members this year, but gained two new enthusiastic ones. We said good-by and thank you to Roland Lachance and Barbara Howe King and welcomed Arthur O'Mara and Paul Turgeon. To promote the spirit of cooperation between the Historical Commission and the Historical Society, the two presidents of the Societies, Zoe White and Jane Jung joined our meetings often.

We meet on the third Tuesday of the month at 7:00 p.m. in the Waters Mansion and invite interested townspeople to join us. We look forward to a more productive and fruitful 1985.

Respectfully submitted,

CYNTHIA K. BURR, Chairman

Report of the Millbury Housing Authority

The Millbury Housing Authority hereby presents the annual report for the Fiscal year ending 1984.

CHAPTER 200-1

The Chapter 200-1 program consists of twenty-five (25) Cape Cod houses located on Memorial Drive. This project continues to be fully occupied at the end of thirty-five (35) years. It provides safe, decent and sanitary housing for low income families.

One of the improvements made to the units this year was an upgrading of the electrical entrance service. The contract for this work, in the amount of \$3,735.00, was awarded through the public bidding process to Gagliardi Electric of Millbury. Another improvement, repaving of the remaining sidewalk area and driveway access ramps, has been approved by the Executive Office of Communities and Development. However, since the approval was received late in the year and the asphalt plants were closed, the job will be put out for bid for completion in early Spring.

The Authority's application for Modernization funding for this project was approved in the amount of \$56,622.00 for the purpose of Attic/Roof ventilation and interior and storm door replacement. Funding for this project will be received in the third phase of a three phase program.

CHAPTER 705

As of this date, the Authority owns five (5) scattered site properties which houses six low income families and one low income elderly person. Improvements made this year included the insulating and residing of one unit and complete interior renovation of another unit.

The construction of six (6) family units on Burbank Street was put out for public bid in August. The Board of Directors and the Executive Office of Communities and Development deemed it to be in the best interest of the public to reject all bids due to the high cost per unit. After much consideration and changes in the specifications, the project will be put out for public bid in January, 1985.

The Housing Authority pays sewage use and real estate taxes on all of its 705 properties.

CHAPTER 707

The Chapter 707 is a subsidized rental program. The Housing Authority currently has under lease twenty-two (22) units with private landlords. This program serves both Elderly/Handicapped and Families of low income who meet the eligibility requirements.

Through application approval and management performance, the Authority was awarded an additional seven (7) units this year, and pending completion of the Moderate Rehabilitation program, we anticipate subsidizing an additional ten (10) units in 1985.

CHAPTER 667-C2

This program is made up of One hundred and forty-six (146) units of low income housing for the Elderly and Handicapped. Thirty-two (32) of the units are located on Pearl Street, sixty (60) units are located on Colonial Drive and fifty-four (54) units are located on the corner of Elm and South Main Streets in the center of Town. All of the projects continue to be fully occupied.

The Pearl Street project is now in its twenty-fifth (25th) year of occupancy, Colonial Drive apartments have completed eleven (11) years of occupancy and the Centerview apartments have completed three (3) years of occupancy. Exterior Renovations to the Pearl Street Project, in the amount of \$18,392.74 are substantially complete. The contractor for this job is Atlantic Home Insulation, Inc. of Rehoboth, Ma. Interact, Inc. of Acton, Ma., is the architectural firm responsible for writing the specifications and inspecting the contracted work. A contract for installing a fire alarm system at Pearl Street in the amount of \$5,230.00 has been awarded to R & M. Electrical Contractors, Inc. of Shrewsbury, Ma. The contract is currently in Boston awaiting approval by the Executive Office of Communities and Development. The Engineering firm hired by the Authority to oversee the installation of the fire alarm system is N.F. Laurence & Associates, Inc. of Northboro, Ma.

Approval was received from the Executive Office of Energy Resources to expend the \$6,464.00 remaining in the original energy grant received from that department to insulate the crawl spaces at the Pearl Street project. Bids for this project were opened the last week in December. The contract will be awarded to the lowest bidder at the next regular meeting of the Authority and sent to The Executive Office of Communities and Development for approval.

The Housing Authority's application for funding under the Modernization program was approved by the Executive Office of Communities and Development and a grant was received in the amount of \$106,327.00. This money will be spent to replace the heating system(s) and do bathroom and kitchen renovations at the Pearl Street project. An architect and engineer will be hired through the designer selection process as required by State regulations. Anticipated job completion is August, 1985.

An energy grant in the amount of \$3,000.00 was received for conservation measures at the Colonial Drive apartments. The architectural firm of Harvey and Tracey of Worcester, Ma. was hired to write specifications for resurfacing a portion of Colonial Drive and replacing one half of the windows (bedrooms and hallways) at the Pearl Street project. The living room and bathroom windows were replaced a few years ago.

The Housing Authority is currently awaiting the announcement of awards for the second round of funding for construction of Elderly (conventional or congregate) and Family housing. The first round of funding, announced in May, went primarily to those communities/authorities applying for the first time. The Millbury Housing Authority has applied for twenty (20) units of Congregate housing (a "shared living" experience) under the Elderly Chapter 667 program and twenty-five (25) units under the Chapter 705 Family program.

THANK YOU

On behalf of all the citizens residing in our elderly projects (and family), we wish to thank the many organizations, businesses and clubs for the numerous services and kindnesses rendered them during the year.

MAINTENANCE

The Authority continues to employ two (2) full time and two (2) part-time maintenance people. Mr. Albert Gagliardi retired from his part-time maintenance position. Through the process of advertising the position and interviewing applicants, Mr. Richard Baroni was hired for the part-time maintenance position. Mr. Robert Fisher, head of maintenance, and other maintenance personnel, Mr. Kenneth Carrignant, Mr. Maurice Roberts, and Mr. Richard Baroni

maintain and keep all housing properties in safe and sanitary condition. This involves maintenance of forty-one (41) buildings which includes one hundred and seventy-eight (178) apartments. A breakdown of these apartments by bedroom size is as follows: 1 — 5 BR, 1 — 4 BR, 16 — 3 BR, 12 — 2 BR, and 147 — 1 BR. All common areas, grounds, and parking lots in each of our elderly projects is maintained by the Housing Authority maintenance personnel. Families in single housing units maintain their own grounds.

ADMINISTRATION

There has been no change in the number of personnel in the administration department of the Authority. The staff consists of two (2) full time employees, a General Office Clerk, Ms. Penelope Wilder and the Executive Director, Irene B. Sullivan, phm., who administers all of the Housing Authorities' programs.

Office hours are from 9:00 A.M. to 4:00 P.M. Monday through Friday (excepting holidays). Applications for housing for low income elderly or family may be picked up at the office located at 1 South Main Street or mailed out upon request. Telephone, 865-2660.

Eligibility requirements as of April 1, 1984 are as follows:

Age Limit:

(Elderly) — 65 years of age or older (no age limit for handicapped)

Asset Limit:

Total assets may not exceed one and one half (1 1/2) the net income of applicant or a maximum of \$15,000.00 (whichever is greater)

Income Limit:

\$12,908.00	— one person
\$14,752.00	— two persons
\$16,596.00	— three persons
\$18,440.00	— four persons
\$19,592.00	— five persons
\$20,745.00	— six persons
\$21,897.00	— seven persons
\$23,050.00	— eight persons

Our current eligible waiting list consists of the following:

Elderly applicants: 55 (22 local residents, 33 non-residents)

Family applicants: 118 (2 bedroom = 49 local — 29 non-residents)

(3 bedroom = 25 local — 15 non residents)

Handicapped — 19 (mixed bedroom)

We also have seven (7) applicants seeking 1 bedroom units who do not qualify for Elderly/Handicapped.

In the selection of tenants, preference is given to local residents. Anyone meeting the above eligibility requirements, is encouraged to apply.

MILLBURY HOUSING AUTHORITY
BALANCE SHEET
FISCAL YEAR ENDING 9/30/84
PROJECT 667-C2

ASSETS

Administration Fund	12,787.25
Revolving Fund Advances	8,250.00
Other	1,648.93
Investments	54,710.69
Inventories	433.72
Development Cost	<u>3,855,000.00</u>
TOTAL ASSESTS	\$3,932,830.59

LIABILITIES

Accounts Payable	338.20
Accounts Payable Revolving	7,234.32
Payments in Lieu of Taxes	2,400.00
Prepaid Rents	287.00
Grants Issued	<u>3,855,000.00</u>
Operating Reserve	83,848.83
Residual Receipts (Deficits)	(16,277.76)
TOTAL LIABILITIES	\$3,932,830.59

BALANCE SHEET
FISCAL YEAR ENDING 9/30/84
PROJECT 200-1

ASSETS

Administration Fund	9,764.08
Revolving Fund Advances	1,500.00
Tenant's Acct's Rec.	1,061.00
Other	3,400.00
Investments	29,141.14
Development Cost	195,000.00
TOTAL ASSETS	\$239,866.22

LIABILITIES

Accounts Payable	972.55
Accounts Payable Revolving	(109.58)
Payment in Lieu of Taxes	675.00
Prepaid Rents	345.00
Grants Issued	195,000.00
Operating Reserve	26,798.01
Residual Receipts (Deficits)	16,185.24
TOTAL LIABILITIES	\$239,866.22

MILLBURY HOUSING AUTHORITY
BALANCE SHEET
FISCAL YEAR ENDING 9/30/84
REVOLVING ACCOUNT

ASSETS

Administration Fund	184.68
Accounts Receivable:	
Project 667-C2 Housing for Elderly	6,881.32
Project 200-1 Housing for Family/Veterans	355.42
Project 705-1 Low Income Scattered Housing	405.63
Project 707 Rental Assistance Program	4,930.54
TOTAL ASSETS	\$12,757.59

LIABILITIES

Accounts Payable	
Employee Withholdings	1,907.59

Advances Payable	
Project 667-C2	8,250.00
Project 200-1	1,500.00
Project 705-1	700.00
Project 707	400.00
TOTAL LIABILITIES	\$12,757.59

MILLBURY HOUSING AUTHORITY
BALANCE SHEET
FISCAL YEAR ENDING 9/30/84
PROJECT 707

ASSETS

Administration Fund	16,570.02
Advance to Revolving Fund	400.00
TOTAL ASSETS	\$16,970.02

LIABILITIES

Tenants Prepaid Rent	288.00
State-Aid-Prepaid	14,215.99
Accounts Payable-Revolving Account	4,930.54
Accounts Payable-200-1	1,900.00
Residual Receipts (Deficits)	(4,364.51)
TOTAL LIABILITIES	\$16,970.02

MILLBURY HOUSING AUTHORITY
BALANCE SHEET
FISCAL YEAR ENDING 9/30/84
PROJECT 705-1

ASSETS

Administration Fund	5,679.54
Revolving Fund Advances	900.00
Shelter Rents	177.00
Other	1,180.00
Investments	278,239.76
Development Cost	185,249.21
TOTAL ASSETS	\$471,425.51

LIABILITIES

Accounts Payable	698.68
Payments in Lieu of Taxes	13,625.46
Grants Issued	620,000.00
Notes Unissued	(175,000.00)
Operating Reserve	35,622.67
Prior Year Surplus	(21,097.04)
Residual Receipts (Deficits)	(2,424.26)
TOTAL LIABILITIES	\$471,425.51

RECORD OF ATTENDANCE FOR ELECTED MEMBERS

	<u>No. of Regular Meetings (11)</u>	<u>No. of Special Meetings (5)</u>
Joseph A. Lauzon, Chairman	11	5
George A. Malo, Vice Chairman	11	4
Norman E. Saucier, Treasurer	10	5
Richard J. Dwinell, Ass't. Treas.	10	5
Richard F. Phelan, State Appointed Member	11	4

Respectfully submitted,
IRENE B. SULLIVAN, P.H.M., Executive Director
JOSEPH A. LAUZON, Chairman
GEORGE A. MALO, Vice Chairman
NORMAN E. SAUCIER, Treasurer
RICHARD J. DWINELL, Ass't Treasurer
RICHARD F. PHELAN, State Appointee Member

Report of the Millbury Public Library

To the Honorable Board of Selectmen

As members of the Board of Trustees of Millbury Public Library we herewith submit our annual report 1984:

As Director of the Millbury Public Library I submit the following report for 1984:

During the year 1984, the Library was open 143 days. The Library is open 41 hours per week. Our weekly schedule is Monday, closed; Tuesday, 12:00 (noon) to 8:00 p.m.; Wednesday, 10:00 a.m. to 8:00 p.m.; Thursday, 10:00 a.m. to 8:00 p.m.; Friday, 10:00 a.m. to 8:00 p.m.; Saturday, 10:00 a.m. to 1:00 p.m. The Library closed on December 10, 1983 until May 30, 1984 to allow for renovations to the older existing structure.

The total number of items added to our collection in 1984 was 1609 (1538 purchased and 71 donated). The circulation statistics for the year 1984 are the following:

Adult Fiction	7227
Juvenile Fiction	5301
Non-fiction	6308
Magazines	1447
Records	1098
Paperbacks	5260
TOTAL	26,641

During 1984, 298 interlibrary loan requests were fulfilled by the Regional Offices at the Worcester Public Library and the Fitchburg Public Library. Fifty-nine films were borrowed from the Film Library in Worcester by local nursing homes, schools, organizations and church groups. A complete listing of all films available to be used by interested people in the community is available at the Millbury Public Library.

There was a decrease in the circulation of library materials because the library was closed for a 6 month period to allow for renovations to the building and the installation of a new heating system. The Board of Trustees, Director and Staff would like to thank all the people who helped with the enormous task of moving all the books, records and furniture over the past year.

The Library purchased with revenue sharing funds new furniture for the main library which included shelves, tables, chairs, study carrels, circulation desk, atlas stand and card catalog. The new furniture will provide better organization of library materials and allow more seating for library patrons.

Millbury Public Library was awarded a \$10,000.00 L.S.C.A. (Library Services and Construction Act) Title I Special Project grant for Children's library service. The grant was written by Maureen Killoran, Director of the Millbury Public Library. The purpose of the grant is to improve library services to children in grades 4, 5 and 6. Grant monies will be spent on establishing a basic reference collection and a core collection of audiovisual equipment. The new reference materials and audiovisual equipment will be housed in the newly constructed Children's Room.

The library participated in a very successful videocassette project sponsored by the Central Mass. Regional Library System and the Mass. Board of Library Commissioners. Videocassettes were loaned free of charge to interested patrons. The videocassette collection included feature length films, educational and informational topics.

A new phone system with two lines coming into the library was installed in September. The new phone system will enable the library staff to provide better service to the Millbury community with reference questions and other library requests.

The library was very active during the summer with programs for the children. The theme of the summer reading program was "Summer Reading Champions" in connection with the summer Olympics. Activities during the summer included the "Millbury Public Library 3rd Annual Cookie Contest" which included judging categories of "Largest Cookie", "Sweetest Cookie" and "Most Colorful Cookie". Another annual contest which has proven to be a

popular event with the children was 3rd Annual "Stuffed Animal Contest" also held during the summer. Several feature length films such as "Breaking Away" and "The Black Stallion" were shown over at Millbury Center School where children could bring their lunches and watch the movies. A special program of bike safety and maintenance for children with Sgt. Edward Perry of the Millbury Police Department and Gordon Clark of the "Last Place Bike Shop" was held to teach children important safety and maintenance tips on bike riding. Pumpernickel Puppet Theatre performed the "Three Billy Goats Gruff" before a large audience of adults and children.

The Library Director formed a Children's Advisory Council which is made up of children in grades 4, 5 and 6 who will make recommendations to the Library Director and Children's Librarian. The Children's Advisory Council will make recommendations on programs, reference sources and services for children in grades 4, 5 and 6. The Children's Advisory Council consists of the following people: Maureen Killoran, Director; Elaine Loehmann, Children's Librarian; Gene Kaczyk, Office for Children; Joel Karsok, Kristin Packard, Christine Croteau, Robert Turner, Joseph Brady, Jennifer Buron and Carl Rushton. We are very excited about the formation of the Children's Advisory Council and we are very proud of the children who serve on the Council. The children have impressed us with their dedication in attending the meetings and their creativity in improving library services.

The construction and renovations to the Millbury Public Library were completed in December, 1984. During the winter of 1984 renovations to the older existing library began and were completed in May, 1984. The basement of the Millbury Public Library was also renovated to make a new Children's Room which has been desperately needed by the children in Millbury for many years. Previously, the children's collection was housed in a corner of the main library. A special thanks for the generosity of the Millbury Woman's Club who contributed \$10,000 to purchase carpeting and furniture for the Children's Room. Another special thanks to the Friends of the Millbury Public Library who contributed money to help complete the renovations to the Children's Room. The architectural firm of Wadsworth & Chenot of Holden designed the new addition, Children's Room and plans for the renovations to the older existing structure. The general contractor for the new addition and renovations to the main library was Lauring Construction Company of Worcester. Builder Systems of Auburn was the general contractor for the Children's Room.

In November, we held a painting party with volunteers from the Millbury community to paint the Children's Room. It was a big job and we sincerely thank everyone who helped.

In December, the library closed for four days so we could move the children's book collection from upstairs to downstairs. Volunteers were recruited to form a fireman's brigade from the upper level to the lower level of the library. Volunteers passed books from one person to another to accomplish the task.

The Board of Trustees, Director and Staff again would like to thank all the numerous people who contributed so much time and energy over the past year during the construction and renovation period. We look forward with great pleasure to providing quality library service to our community with improved facilities and competent staff.

Respectfully submitted,
MAUREEN KILLORAN, Librarian

BUILDING COMMITTEE

Philip Hoel	9
Richard Boire	3
Margaret Gillette	3
Ruth Shimkus	8
Joan I. Hoel	14
Aurelie Burbank	12
Karen Kenary	7
Leah Devine	11
Constance S. Chapin	7
Nancy B. Keenan	12
Maureen Killoran, Librarian	13

TRUSTEES

	Regular	Special
Joan I. Hoel, Chairperson	9	2
Karen A. Kenary, Vice Chairperson	7	1
Leah E. Devine, Clerk	9	1
Aurelie Burbank	7	2
Nancy B. Keenan	8	1
Constance S. Chapin	8	2
Maureen Killoran, Librarian	9	2

Report of the Millbury Arts Council

To the Honorable Selectmen and the citizens of the Town of Millbury we respectfully submit our annual report for the year ending 1984.

Twelve meetings were held during the calendar year 1984 with the following attendance record:

Barbara Swenson	12
Eve Collette	10
Joe Markunas	12
Marie Boire	10
Roger Desrosier	8
Mary Lou Mulhane	10
Joe Cormier	5
Catherine Heard	5

For the 1984 year the Town of Millbury was allotted a total of \$6,906.00 in grants from the proceeds of the Massachusetts Arts Lottery game.

Current grants awarded statewide have topped one and a half million dollars. These funds will help enhance the cultural life of our communities.

With the Arts Lottery grants we are able to encourage and support worthy arts and humanities projects offered here in Millbury.

Recipients who received grants for the past year are as follows

Millbury High School	\$2,000.00
Roger Desrosier	
Stage Lighting	
Millbury Parks & Council on Aging	1,500.00
Summer Concerts	

Millbury Arts Council Theater Performance	1,266.00
Sandra Wellens Appreciation of Arts	720.00
Millbury Primary Teachers Lectures on Reading	320.00
Mr. Trealease	
Millbury Historical Society Childrens' Magic Show	300.00
Millbury Council on Aging Arts and Crafts	300.00
Millbury Arts Council Childrens' Theater Program	500.00
Total	\$6,906.00

The next disbursement of funds will be in January 1985.

Respectfully submitted,

EVE COLLETTE, Clerk
BARBARA SWENSON, Chairman
JOE MARKUNAS, Treasurer
ROGER DESROSIER
MARIE BOIRE
MARY LOU MULHANE
JOE CORMIER
CATHERINE HEARD

Report of the Personnel Board

To the Honorable Board of Selectmen:

During the year 1984, the Personnel Board had 30 meetings. Attendance was as follows:

Arthur J. Moore, Chairman	25
Bradford Adams	13
John Jacobson	10
Arthur Hansen	9
Steven Montigny	11
Thomas O'Connor*	17
Edgar J. Choiniere, Jr.**	18

*Resigned 6/84

**Resigned 6/84

Respectfully submitted,

ARTHUR J. MOORE, Chairman
Personnel Board

Report of the Milk Inspector

To the Honorable Board of Selectmen:

I respectfully submit my annual report as Milk Inspector for the year ending December 31, 1984.

Any establishment selling or dealing in the use of milk or cream must first obtain a license to do so by contacting me through the Board of Health office.

A total of \$84.00 was collected and turned into the Town Treasurer.

Respectfully submitted,

WALTER A. WELDON

Report of the District Nursing Society, Inc.

In 1984 the District Nursing Society concluded its 73rd year of community health service. We continue to serve Millbury as well as Sutton and other surrounding towns when called upon. In order to reflect our continued growth and change, it was decided to change our name to District Nursing Society.

Visit statistics have remained fairly stable, however, we have not shown as much growth as we have in past years. This is due in part to the increasing restrictions imposed by state and federal regulations. Competition from the for-profit agencies is another factor.

Our homemaker program, which was established in 1983, grew by over 7,000 hours this year. Home health aide hours of service decreased slightly, partly due to improved coordination of services which resulted in better use of funding sources. Physical, speech and occupational therapy visits declined slightly while skilled nursing visits showed less change.

We continue to provide stay-well clinics, an annual health fair, immunization clinics, community education programs, training for student nurses, and other public health nursing visits. This is accomplished with the help of volunteers who provided 218 hours of service this year.

For the first time this year we conducted C.P.R. and first aid classes for the general public. Forty-nine townspeople took advantage of this training.

Financial support is sought from as many sources as possible and this year we received two grants from the United Way. One for Millbury residents and one for Sutton residents. Other funding sources included the Hoche-Scofield Foundation and the Region II Area Agency On Aging. We are grateful to the citizens and business people of the community for their generous contributions to our annual fund drive.

All of these monies are used to provide direct patient care. We were able to purchase much needed office equipment with other grant money.

In an effort to maintain our status in a field of increasing change, we are attempting to develop new programs to secure our referral sources and to broaden our service area. We are aware that cooperative efforts with other health care agencies will be an important factor in our survival and we remain open to new ideas, always with the best interest of our community in mind.

We are grateful to the Town for office space in the Asa Waters Mansion and to our entire staff, our Professional Advisory Committee and the Board of Selectmen for their understanding, their cooperation, and for their efforts on behalf of the District Nursing Society.

I personally appreciate the efforts of an active Board of Directors who have been very supportive of me throughout the year.

Respectfully submitted,

JANE JUNG, President

Report of the Parks and Recreation Commission

To the Honorable Board of Selectmen and the Townspeople of Millbury.

In 1984 the Parks and Recreation Commission provided many activities and continued to improve our facilities.

ARTS AND CRAFTS

Our arts and crafts program was run again by Miss Susan Bianculli, assisted by Mary Ellen Wilczinski and Ann Marie Mathews. This program was used by approximately 375 children during the summer.

SUMMER BASKETBALL

This successful program completed it's seventh season and provided summer evening entertainment for many athletes of the past and future.

SOCCER

Our Soccer program was very successful again this year. The size increased to accomodate 423 children in four separate leagues. The success of this program was due to all who participated in organization and coaching.

CHRISTMAS ON THE COMMON

Santa was on hand again this year at the Common and brought joy to approximately 550 children.

WINTER BASKETBALL

The winter basketball program is in its sixth season, providing the opportunity for an attractive six team league.

EAST MILLBURY SCHOOL

It is still the hope of the Parks Commission that the East Millbury school site will be an area for parking and skating.

SKATING

The Parks and Recreation Commission continues to provide skating surfaces in various locations throughout the town.

BAND CONCERTS

A series of band concerts was inaugurated in conjunction with the Arts Council and Council on Aging. It is hoped that this program will be expanded in the future.

DRAGONFLY PROGRAM

A program to use Dragonflys as a deterrent to mosquitos was initiated and appears to be effective. This program will be continued. Many thanks to the Boy Scouts of Millbury and their leaders for their assistance.

GENERAL

One of the Parks Commission's main concerns is the continued incidents of vandalism. Cooperation from the Police and the townspeople has been appreciated. We urge all townspeople to help us in this regard.

ATTENDANCE

There were twenty-two scheduled meetings during the year 1984.

Mr. Morin attended	16 meetings.
Mr. McDonough attended	21 meetings.
Mr. Bekier attended	8 meetings.
Mr. Erickson attended	15 meetings.
Mr. Novak attended	6 meetings.

Report of the Plumbing Inspector

To the Honorable Board of Selectmen:

I hereby submit my report as Plumbing Inspector for the year 1984.

There were a total of 226 inspections made: 87 rough, 66 finals, 58 hot water heaters and 15 sewer connections.

A total of \$2,950.00 was collected in fees.

Plumbing permits can be obtained at the Board of Health office in the Municipal Office Building by licensed plumbers only.

Respectfully submitted,

CORNELIUS L. LUCEY
Plumbing Inspector,
Town of Millbury

Report of the Planning Board

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury:

Attendance for the Planning Board meetings in 1984 were as follows:

	<u>Meetings</u>	<u>Present</u>	<u>Absent</u>
James F. Fitzpatrick	22	21	1
Philip E. Dumas	22	16	6
Paul W. Aubrey	22	22	0
Donald Markey	22	20	2
Eric White*	14	14	0
Mary Anne Dube**	8	8	0

*Elected April, 1984

**Term expired April, 1984

Thirty-two plans were signed during 1984 by the Planning Board as not requiring approval under the Subdivision Control Law. These plans show divisions of land with adequate frontage on public streets (as required by zoning), easement descriptions, or additions to existing lots.

There were no Site Plan Reviews in the year 1984. Site Plan Reviews are required by the Millbury Zoning Bylaw, Article 1, Section 12.4 for construction of any facility that will require ten or more parking spaces.

There were 3 drainage articles submitted for approval at the town meeting this year.

Special Permits applied for in 1984:

Wilfred J. Ezold was granted a special permit to remove approximately 399 cubic yards of loam from 348 West Main Street for use on properties located at Grafton Street. Said loam was stored at Mr. Ezold's property for a period of about 10 years.

2. In December, the Planning Board held a hearing for a special permit applied for by Signal RESCO, Inc., for construction of a solid waste transfer station, and a second hearing for construction by Signal RESCO of a resource recovery facility, both proposed to be located on the property of Joseph and Ruth E. Miller, off Route 20. This matter is currently under deliberation.

LATTI FARM ACCESS ROAD

Review of the Environmental Impact Report (EIR) for the Latti Farm Industrial Park access road was completed in 1984. In

November, the Planning Board signed a three-party agreement with the Mass. D.P.W. and J. J. Millbury Realty Trust for construction of the access road.

TOWN PLANNER POSITION

Town Planner William Keegan resigned November 2, 1984, to become Assistant Town Manager of Shrewsbury. On December 3, the Planning Board appointed Alan Gordon as interim Town Planner.

The year 1984 had the Planning Board involved in litigation regarding an appeal of the Board's decision to allow construction of a condominium development off Grafton Street. On February 21st, the Superior Court ruled that the Planning Board had acted correctly, and within its jurisdiction, and the complaint was dismissed.

Construction began by Forrow Builders, Inc., of the Paul Revere Village Townhouse Units, off Grafton Street. The project will continue under the terms of the special permit issued by the Planning Board in 1983.

ZONING BYLAW CHANGES

In October, the Planning Board voted in favor of indefinitely postponing an article at a Special Town Meeting that would establish a two year moratorium on all multi-family development, which would exclude duplexes, but would include multi-family building for the elderly. However, the moratorium article was later passed, and the formation of a committee was recommended to work with the Planning Board to update and revise the present rules and regulations. As of this writing, the committee has not contacted the Planning Board with any recommendations.

The Planning Board holds its regular meetings on the second and fourth Monday of each month. Concerned citizens are welcome to attend, and anyone wishing to meet with the Board should call the Planning Board office at the Municipal Office Building to be placed on the agenda.

Respectfully submitted,

JAMES F. FITZPATRICK - Chairman
PHILIP E. DUMAS - Vice Chairman
PAUL W. AUBREY - Clerk
ERIC WHITE
DONALD MARKEY

Report of the Police Department

REPORT OF THE CHIEF OF POLICE

Again this year I wish to thank everyone for the continued support of myself and the Police Department by the powers that be, other departments and the citizens of the Town of Millbury. I appreciate their cooperation all for the betterment of the Town of Millbury.

During 1984 we have seen a substantial increase in the amount of motor vehicle citations issued and motor vehicle complaints issued. There was an increase of approximately 53% in citations written and about an 84% increase in complaints (motor vehicles) issued. The results of our stepped up enforcement, I feel, was a great contributor to Millbury not having a single fatal accident in 1984. There was an increase of nearly 86% in operating under the influence cases also.

Also I am happy to report that our crime rate has decreased by 41.5%, the second largest decrease in the state where the average decrease was only 13%. All of these figures are attributed to the excellent and conscientious efforts of the Millbury Police Officers. I think they are doing a fine job and are making Millbury a safer and more pleasant place to live.

Our station is now quite well equipped, all of our cells are monitored by video cameras and an audio system. We also monitor the front entrance to the Town Hall, 24 hours a day along with video coverage of the rear of our building and parking lot. We are going to need some new equipment in our cell blocks because of new statutes passed and effective April 2, 1985. We are going to have high impact clear plastic installed on the inside of our cell bars and an electronic device (time clock) installed in each cell block whereby all prisoners will have to be checked every fifteen (15) minutes. These regulations came about through the efforts of a state committee that studied suicides in jail cells throughout the state. Because this is a mandated state law all expenses will be reimbursed by state funds. \$1,164,000 has been appropriated by the State Legislature to cover these expenses. We have never had a suicide here, although we have had several attempts because we have been video and audio monitoring the cells for several years now.

I am sponsoring several articles in the Town Warrant this year, one being the construction of a room in the rear basement large enough to combine our booking area and breathalyzer room so we can record, video and audio, the proceedings. This process has proved beneficial to other towns and cities financially in saving court time and preventing complaints and litigations for excessive force and police brutality. I hope you will support our efforts in this endeavor.

Following is a complete list of the police activities for the year 1984, and the monies returned to the General Fund from the courts and other sources.

I am including a summary of events of our K-9 unit for the year 1984.

Respectfully submitted,

GEORGE R. BRADY
Chief of Police

The monies listed below are those returned to the General Fund for 1984:

Central District Court	\$55,004.00
Pistol Permits, F.I.D. Cards & Photos	2,919.50
Copies of reports (accidents & investigations)	1,649.15
Town of Sutton for Dispatching Service	12,000.00

Log Entries:	9541
Accidents Investigated:	243
Incident Investigation Files:	453
Motor Vehicle Citations Issued:	1826
Motor Vehicle Complaints Issued:	3103
Parking Tickets Issued:	268

Arrests:	
Operating Under the Influence (Alcohol or Drugs)	119
Protective Custody:	68
Other Motor Vehicle Arrests:	34
Warrant Arrest:	142
Possession of a Dangerous Weapon:	3

Possession of Burglarious Tools:	1
Possession of a Firearm Without a Permit:	1
Disorderly Person:	13
Disturbing the Peace:	12
Minor Transporting Alcoholic Beverage:	7
Minor in Possession of an Alcoholic Beverage:	23
Buying, Receiving, Concealing Stolen Property:	7
Breaking, Entering, Larceny in the Nightime:	6
Breaking, Entering, Larceny in the Daytime:	3
Breaking, Entering, Larceny in a Motor Vehicle:	6
Assault With a Dangerous Weapon:	1
Assault and Battery With a Dangerous Weapon:	2
Assault and Battery on a Police Officer:	2
Ringing a False Fire Alarm:	3
Rape:	2
Possession of a Class A Substance:	2
Possession of a Class B Substance:	6
Possession of a Class D Substance:	10
Possession of a Class D Substance With Intent to Distribute:	1
Possession of a Class E Substance:	3
Possession of a Hypodermic Syringe:	2
Shoplifting:	2
Larceny, Uttering, Forgery:	3
Trespassing:	1
Trespassing With a Motor Vehicle:	1
Illegal Possession of Fireworks:	2
Arson:	1
Larceny Over \$100.00:	2
Conspiracy to Burn a Motor Vehicle (Defraud Ins. Co.)	4
Willful and Malicious Injury to Property:	8
Violation of 209A Court Order:	1
Operating a Motor Vehicle After Suspension or Revocation:	12
Open and Gross Lewdness:	2
Registering Bets:	1
Totals:	419
Value of Property Stolen During 1984	\$22,877
Value of Property Recovered During 1984	7,320

1 — 1980 Ford LTD Police Cruiser
 2 — 1985 Ford LTD Crown Victoria Cruisers

2 — 1983 Ford LTD Crown Victoria Cruisers (1 marked and 1 unmarked)

All marked cruisers are equipped with blue lights and sirens.

1 — 1981 Kawasaki 1000 Police Motor Cycle

Office Equipment Inventory:

Tracer hand sets	3
Motorola Hand sets	5
Mass. General Law Books	1 set
Mass. Supreme Court Decision Books	1 set
Hand held speedguns (radar units)	2
4 drawer file cabinets	7
3 drawer file cabinets	7
6 drawer file cabinets	1
2 drawer file cabinets	5
Olympia typewriters Model ES100	3
Texas Instrument calculator	1
Office desks	6
Office chairs	6
Prisoners lockers	6
Olympia Calculator Model AM	1
Portable fingerprint kit	1
4 x 4 metal table	1
Smith & Wesson Breathalyzer Machine Model 1000	1
Breathalyzer stand and shelves	1
Cell matresses	5
Mug shot camera stand	1
Polaroid mug shot camera	1
Wood arm chairs	3
Small wood table	1
Executive chair	1
Canon NP 120 Copier machine	1
Scuba masks, snorkels and fins	3 sets
Armour of America Bullet Proof Vests	16
Omega Enlarger	1
GRA-LAB Enlarging Timer	1
8 x 10 developing trays	3
11 x 14 developing trays	3
Paper safe	1
ST-1 Copy stand	1
Paper dryer	1
Contact sheet printer	1

Koni Omega Rapi M Camera with case	1
Sunpack 511 Electronic Flash	1
Polaroid 420 Camera	1
Premier paper cutters	2
SFP 3 Fingerprint camera (Polaroid)	1

K-9 UNIT INVENTORY

1 - 15" nylon traffic lead
 1 - 3' nylon lead
 1 - 30' nylon tracking lead
 1 - leather tracking harness
 1 - Region 8 RAP training sleeve
 1 - jute training sleeve with jute cover
 1 - stainless steel food bowl
 1 - stainless steel water bowl
 1 - 6' by 6' by 12' Dog cage/run

INVENTORY OF FIREARMS

18 - Smith & Wesson Model 65 Stainless Steel Revolvers (4") .357 mag.
 1 - Smith & Wesson Stainless Steel Revolver (2") .38
 1 - Smith & Wesson K Frame .38 Special
 3 - Remington Wingmaster Pump Shotguns Model 870
 1 - Thompson Sub Machine gun .45 MIAI

SUMMARY OF 1984 K-9 UNIT ACTIVITY

Total # of K-9 Incidents/Activity:	29
Total # of Persons/Suspects located/apprehended/arrested:	13
Felony Arrests:	6
Misdemeanor Arrests:	3
P.C.'s:	2
On-duty Incidents/Activity:	23
Off-duty (called in) Incidents/Activity:	6
In Town calls/activity:	25
Out of Town calls/activity:	4

BUILDING SEARCHES:

Searches due to finding open doors/windows	3
B & E in Progress (Commercial location)	2

B & E in Progress (Residential location) (Resulted in 2 Felony Arrests)	1
<u>TRACKS:</u>	5
Missing Persons	2
B & E in Progress (Residential location) (Confirmed path and identity of suspect later apprehended)	1
Past B & E (Residential location)	1
Malicious Injury to Property (Confirmed path taken by suspects already apprehended)	1
<u>BACK-UP (K-9 requested/responded):</u>	4
Felony Arrest	1
Felony Warrant Arrest	1
Misdemeanor Arrest	1
Misdemeanor Warrant Arrest	1
<u>SUSPICIOUS PERSON:</u>	4
P.C.	1
<u>AREA SEARCHES:</u>	3
Alarm Response (residence)	1
Missing Person	1
Malicious Injury to Property	1
<u>DISTURBANCES:</u>	2
Felony Arrest	1
P.C.	1
<u>B & E PROGRESS (RESIDENTIAL):</u>	1
(Resulted in 1 Felony Arrest)	
<u>M.V. STOP:</u>	1
(Resulted in 1 Misdemeanor Warrant Arrest)	
Out of the previously noted activity, 4 calls/requests of this K-9 Unit were made by the following agencies for the noted activity:	
Grafton P.D.- 2	
Sutton P.D.- 1	
Worcester P.D.- 1	
<u>BACK-UP:</u>	1
(Resulted in 1 Felony Arrest)	

TRACK:	1
Missing Person	
AREA SEARCH:	1
Malicious Injury to Property	
BUILDING SEARCH:	1
B & E in Progress (Commercial location)	

<u>VACANT RESIDENTIAL/COMMERCIAL CHECK PROGRAM</u>	
Total # of locations checked:	43
Total # of checks made:	127
Residential:	40
Total # of checks:	115
(14 locations with poor crime prevention; doors, windows, found open, newspapers not cancelled. Owners notified).	
Commercial:	3
Total # of checks:	12
(1 incident of vandalism discovered)	

This program was started by the K-9 Unit in the beginning of July. Property owners who notified the Police Department that their premises would be vacant were put on a list and the K-9 Unit would make checks of the property during tour of duty. A letter was then sent to the owner stating the dates and times that the premises were checked and any problems noted, and crime prevention tips were suggested. Program well received and a number of thank you notes were sent in.

The number of K-9 incidents/activity reflects only the occurrences when the dog was "actively" engaged in an activity or arrest, such as a track from a crime scene or apprehending a subject fleeing from a B & E in progress.

The use of the K-9 is not applicable in every circumstance occurring, but it should be noted that he is present with this handler on every call/incident/arrest, located in the cruiser, if the need for his use arises and becomes applicable (such would be the case if this or other officers came under assault as an example).

It should be noted that no suspects were bitten by the K-9 while making any apprehensions/arrests during 1984.

IN-SERVICE TRAINING/SEMINARS

This K-9 Unit attended two 4 hour in-service training sessions held twice monthly at the K-9 Training Center in Grafton by the Massachusetts Criminal Justice Training Council.

Successfully passed recertification test in October; recertified as a Basic K-9 Patrol Team until October of 1986.

Attended week long United States Police Canine Association National Training Seminar sponsored by Region #5 of the U.S.P.C.A. and the Metropolitan Police Department of Washington, D.C.

COMPETITIONS — (All sponsored by the U.S.P.C.A.)

Region #4 - Placed 5th in open class (trophy). 3rd place in agility (trophy). 5th place in scent work (trophy). Earned Police Dog #1 proficiency rating (plaque and certificate). Qualified for National Field Trials in Lima, Ohio, Fall of 1984.

Region #9 - Placed 8th in open class. 3rd place in agility (trophy). Earned Police Dog #1 proficiency rating (plaque and certificate). 2nd place/honorable mention for Sportsmanship award.

AWARDS

Four award Citations from Region #8 of the United States Police Canine Association.

Police K-9 of the Quarter, 3rd quarter 83-84 for Region #8, from U.S.P.C.A. National President.

MEMBERSHIPS

Presently a member of Region #8 of the United States Police Canine Association.

Region #8 President in 1984; Immediate Past President and Canine Courier representative for the Region in 1985.

Member of the K-9 Training Committee of the Massachusetts Criminal Justice Training Council.

K-9 DEMOS IN 1984:

When	For whom	Attendance
May	Cops for Kids Day	20,000

	Chiefs of Police Assoc.	
	Worcester Centrum	
May	Allen's Nursery School of Westboro	70
	K-9 Training Center, Grafton	
June	Region #9 Field Trials	65
	Orono, Maine	
June	Center School, Millbury	275
June	Dorothy Manor School, Millbury	50
June	Assumption School, Millbury	200
July	College Academy Crime Lab	40
	Holy Cross College, Worcester	
November	Cub Scout Pack #143, Sutton	50

A written "Use of Police K-9" policy was researched and developed for use by this Department, by this officer, during the past year. It has subsequently been reviewed, with revisions made, and approved by the Chief of Police. It is currently awaiting review by the Board of Selectmen.

Respectfully submitted,

KEVIN C. WOODS
Police Officer, K-9 Unit
Millbury Police Dept.

Report of the Police Safety Officer

Honorable Board of Selectmen & Millbury Residents:

The past year has been especially productive with work designed to reduce automobile accidents and upgrade pedestrian safety. The Selectmen's Office has requested safety surveys in many areas of the Town and through my recommendations needed street lighting has been installed or upgraded. The more than fifty (50) miles of Town roads have had needed changes in signs, signals and markings. A concerted effort by the police department with major emphasis on traffic violations and drunk drivers has produced a year without a fatality on our streets. These efforts will be repeated in 1985 to save lives and reduce crippling injuries.

Once again, the school crossing guards have done a job second to none. Located at our busiest intersections and locations they have assisted our school age children to and from the various schools. In 1984, not a single child under their guidance suffered an injury. They have done an outstanding job in all kinds of weather with a very difficult task.

School bus evacuation was completed, as mandated by statute, in the spring and fall. All students in the school system are taught the safest method of evacuating a school bus in the event of an emergency. As in the past, the school bus contractors and drivers have been very helpful with the success of this program.

During the past twelve months the National Child Safety Council has developed a series of safety literatures consisting of coloring books and similar training aids for the students in grades K-5. With the additional assistance of the Central Massachusetts Chapter of the National Safety Council I have been able to provide ample training for our younger school age students.

The bicycle safety and inspection program was conducted at the Charles F. Minney, V.F.W. Post and with much assistance from their members the young riders were taught the responsibilities of owning and operating a bicycle. Each bicycle was inspected and a safety reflector was put on the front and rear of the bicycles. Free bike registration forms are always available at the police department so that a permanent file of bicycle owners and serial numbers can be maintained in the event of theft or loss.

In conclusion, my sincere thanks for supporting the police safety officer, the police department and the efforts being made to keep our public ways safe and accident free.

SGT. EDWARD R. PERRY
Safety Officer

Report of the Redevelopment Authority

The Redevelopment Authority held its reorganizational meeting on May 8, 1984. Jude T. Cristo was retained as Chairperson, and Michael H. Wilczynski was retained as Clerk.

Early in 1984, the Redevelopment Authority learned that a proposed 14 space off street parking area planned for land owned by the New England Telephone & Telegraph Company on Grove Street could not become a reality. Due to the breakup of A.T. & T., New England Telephone & Telegraph had to retain the Grove Street parcel, until at least 1988, at which time negotiations could resume. The Authority had spent much time on this project and was disappointed in the turn of events. The members unanimously voted to return the \$10,000.00 transfer from Federal Revenue Sharing approved at the 1983 Annual Town Meeting for the purchase of the property.

In 1984 the Authority met with the owners of the former Millbury Motors Company property on South Main Street to discuss what their future plans for the property were. It was learned that the owner's proposal to construct a housing project on the site was dropped due to lack of Federal funding. At years end, parts of the property had been renovated to accomodate some new businesses who had moved in.

In the middle of the year, it was learned that State Representative, Richard T. Moore had successfully sponsored legislation creating a Blackstone Valley Regional Redevelopment Authority. The Millbury Redevelopment Authority has corresponded with Representative Moore regarding the formation and potential Millbury involvement in the Regional Authority. The Millbury Authority will continue to keep abreast of any further development of the Regional Authority.

As the year came to a close the Redevelopment Authority found itself continuing its work on downtown parking in conjunction with the Board of Selectmen. Both boards are currently investigating the possibility of acquiring the Wellington Parking area on Elm Street. The two boards jointly used the services of J. R. Andrews Survey Company to survey this property and to determine possible parking

lot layouts for the parcel. A member of each board is participating in the negotiations for this property.

Near the end of 1984 the Redevelopment Authority asked the Board of Selectmen to appoint them to the Industrial Development Commission. In November of 1984 the current members of the Redevelopment Authority began serving on the Industrial Development Commission.

As my fifth and final year on the Redevelopment Authority comes to a close, I wish to thank the various Town Departments, local businessmen, and residents who have assisted the Redevelopment Authority.

Sincerely,

JUDE T. CRISTO, Chairperson
MICHAEL H. WICZYNISKI, Clerk
HY J. SCLAR, Member
JAMES W. CRISTO, JR., Member
DAVID J. ASPINWALL, State Member

Report of the Blackstone River and Canal Commission

Planning efforts by state and federal agencies have continued during the past year. The services of John Knox Associates ended last April with completion of the Master Plan and concept plans. However, in August due to an increased work load assigned to John Feingold, the Department asked that John Knox Associates serve as a consultant to the project until such time as a new Blackstone Heritage Park project manager, was "on board".

His efforts have been concentrated in these areas.

1. Identifying a strategy for the final design and construction of the park.
2. Preparing final designer contract documents.
3. Developing a land protection strategy for Phase I including minimum land needs and land acquisition or easement recommendation.
4. Assisting the Department in coordinating National Park Service Assistance.

To date, a final design and construction strategy memo as well as a draft scope of services have been delivered to the Department. In addition a series of land acquisition/easement recommendations have been made. The selection of the final design has been postponed until the project manager has had an opportunity to interview each of the candidate firms, but is expected to be made in early 1985.

At the federal level the study by the U.S. National Park Service has been completed. The study began in September 1983, backed by the Massachusetts and Rhode Island delegations, the U.S. Congress asked the National Park Service (NPS) to assist the two states with their efforts to develop a linear park system along the Blackstone River from Worcester to Providence. NPS technical assistance included interpretive planning, historic preservation and canal restoration. NPS was also instructed to assess whether the Blackstone corridor might be eligible for inclusion in the National Park System and to explore ideas for cooperative conservation efforts.

As expected, because of the Federal budget and deficit problem and the policy of the Department of the Interior not to establish new National Parks, federal acquisition and management of national significant sites within the valley was not recommended. However, the Park Service believes that there may be a role for federal assistance in the area of resource interpretation. A major interstate project to interpret the history of the Blackstone Valley would receive enthusiastic support at the local level and would be an important first step in raising local awareness of the valley's cultural resources.

The Park Service did suggest that federal recognition of the valley may be appropriate given its historical significance and its cultural artifacts and settings that have retained their integrity over time. This recognition could take the form of a designation of a National Heritage Corridor from Worcester to Providence. However, the Park Service noted that such recognition, if awarded, should follow an increased commitment from state and local governments to environmental improvement, protection of the valley's cultural resources, and protection of its rural setting.

Three long-term conservation options for the Blackstone Valley are presented in the Park Service report. All rely on the valley's wealth of natural and cultural resources as a lever in renewal. The first option assumes that present efforts would continue, succeed, and gradually expand under the leadership of local groups and the private sector. The second assumes a strengthened commitment to the valley from both states, particularly with respect to coordinating their proposed linear park systems along the Blackstone from Worcester to Providence. Federal response to this increased commitment might be the assignment of NPS staff to continue to assist the states in park planning, management and interpretation. In the third option, in response to even a higher level of state and local activity, the department of the Interior could support federal recognition for the valley as a National Heritage Corridor. Federal land acquisition and direct management is excluded from this option and would be the responsibility of the states of Massachusetts and Rhode Island.

BENJAMIN MILES II
Millbury Delegate

Report of the Sewerage Commission

To the Honorable Board of Selectmen and the Citizens of the Town of Millbury, we respectfully submit our Annual Town Report for the year ending 1984.

Accomplishments of the Commission during this year were:

1. Issued sixty-five (65) Sewer Connection Permits to licensed drain layers for sewer connections to the town sewer system by private property owners. This completes approximately eighty-eight percent (88%) of the sewer connections to be made in the first phase of sewer construction, and approximately sixty-three percent (63%) in the second phase of sewer construction. The total miles of sewer lines installed in the Town of Millbury to date is about twenty-one (21) miles.
2. Meeting or exceeding the National Pollutant Discharge Elimination System (NPDES) Permit issued by the United States Environmental Protection Agency and the Massachusetts Division of Water Pollution Control on April 30, 1984. This permit is valid until April 30, 1989.
3. Received an average sewage flow of 2.59% from the Town of Sutton, which based on their share of the eligible part of our budget is \$3,261.16. Collected \$2,160.13 for the Town of Sutton's share of capital equipment, and \$1,101.03 for their share of operation and maintenance.
4. At the December 12, 1983 Special Town Meeting \$100,000.00 was voted to be transferred from the Sewer Reserve Account for the removal of the contents from Digester No.1 at the Wastewater Treatment Plant. Bids were opened on March 13, 1984 at 6:30 P.M. for this project, and the only bid submitted was from Inland Pumping and Dredging Corp., Downingtown, PA. in the amount of \$76,760.00. Bid was awarded to said company on March 20, 1984. Work commenced on May 15, 1984 and was completed on June 15, 1984. Final cost for this project was \$66,282.00. Therefore, \$33,718.00 was reverted back to the Sewer Reserve Account.

5. Bids were opened on August 7, 1984 at 6:30 P.M. for the painting of the trickling filter equipment and appurtenances at the Wastewater Treatment Plant. The only bid submitted was from L.T.P. Enterprises, Inc., Plainfield, CT. in the amount of \$7,000.00, and bid was awarded to said company on August 21, 1984. Work was completed on August 24, 1984.
6. As of July 1, 1984 the Board of Sewer Commissioners changed the method of charging sewer use fees from a unit or square foot basis to a more equality users fee on the basis of water consumption. For most residential property owners, especially the elderly, there should be a decrease from their previous charge. For some commercial businesses, such as restaurants, nursing homes, laundramats, and industrial concerns, there could be a substantial increase. There will be a minimum charge of \$15.00 per semi-annual bill.

The Sewer Reserve Account had a balance of approximately \$400,931.52 as of December 31, 1984.

Submitted Warrants to the Town Collector in the amount of \$157,020.96 to be collected in Sewer Use Fees. These and other fees that go into the General Fund offset about ninety-three percent (93%) of our budget.

Money was submitted to the Town Treasurer in the amount of \$3,447.88 as follows:

Reimbursement — Septage Permit Slips — \$217.00 — General Fund.

Sewer Connection Permits — \$345.00 — Sewer Reserve Account.

Town of Sutton — (share of operation and maintenance costs; capital equipment;) — \$2,875.88.

Deposit — Plans and specifications-Flow Meter — \$10.00 — General Fund.

The Wastewater Treatment Plant handled, treated, and discharged 304,107,000 gallons of effluent to the Blackstone River during the past year, which is about two percent (2%) more than in 1983. The Town's sewer system is designed to handle discharges from sinks and toilets only. Sump pumps which discharge into the sewer system are in violation of the Rules and Regulations of the Town of Millbury Sewer Department, and possible alternative

methods of discharge can be advised by Sewer Department employees. We trust the townspeople on the town sewer system will cooperate in this effort to reduce extraneous flows in the sewer system. For any assistance in this matter, please contact the Office of Sewerage Commission — Tel. 865-9143.

Goals for this year:

1. Continue to strive for federal and state funds for construction grants.
2. Continue to develop overall master plan. Sewer Commissioners updated and revised the 1973 Master Plan on November 20, 1984 which considers the following areas: Riverlin Street-MacArthur Drive; Millbury Avenue-Wheelock Avenue-south of Mass. Pike; Shore Terrace; Millbury Avenue-north of Mass. Pike; Hilltop Drive area-East Millbury; Grafton-Worcester Road-east of Wheelock Avenue; Grafton Street area; Laurel Heights; Martin Street-lower Park Hill Avenue.
Note: Any questions concerning these areas can be answered at our office.
3. Continuously strive to meet our Federal and State Discharge Permit.
4. Obtain sewer easements and land takings required for future areas of sewer construction.
5. Have submitted application for 50% state grant under Chapter 557 of the Acts of 1979 for about \$3,500,000.00 sewer construction project for the Center Cleanup areas of Town, which includes the following streets listed alphabetically, not by priority: Alpine Street, Beach Street, Birch Street, Budreau Avenue, Hayward Lane, Jackie Drive, Lake Street, Lakewood Avenue, Leone Avenue, Lincoln Avenue Extension, Lindy Street, Louis Ballard Lane, Manor Road, Mayfair Drive, Mayfair Lane, Miles Street, Oak Street, Pond Terrace, Prospect Street, Rhodes Street, Sycamore Street, Warren Street, Washington Street, Waters Court, and Wilson Road.

It's estimated that the Town's share of this would be about \$2,000,000.00. An article for this will be on the Warrant for the 1985 Annual Town Meeting for the townspeople to consider. However, the Board of Sewer Commissioners are not sure at this time what their recommendation will be on this article depending on town finances.

FINANCIAL REPORT

	<u>Appropriated</u>	<u>Expended</u>	<u>Balance</u>
	1983-1984	1/1/84-	
	<u>Budget</u>	<u>6/30/84</u>	<u>6/30/84</u>
Salaries (Elected)	2,400.00	1,502.10	0.00
Salaries (Administrative)	20,619.00	11,219.40	0.00
Salaries (All others)	50,009.00	26,989.68	853.13
Supplies & Materials	26,657.00		
Uniform Service		607.50	
Chlorine Gas		217.00	
Heating Fuel		5,481.46	
Laboratory-Chemicals		885.57	
Office Supplies		417.11	
Minor Items		87.16	
Sewer Line Maintenance		56.46	
Construction Materials		283.61	
Treatment Plant		3,855.79	
Grease, Seals, Oil, Cleaning			
Materials		955.17	
Paint		112.97	
Instrument Control Parts		0.00	
Trucks		504.26	
		<u>13,464.06</u>	3,350.71

Other Expenses	44,775.00	
Electricity	21,996.23	
Water	1,566.98	
Telephone-Telemeters	668.24	
Professional & Consultant Fees	533.47	
Equipment Rental	1,556.88	
Outside Maintenance Fees	1,069.84	
Advertisements	62.00	
Dues	0.00	
Training Expenses	0.00	
Out of Town Meetings	0.00	
	<u>27,453.64</u>	356.26

In State Travel	150.00	39.30	109.50
Out of State Travel	100.00	0.00	100.00
Out of Town Fees (Septage-Worc.)	25,000.00	11,380.00	4,288.75

FINANCIAL REPORT

	<u>Appropriated 1983-1984 Budget</u>	<u>Expended 1984</u>	<u>Balance 12/31/84</u>
Salaries (Elected)	2,400.00	637.48	1,762.52
Salaries (Administration)	21,788.00	10,894.00	10,894.00
Salaries (All others)	52,818.00	26,110.22	26,707.78
Supplies & Materials	24,653.00		
Uniform Service		448.23	
Chlorine Gas		336.00	
Heating Fuel		2,591.64	
Laboratory-Chemicals		307.29	
Office Supplies		253.41	
Minor Items		32.00	
Sewer Line Maintenance		360.46	
Construction Materials		0.00	
Treatment Plant		4,868.53	
Grease, Seals, Oil,			
Cleaning Materials		1,689.18	
Paint		341.46	
Instrument Control Parts		74.56	
Trucks		117.08	
			\$11,419.84 \$13,233.16
Other Expenses	42,775.00		
Electricity		14,089.07	
Water		673.22	
Telephone-Telemeters		518.77	
Professional & Consultant			
Fees		228.92	
Equipment Rental		825.00	
Outside Maintenance Fees		1,439.85	
Advertisements		52.00	
Dues		54.00	
Training Expenses		75.00	
Out of Town Meetings		15.00	
			17,970.83 24,804.17

In State Travel	150.00	0.00	150.00
Out of State Travel	25.00	0.00	25.00
Out of Town Fees (Septage- Worc.)	25,000.00	10,034.25	14,965.75

ATTENDANCE RECORD-

(42 regular meetings held in 1984)

Leo P. Bachant attended 40 meetings
 Richard E. Prue attended 41 meetings
 George E. Buron attended 32 meetings
 J. Brad Lange attended 34 meetings

Special Meetings — Inspections —

1/31/84 — Board of Selectmen — Re: 10% Administration Fees — Police Detail.

2/14/84 — Finance Committee — Re: Budget review — Fiscal 1984-85.

8/21/84 — Inspection — Corey — Crawford — Property — 10-10A Woodland Street.

10/29/84 — Personnel Board — Re: Superintendent's Wages — Fiscal 1985.

11/5/84 — Personnel Board — Re: Superintendent's Wages — Fiscal 1985.

11/15/84 — Capital Budget Committee — Re: Five year budget plan.

11/20/84 — Finance Committee — Re: Leasing Company.

Respectfully submitted,

Leo P. Bachant, Chairman
 Richard E. Prue, Clerk
 George E. Buron, Member

Report of the Sealer of Weights and Measures

To the Honorable Board of Selectmen and the Citizens of Millbury:

This Department has checked and sealed 181 various types of weighing and measuring devices. Trial weighings were made on pre-packaged goods in all stores to assure honest weight. Sealing fees totaling \$550.80 have been submitted to the Town Treasurer.

Respectfully submitted,

F. JOSEPH BRADY
Sealer of Weights and Measures

Report of the Tree Warden

To the Honorable Board of Selectmen and Citizens of Millbury:

I hereby submit my report for the year ending December 31, 1984.

In 1984 we again concentrated on removal of dead, diseased and hazardous trees along the town roadsides. Trees were also safety pruned, removing large dead branches and broken branches.

As in 1983, the trees on the Town Common, Sugar Maples bordering the Waters mansion, American Sycamores near the library and other select town trees were fertilized by deep root liquid feeding.

During the 1984 fall season the mass crop of acorns and other nuts on oak trees and nut trees was extremely high. We received many calls and complaints on this matter, but healthy trees should not be removed for this reason.

During March and April it was noticed that many political signs were attached to town trees. The signs are not only unsightly but injure the trees and can create complications from the nails used when it comes time to have the trees removed. We hope people will refrain from this method in the future.

We will continue to remove and safely prune dead and hazardous town trees throughout the fall and winter months.

I would like to thank the State Bureau of Insect Pest Control for assistance in the removal of butt logs.

Respectfully submitted,

WILLIAM P. BERTHIAUME
Tree Warden

Report of the Superintendent of Insect and Pest Control

To the Honorable Board of Selectmen and Citizens of Millbury:

During the 1984 season we have sprayed to control insect pests on selected town trees and other public nuisance pests as necessary.

Integrated Pest Management Programs were initiated to control such tree insects as Aphids and Elm Bark Beetle. The American Sycamore Trees near the library were sprayed to control anthracnose, a common fungus disease associated with Sycamore and other trees. Many small and medium sized diseased American Elms were removed to help prevent the disease from spreading to larger, more stately American Elms.

Poison Ivy, another nuisance pest, was controlled along roads and sidewalks in July and August.

I have noticed an increase in the Gypsy Moth Egg Masses throughout the town. It appears the population is again at an increase and may be upon us in the near future. Nearby areas in Sutton, Douglas, Milford and other Southern Worcester County Towns experienced defoliation this past 1984 season. If and when the Gypsy Moths return, proper Integrated Pest Control Methods should be practiced.

Respectfully submitted,

WILLIAM P. BERTHIAUME
Superintendent of Insect and Pest Control

Report of the Veteran's Service Department

To the Honorable Board of Selectmen:

As Veterans' Agent, I herewith submit my report of services rendered for the year ending Dec. 31, 1984.

Through the year there were many applications and claims processed through this department and submitted to various Local, State and Federal Agencies. These consisted of Veterans' Pensions, Compensation Benefits and Veterans' Services Aid. Also Burial Allowances, Widows' Pensions, Military Headstone and a new Veterans and Widows Annual questionnaire.

In 1976, 2.3 million veterans were 65 or older. By last year that figure had jumped to nearly 4 million. Six years from now, the number of veterans 65 or older is anticipated to surge to a record 7.2 million. In 1990, one out of every two American men 65 or older will be eligible for VA medical benefits. The bulge won't peak until the year 2000 when the number of aging veterans is expected to hit 9 million.

With these significant increases in our aging veteran population, the question is whether the Veterans Administration will be able to administer to the needs of those veterans 65 or older who are entitled to free medical care at the VA's facilities.

Health care costs for roughly 3 million veterans last year were \$8.3 billion, according to a recently-related Budget Office study. With the projected increase in the number of aging veterans, the cost will soar to over \$15 billion in 1990. Should cuts occur in MEDICAID and MEDICARE, the costs could go much higher. This most likely would result in an upswing in the number of veterans using VA facilities or Veterans' Services.

I wish to thank the Board of Selectmen and all other departments for their continued co-operation.

Respectfully submitted

THOMAS L. DUNFORD
Veterans' Agent

VETERANS BENEFITS
January thru June 1984

<u>CASH GRANTS</u>	12,751.58
<u>FOOD STORES</u>	
Millbury Super Market	90.00
<u>FUEL</u>	
Al's Oil Service	218.00
<u>NURSING HOMES</u>	
Armstrong Nursing Home	1,430.64
Pine Grove Villa Nursing Home	1,785.02
Providence Nursing Home	3,923.36
Smith Nursing Home	5,973.54
Clark Manor Nursing Home	4.27
<u>PHYSICIANS</u>	
Robert A. Abodeely, M.D.	143.00
Dorothy Brady (Homemaker)	2,985.00
Gerald J. Carroll, M.D.	154.00
Central Ear, Nose & Throat	20.00
Joseph B. Cocozzella, M.D.	55.00
Michael S. Entmacher, M.D.	89.00
Fallon Clinic	268.00
Millbury Society for District Nursing	679.55
Mundra & O'Connor, M.D.	106.60
Smith Kline Clinical Laboratories	7.00
Dr. Hans Wolff	113.65

Worcester Diabetes Metabolic Assoc. Inc.	45.00
Dr. Julius Gilder	20.00
<u>PHARMACIES</u>	
Boulevard Pharmacy	43.60
First Aid Pharmacy	88.33
Insta-Care Pharmacy Services	101.51
Lambert Pharmacy	1,882.88
<u>HOSPITALS</u>	
St. Vincent Hospital	4,862.08
U. Mass. Medical Center	112.50
<u>MISCELLANEOUS</u>	
Blue Cross-Blue Shield	1,700.37
John Grasseschi, Plumbing	173.97
Worcester-Himmer Ambulance	41.00
Millbury Appliance Repair Service	106.28
Moore Opticians	56.00
Peterson Oil Service	104.30

July thru December 1984

<u>CASH GRANTS</u>	13,614.41
<u>FUEL</u>	
Al's Oil Service	160.50
<u>NURSING & REST HOMES</u>	
Armstrong Nursing Home	1,042.52
Pine Grove Villa, N.H.	1,707.22
Smith Nursing Home	3,071.89
<u>PHYSICIANS</u>	
Robert A. Abodeely, M.D.	84.00
Dorothy Brady (Homemaker)	3,255.00
Gerald J. Carroll, M.D.	63.00
Dermatology Associates of Worcester County P.C.	21.00
Fallon Clinic	20.00
Sidney Harris, M.D.	15.00
Millbury Society for District Nursing	4,465.32
Lahey Orthopedic Assoc.	6.00
Mundra & O'Connor, M.D.	45.00
Radiology Clinic, Inc.	47.00
St. Vincent Radiological Assoc. Inc.	13.40
Salisbury Associates	63.00
Surgery of the Ear, Nose and Throat P.C.	216.50
Dr. Hans Wolff	130.50
Worc. Diabetes Metabolic Assoc., Inc.	31.00

<u>PHARMACIES</u>	
First Aid	119.39
Lambert's	1,409.99
<u>HOSPITALS</u>	
St. Vincent Hospital	264.00
Worcester City Hospital	1,885.68
<u>MISCELLANEOUS</u>	
Blue Cross-Blue Shield	1,505.16
Bay State Ambulance	18.88
Himmer Ambulance	221.36

Report of the Worcester Regional Transit Authority

JULY 1, 1983 - JUNE 30, 1984

1. INTRODUCTION

The Worcester Regional Transit Authority (W.R.T.A.) is responsible for the funding of public transportation service in the City of Worcester and the following 20 towns: Auburn, Boylston, Brookfield, Clinton, Dudley, East Brookfield, Grafton, Holden, Leicester, Millbury, North Brookfield, Shrewsbury, Southbridge, Spencer, Sturbridge, Warren, Webster, Westborough, West Brookfield and West Boylston.

The 21 member municipalities have a total population of 353,127; the Worcester Urbanized Area, the focus of the Authority's service area, has a population of 276,022. The members of the Authority comprise a total area of 466.7 square miles.

2. ORGANIZATION

The organization, operation and financing of the W.R.T.A. is in accordance with Chapter 161B of the General Laws of the Commonwealth of Massachusetts. This law also prescribes the powers, duties and limitations of the Advisory Board and the Administrator of the W.R.T.A..

Advisory Board

Each member municipality is represented on the Authority's Advisory Board. By law, the Board consists of the

City Manager of Worcester, the Chairman of the Board of Selectmen of each member town having such a board or the Town Manager or Town Administrator or their designees. The Advisory Board is comprised of the following representatives:

<u>MUNICIPALITY</u>	<u>REPRESENTING</u>
Worcester	Robert D. Johnson, Chairman
Shrewsbury	Richard D. Carney, Vice-Chairman
West Boylston	John E. Gleason, Clerk
Spencer	Claude A. Larcheveque, Treasurer
Auburn	Raymond M. Jolie
Boylston	Lawrence Compton
Brookfield	Chairman, Board of Selectmen
Clinton	Jack Pelley
Dudley	Chairman, Board of Selectmen
East Brookfield	Peter Woiciechowski
Grafton	Francis Noel
Holden	William A. Kennedy, Jr.
Leicester	Russell J. Connor, Jr.
Millbury	John S. Donnelly, Jr.
North Brookfield	Chairman, Board of Selectmen
Southbridge	Donald Jacobs
Sturbridge	Chairman, Board of Selectmen
Warren	Chairman, Board of Selectmen
Webster	Chairman, Board of Selectmen
Westborough	Peter C. Dirksen, Jr.
West Brookfield	Beata Anderson

The Advisory Board acts by majority vote. The vote is determined by a statutory formula based on the most recent annual assessment. The vote of each member for fiscal year 1984 is as follows:

EFFECTIVE: 11-19-83

<u>MUNICIPALITY</u>	<u>VOTE</u>
Auburn	2,572
Boylston	1,000
Brookfield	1,061
Clinton	1,859
Dudley	1,073
East Brookfield	1,170

Grafton	1,135
Holden	2,449
Leicester	2,282
Millbury	1,785
North Brookfield	1,071
Shrewsbury	2,548
Southbridge	1,211
Spencer	1,236
Sturbridge	1,030
Warren	1,085
Webster	1,238
Westborough	1,203
West Boylston	1,388
West Brookfield	1,067
Worcester	23,037
Total	52,500

Majority Vote: Equal to or greater than 26.251

The responsibilities of the W.R.T.A. Advisory Board include:

- Conducting public hearings on proposed service and fare changes and on proposed federal grant applications;
- Approval of changes in fares;
- Approval of substantial changes in mass transportation service.

Administrator

The Administrator, by statute, is the chief executive officer of the W.R.T.A. and is empowered to manage the affairs of the Authority. Mr. Robert E. Ojala is the Administrator; Ms. Anne Sak is the Secretary/Bookkeeper. The office is located at 287 Grove St., Worcester, Mass.

3. SERVICES

Although the W.R.T.A., by actions of the Advisory Board and the Administrator, is responsible for establishing public mass transportation services and setting the fares, it is not involved in the direct operation of such services. State law expressly prohibits such a role. Rather, the W.R.T.A. contracts with private operators to furnish both fixed-route public transportation services and special paratransit services for the elderly and handicapped.

Fixed-Route Services

Fiscal year 1984 marked the sixth year of operation for Worcester Area Transportation Company, Inc. (WATC). WATC was established by ATE Management and Service Company, Inc. under contract to the W.R.T.A., to operate area bus service using the buildings, equipment and buses owned by the Authority. Therefore, 1984 marked the sixth year of public ownership of these assets. The 1984 period was also the first full year for Mr. Herbert Pence as General Manager of Worcester Area Transportation Company, Inc.

The following events influenced the operation and cost of the RTA fixed-route services during fiscal year 1984.

- The introduction of a new bus route, #41 in Worcester to provide direct service to two housing developments, Seabury Heights and Green Hill Towers;
- Modification of bus route #5E for some direct service to the Tiffany Circle Development in East Millbury;
- Rerouting of bus route #5W to provide more direct service to Worcester State College, Worcester;
- The implementation of weekend service to the Worcester Science Center by bus route #18;
- Rerouting of bus route #6N in Worcester to provide service on Institute Road;
- The introduction of an express service bus route from City Hall to the U. Mass. Medical Center;
- Modification of bus route #15 in Shrewsbury for limited direct service to the St. Francis Gardens elderly housing site;
- Modification of bus route #30N in West Boylston for some direct service to the Orchard Knoll elderly housing complex;
- The extension of all trips on bus route #33 to the Town of Brookfield;

- The implementation of a shuttle bus service, and the distribution of free ride passes, to attendees at the Democratic State Convention in Worcester;
- The introduction of a white "theme bus" painted with seasonal themes (i.e., St. Patrick's Day, Easter, etc.);
- Issuance of specifications and opening of bids on a 2-way radio communications system connecting a base station at 287 Grove Street with all buses and supervisory and maintenance vehicles;
- Issuance of specifications for 3 Suburban type buses;
- Receipt of a new service truck and 2 new supervisors' cars;
- Start of bus garage rehabilitation and improvement which includes:
 - Capping of work pits,
 - New yard and sidewalk paving,
 - New chimney,
 - New chain link fence and landscaping,
 - Masonry restoration, and
 - New electrical service.

- The successful trial use of snow tires on some buses;
- The adoption by the Advisory Board of 7 priority sites for bus shelters;
- A new bus shelter at Worcester State College, constructed by the college;
- The introduction of two new outlets for sale of monthly I-Passes: The Newsroom and Worcester State College;
- The introduction of a 75% fare for public school students residing two miles or more from their schools; and
- A 37% increase in monthly I-Pass sales over the 1983 period.

The total ridership on the fixed-route system for the 1984 period was 5,667,238. This represents a 3% increase over the 1983 period.

The following offers a further comparison to 1983, employing ridership and service productivity indicators:

	<u>1983</u>	<u>1984</u>	<u>% Diff.</u>
Revenue Miles (Avg. Weekday)	6,623	6,853	+3%
Bus Trips (Avg. Weekday)	1,320	1,343	+2%
Passenger Trips (Avg. Weekday)	20,830	21,809	+5%
Pass./Bus Trip (Avg. Weekday)	15.77	16.24	+3%
Pass./Rev. Mile (Avg. Weekday)	3.05	3.18	+4%
Bus Drivers	104	106	+2%
Rev. Miles/Bus Driver	65.63	64.65	-1%
Bus Trips/Bus Driver	12.7	12.7	—
Total Cost Per Route Mile	\$2.80	\$2.99	+7%

These statistics for 1984 reveal that:

- There was a 3% and 2% increase in the amount of service supplied, as measured by revenue miles and bus trips per average weekday;
- There was a greater increase in passenger use of the service, as indicated by passenger trips (+5%), passengers per bus trip (+3%) and passengers per revenue mile (+4%) for the average weekday;
- While the number of bus drivers increased by 2%, there was almost no change in bus operator productivity; and
- There was a 7% increase in the per route mile of providing RTA fixed-route service.

PARATRANSIT SERVICES

The W.R.T.A. funded the operation of the following 13 paratransit services for elderly and handicapped persons in 1984:

1. Clinton Elderly Transportation Service: A weekday van service operated by the Clinton Council on Aging for elderly residents for medical, shopping, hot lunches and senior center trips; ridership for 1984 had 7,778 passengers, as compared to 9,828 for the 1983 ridership.

2. Day Care Taxi: A taxi service for 2 adult day care providers, in Worcester operated by Independent Taxi Operators Association and Worcester Yellow Cab, with the cost of the trips for medicaid-eligible participants reimbursed to the Authority; the 1984 ridership was 15,849 passengers, a 7% increase over the 1983 figure of 14,863.

3. Elderbus: A lift-equipped van service provided by South Central Mass. Elderbus, Inc., for elderly and handicapped residents of 9 member communities primarily for medical, grocery shopping and nutrition site trips; the ridership by municipality for 1984, as compared to 1983 is as follows:

	<u>1983</u>	<u>1984</u>	<u>Difference</u>
Brookfield	315	362	+15%
Dudley	2,829	2,652	-6%
East Brookfield	0	31	-
North Brookfield	1,682	1,782	+6%
Southbridge	14,811	15,829	+7%
Sturbridge	1,957	1,771	-10%
Warren	5,063	6,048	+19%
Webster	9,718	11,169	+15%
West Brookfield	1,524	1,701	+12%
Total	<u>37,901</u>	<u>41,345</u>	<u>+9%</u>

4. Elder Shopper Special: a combined scheduled and demand response service operated by WATC, using 30-passenger lift equipped buses in the morning and either 37 or 44 passenger buses in the afternoon, for Worcester senior citizens for grocery shopping purposes; scheduling and dispatching is conducted by the Worcester Commission on Elder Affairs: 61,386 passengers were transported in 1984, a 6% increase over the 57,790 riders in 1983.

5. Grafton Elderly Transportation Service: A weekday van service for elderly residents furnished by Thompson Oil Company, for grocery shopping, medical and social service trips; in 1984, 8,166 passengers were transported, a 32% increase over the 1983 ridership of 6,179.

6. Holden Elderly Transportation Service: A weekday taxi service for elderly residents operated by Suburban Cab Company of Holden, Inc., for medical and grocery shopping purposes; 3,854 passengers were transported in 1984, a 15% increase as compared to 3,341 riders in 1983.
7. Leicester Elderly Transportation Service: A daily service operated by the Leicester Council on Aging providing weekday van service for elderly residents for medical, grocery shopping and social service purposes; 4,300 passengers were transported in 1984, a 3% rise over 4,159 passengers in 1983.
8. Medical & Social Service Transportation Service (MSSTS): A weekday van and automobile service operated by the Age Center of Worcester Area, Inc., for elderly residents of the City of Worcester, for medical and social service trips; scheduling and dispatching provided by the Worcester Commission on Elder Affairs; in 1984 the ridership was 8,327, as compared to 8,841 in 1983.
9. Millbury Elderly Transportation Service: A service operated by the Friends of Millbury Seniors, Inc. for weekday medical, grocery shopping, hot lunch and social service trips; 5,292 passengers were transported in 1984, the first year of W.R.T.A. subsidy.
10. Shrewsbury Elderly Transportation Service: A van service for senior citizens provided by the Shrewsbury Council on Aging every weekday for medical, grocery shopping, social and hot lunch purpose trips; 5,139 passengers were transported in 1984, 23% greater than the 4,177 riders in 1983.
11. Special Mobility-Impaired Transit Service (SMITS): A combined scheduled and demand-response weekday lift equipped van service for handicapped residents of the W.R.T.A. area operated by the Age Center of Worcester Area, Inc., between 6:00 A.M. and 6:00 P.M., for work related and medical trips employing five vans owned by the Authority; scheduling and dispatching performed by the Worcester Commission on Elder Affairs; in 1984, 19,688 passengers were transported, a 12% increase over the 17,649 passengers in 1983.

12. Westborough Elderly Transportation Service: A weekday van service for senior citizens operated by the Westborough Council on Aging for medical, grocery shopping, hot lunch and social service trips; 10,655 passengers were transported in 1984, as compared to 11,775 in 1983.

13. West Boylston Elderly Transportation Service: A service operated by the West Boylston Council on Aging providing weekday van service for elderly residents for medical, grocery shopping, hot lunch and social service purposes: 4,876 passengers were transported in 1984, 5% more than the 4,601 riders in 1983.

For 1984, there was a total paratransit ridership of 195,823, an 8% increase over the ridership in 1983.

The fare for the elderly paratransit services is 50¢ for a one-way trip. With the exception of Worcester, Holden and the W.R.T.A. communities served by Elderbus, this fare is fully subsidized by the respective Councils on Aging. The Special Mobility-Impaired Transit Service fare is \$2.00 for peak period work trips and \$1.00 for off-peak periods; the City of Worcester pays 50¢ of the off-peak fare for the elderly residents using this service. The city also pays 25¢ of the 50¢ fare for each trip on the Elder Shopper Special, and the full 50¢ fare for elderly residents using the MSSTS. The adult day care taxi service fare is \$1.00 per trip (one-way).

Events and activities which affected the financing and operation of paratransit services for the 1984 period included:

- Furnishing a new van for the Clinton Council on Aging service;
- Furnishing a new van for the Leicester Council on Aging service; and
- Purchasing the following replacement vehicles:
 - 6 lift-equipped vans for the SMITS service,
 - 4 vans for Elderbus, and
 - 1 lift-equipped van for the Spencer Council on Aging service.

Table 1 displays cost and productivity statistics for each service for the 1984 period: the net cost (subsidy) per passenger trip, passenger trips per hour of operation and the net cost (subsidy) per hour of operation. These statistics are compared to the same indicator for 1983.

TABLE I
PARATRANSIT SERVICES - FISCAL YEAR 1983

Service	1983		1984		1983		1984		1983		1984	
	Subsidy Per Passenger	Passenger Per Hour										
1. Clinton COA	\$ 2.01	\$ 3.43			4.8		4.0		\$ 9.61		\$ 13.85	
2. Day Care	1.88	1.22			n/a		n/a		n/a		n/a	
3. Elderbus	2.23	2.67			5.6		5.4		12.48		14.32	
4. Elder Shopper	1.08	1.04			18.3		19.0		19.68		19.76	
5. Grafton COA	2.12	1.82			6.1		7.0		12.86		12.66	
6. Holden (Cab)	4.41	4.85	n/a				n/a		n/a		n/a	
7. Leicester COA	0.35	0.49			3.0		3.4		1.05		1.67	
8. MSSTS	6.50	8.07			1.8		1.8		11.58		14.17	
9. Millbury	n/a	0.94			n/a		3.3		n/a		3.10	
10. Shrewsbury												
COA	3.13	2.59			3.0		3.7		9.37		9.47	
11. SMITS	9.95	10.19			1.5		1.6		14.76		17.03	
12. Westborough	1.03	1.42			n/a		n/a		n/a		n/a	
13. West Boylston												
COA	<u>1.47</u>	<u>1.45</u>			<u>4.1</u>		<u>4.0</u>		<u>6.06</u>		<u>5.82</u>	
Average	\$ 3.01	\$ 3.27*			5.3		5.5*		\$ 10.62*		\$ 12.08*	

*For the purpose of valid comparison, does not include Millbury figures.

The statistical averages for all of the paratransit service indicators for 1984 demonstrates a trend toward increased ridership productivity, as measured by a 4% rise in passengers per hour of service, and increased cost as shown respectively by a 9% and 14% rise in the average subsidy (i.e., net cost) per passenger and hour of operation.

4. FINANCING **Net Cost of Service**

The Net Cost of Service (i.e., subsidy) Statement for Fiscal Year 1984 is attached as Appendix A. It emphasizes the following:

- The actual expense (subsidy) for 1984 of \$4,250.797: \$55,599 less than budgeted, but 2% higher than the comparable 1983 figure. This includes a supplemental budget for additional state aid used as payment of \$341,396 in debt service, as compared to a \$474,564 payment in 1983 (a 28% decrease).
- The assessment for each member municipality and a comparison to the estimated "Cherry Sheet" figures and the 1983 assessments. The \$1,191,604 total for the 1984 assessments is 2½% greater than the aggregate 1983 assessments, as mandated by Proposition 2½.
- The revenue, cost and revenue-to-cost ratio for each bus route, by municipality, and the similar figures for 1983. The average revenue-to-cost figure of 45.93 for 1984 is a 3% increase over the 44.76 ratio for 1983.
- The cost per route mile of fixed-route service of \$2.99 showing an increase from the 1983 total cost, as previously noted.

Funding Sources

The funding for the above 1984 subsidy of \$4,250,797 is derived from the following sources:

<u>Source</u>	<u>Amount</u>	<u>% of 1984 Total</u>	<u>1983%</u>
Federal Operating Grants	\$1,526,193	36%	33%

Commonwealth of Massachusetts	1,533,000	36%	39%
Member Municipalities of W.R.T.A.	1,191,604	28%	28%

The federal government's share of operating costs is obtained by grants from the Urban Mass. Transportation Administration (UMTA) of the Department of Transportation.

For 1984, the W.R.T.A. received \$1,372,607 in UMTA "Section 9" operating funds for the provision of transportation services in the officially-defined urbanized area. This compares to \$1,226,371 for 1983, a 12% increase. For the costs associated with the operation of services (both fixed-route and paratransit) in non-urbanized areas, the Authority received \$153,586 in federal "Section 18" funds, a 12% increase over the \$136,880 received for 1983. The Section 18 program is administered by the state's Executive Office of Transportation and Construction (EOTC).

The Massachusetts' share of \$1,533,000 for the W.R.T.A. net cost for 1984, established by the state's EOTC, is \$92,000 (6%) less than received for 1983. It does, however, include additional state aid. As this money is not received until after the end of the fiscal year (it is an item in the fiscal year 1985 state budget). The Advisory Board voted to utilize these supplemental funds to reduce the principal on maturing Bond Anticipation Notes (issued to pay the local share of capital purchases).

Finally, the share of the member municipalities in the Authority costs for 1984, \$1,191,604, is an increase of 2½% over the 1983 aggregate assessments. The municipalities' share is generated by assessments levied by the State Treasurer, after certification by the W.R.T.A.

WORCESTER REGIONAL TRANSIT AUTHORITY

SCHEDULE OF COST PER ROUTE MILE OF REGULAR TRANSIT SERVICE

FOR THE YEAR ENDED JUNE 30, 1984

	Passenger Revenue	Per Route Mile			(A) Total Cost
		Federal	Subsidies	State	
AUBURN	\$.65	\$.94		\$.73	\$.73
BROOKFIELD	1.19	.71		.56	.56
CLINTON	.84		.86	.67	.67
EAST BROOKFIELD	.91		.83	.65	.65
GRAFTON	1.20		.70	.55	.55
HOLDEN	.50	1.01		.79	.79
LEICESTER	.53		.99	.77	.77
HILLBURY	.79		.89	.69	.69
SHREWSBURY	1.06		.76	.60	.60
SPENCER	1.61		.53	.41	.41
WESTBOROUGH	.10		.90	.70	.70
WEST BOYLSTON	.69		.92	.72	.72
WORCESTER	<u>1.45</u>	<u>.60</u>	<u>.47</u>	<u>.47</u>	<u>.47</u>
				<u>\$.51</u>	<u>\$.51</u>
					<u>\$2.99</u>
<u>Year Ended June 30,</u>					
1979	\$.86	\$.98		\$.47	\$.48
1980	1.02	.82		.39	.39
1981	1.08		.92	.52	.52
1982	1.10		.82	.47	.47
1983	1.18		.60	.51	.51

(A) Total cost includes all expenses and costs except demand response services and debt service.

WORCESTER REGIONAL TRANSIT AUTHORITY
SUMMARY OF NET COST OF SERVICE BY MUNICIPALITY
FOR THE YEARS ENDED JUNE 30, 1984 AND 1983

"Cherry Sheet" Calculations				1984 Final Calculations				1983 Final Calculations				
Reimbursement From Commonwealth		Assessments (A)		Reimbursement From Commonwealth		Assessments		Reimbursement From Commonwealth		Assessments		
Net Cost Of Service	Massachusetts	Net Cost Of Service	Massachusetts	Net Cost Of Service	Massachusetts	Assessments	Assessments	Net Cost Of Service	Massachusetts	Assessments	Assessments	
AUBURN	\$ 118,938	\$ 59,469	\$ 137,655	\$ 77,452	\$ 60,203	\$ 734	\$ 139,118	\$ 81,099	\$ 58,019	\$ 6,406		
BROOKFIELD	4,638	2,319	5,313	2,989	2,324	5	5,424	3,162	2,262	(49)	
CLINTON	64,936	32,478	78,272	44,040	34,232	1,754	75,977	44,291	31,686	1,005		
DUDLEY	5,538	2,769	5,485	3,086	2,399	(370)	6,478	3,777	2,701	388	
EAST BROOKFIELD	12,838	6,429	13,697	7,706	5,991	(438)	15,039	8,267	6,272	610	
GRAFTON	10,224	5,112	12,716	7,155	5,561	449	11,958	6,971	4,987	618		
HOLDEN	109,636	54,818	133,200	74,945	58,255	3,437	128,238	74,757	53,481	(4,329)	
LEICESTER	97,000	46,500	112,117	63,083	49,034	534	113,456	66,139	47,317	808		
MILLBURY	59,426	29,713	71,810	40,404	31,046	1,693	69,507	40,519	28,988	2,872		
NORTH BROOKFIELD	5,336	2,668	6,079	3,420	2,659	(9)	6,241	3,638	(1,843)	
SHREWSBURY	117,094	58,547	122,757	69,069	53,688	(4,859)	136,960	79,641	57,119	3,621	
SOUTHBRIDGE	15,958	7,979	32,025	18,019	14,006	6,027	18,665	10,881	7,784	(926)	
SPENCER	17,838	8,939	15,451	8,694	6,757	(2,182)	20,912	12,191	8,721	(1,075)
STURBRIDGE	2,244	1,122	3,068	1,726	1,342	-	220	2,626	1,531	1,095	(136)
WARREN	6,420	3,210	5,803	3,265	2,538	(672)	7,510	4,378	3,132	(290)
WEBSTER	18,016	9,008	23,704	13,337	10,367	1,359	21,071	12,283	8,788	(409)	
WESTBOROUGH	15,360	7,680	18,663	10,512	8,171	491	17,996	10,473	7,493	1,257		
WEST BOYLSTON	29,322	14,661	34,365	19,336	15,029	368	34,295	19,992	14,303	225		
WEST BROOKFIELD	5,096	2,548	5,744	3,232	2,512	(36)	5,960	3,474	2,486	537	
WORCESTER	1,667,220	833,635	1,886,660	1,061,530	825,130	(8,505)	1,950,139	1,136,836	813,303	(9,189)
	\$2,383,208	\$1,191,604	\$2,724,604	\$1,512,000	\$1,191,604	\$	\$2,287,540	\$1,625,000	\$1,162,540	\$		

(A) The amounts represent the estimated assessments for 1985 to the member municipalities which appear in the "Cherry Sheets".

Report of Central Massachusetts Regional Planning Commission

The Central Massachusetts Regional Planning Commission (CMRPC) serves the Town of Millbury and thirty-nine additional communities in southern and central Worcester County. For more than 20 years, the CMRPC has been providing a diversified program of local and regional planning services to its member communities.

During the past year the CMRPC continued its planning activities in community development, local technical assistance, transportation, environmental coordination and data services. The following local and regional activities of the CMRPC were of direct benefit to the Town of Millbury.

- Preparation and publication of Regional Transportation Plan Update, Transportation Improvement Program and other specialized transportation studies.
- Publication of census and related data.
- Preparation of A-95 project reviews for proposals seeking federal/state financial assistance.
- The Planning Board needed data regarding screening requirements for nuisance and potential nuisance land use activities.

The CMRPC publishes a newsletter, THE REGIONAL, which highlights the planning activities of the Commission and its member communities. Another publication is the REGIONAL BULLETIN, a planning memo, published periodically to inform and alert local officials of current planning issues and programs. Both of these publications are available to the general public.

During the past year, the Town of Millbury has been represented on the CMRPC by Jude T. Cristo, delegate to the Central Massachusetts Regional Planning Commission.

The Commission, William H. Newton, Director, and his staff stand ready to serve you. If there are planning services which you would like to see the CMRPC provide during the coming year, please contact your representatives to the Commission or the CMRPC office directly at 756-7717.

Respectfully submitted,

ROGER J. YOST, Chairman
Central Massachusetts Regional
Planning Commission

Report of the Blackstone Valley Vocational Regional School District

for the
Fiscal Year July 1, 1983 to June 30, 1984

School Committee Members

Anthony F. Rando, Chairman	Milford
Kelton D. Johnson, Vice Chairman	Sutton
Paul R. Barry, Jr.	Bellingham
Matthew C. Krajewski	Blackstone
L. Wayne Gilley	Douglas
James A. Hersom	Grafton
Edward J. McGrath	Hopedale
J. Gerard Sweeney	Mendon
Leodore J. Tebo, Jr.	Millbury
Alan Whittemore	Millville
Edward B. Postma	Northbridge
Edward S. Henderson	Upton
Herman Buma	Uxbridge
Kelton D. Johnson, Secretary	
Arthur C. Young, Treasurer	
Kevin R. Sherin, Counsel	
Margaret Asadoorian, Recording Secretary	
Eugene D. Picard, Superintendent-Director	

Regular School Committee meetings are held at the Blackstone Valley Regional Vocational Technical High School, Pleasant Street, Upton, MA on the third Thursday of each month in the school's conference Room at 7:30 p.m.

DAY SCHOOL

1. Classes for day school students opened August 23, 1983 and concluded June 13, 1984. One hundred and eighty (180) school days were completed. Regular educational/vocational programs were conducted five and one-half (5½) hours per school day. Student progress reports were issued at the end of each Trimester (November, March and June). The dual program of academic study and specific occupational training was accomplished by alternating two-week cycles.

2. Sixteen (16) distinct vocational/technical programs, designed to prepare young people for gainful employment, were conducted. They were: Air Conditioning/Refrigeration, Auto Body, Auto Technology, Carpentry, Culinary Arts/Baking, Computerized Information Processing, Machine Drafting, Electrical, Electronics, Graphic Arts, Health Services, Machine Shop, Metal Fabrication/Sheet Metal, Painting/Decorating, Plant Maintenance, and Plumbing.
3. Special Education services for one hundred and six (106) young men and women were provided as prescribed by Individual Education Plans. A very successful program (prototype 502.4), identified as Building and Grounds Maintenance, trained twelve (12) young people for gainful employment.
4. Extra-curricular activities in which male and female students participated included

Interscholastic Teams

Cross-Country (18)	Baseball (17)
Soccer (20)	Softball (19)
Basketball (40)	Track/Field (35)

Other Activities: Class Officers, Yearbook, Jr./Sr. Prom, Cheerleading, and Red Cross Blood Drive were experienced. During the week of May 18, 1984, Seniors were treated and honored with a class banquet and a Recognition Night. Distinguished graduates were publicly recognized with scholarships and awards for their educational/vocational performances.

The English Department sponsored a very creative and successful magazine of student writings called "Beaver Tales." The publication was very well received by the School Committee as evidence of the comprehensiveness of the total educational program.

5. A Cooperative Education Program provided one hundred and twenty-two (122) seniors with actual work-experience during the school year. This program has been in place for sixteen (16) years and continues to prove that young people who are educationally and vocationally prepared possess the background for a variety of options upon graduation. Employers have shown great interest and cooperation in this partnership effort for which students are paid for their work at a site.
6. Continuing the practice of serving district towns, a major renovation and construction project was undertaken in the town of Northbridge. Students and instructors of the Carpentry, Electrical, Plumbing, Heating/Ventilation/Air Conditioning, and Painting/Decorating programs began work/training at the old Plummer School in November 1983. The former elementary school was transferred to the Northbridge Council on Aging. The three-story building will be converted into a major center for the elderly containing office space, examination rooms, kitchen facilities, dining room and recreation rooms. The entire buidng will be retrofitted for energy conservation and for handicapped persons. The project is scheduled to be completed for occupancy in March of 1985.

7. Enrollment statistics as of October 1, 1983 were as follows:

APPLICANTS	TOWN	GRADE 9			GRADE 10			GRADE 11			GRADE 12			TOTAL	(M)	(F)
		28	34	23	22	107	(84)	(23)	57	(48)	37	(25)	(9)			
46	Bellingham	28	34	23	22	107	(84)	(23)	57	(48)	37	(25)	(9)			
17	Blackstone	15	16	16	10	57	(48)	(9)								
26	Douglas	9	7	11	10	57	(48)	(9)								
37	Grafton	32	27	21	31	111	(91)	(20)								
11	Hopedale	9	3	2	3	17	(14)	(3)								
26	Mendon	8	4	6	5	23	(14)	(9)								
48	Milford	44	42	36	17	139	(115)	(24)								
70	Millbury	33	30	38	25	126	(110)	(16)								
15	Millville	6	6	2	5	19	(18)	(1)								
50	Northbridge	30	25	25	20	100	(75)	(25)								
50	Sutton	13	15	14	13	55	(46)	(9)								
	Upton	9	11	12	13	45	(29)	(16)								
	Uxbridge	23	20	27	20	90	(738)	(188)								
47	Totals	259	240	233	194	926	(738)	(188)								

8. Graduation exercises were held in the James S. Mullaney Gymnasium on Friday evening, May 25, 1984. One hundred and eighty-eight (188) seniors received diplomas and vocational certificates. There were one hundred and fifty-nine (159) male and twenty-nine (29) female graduates. Chairman Anthony F. Rando (Milford) presented the diplomas. Gregory Cofsky (M.A. in Business) a graduate of the Class of 1975, addressed the Class of 1984. Class officers were: Sharon LeBoeuf (Douglas), President; Kim Collamat (Bellingham), Vice-President; Denise Lomartire (Millbury), Secretary; Lynn Brooks (Douglas), Treasurer.

1. Evening School Programs were conducted in the fall (September to November, 1983) and spring (March to May, 1984). Between the two sessions, two hundred and sixteen (216) adults (175 men and 41 women) paid a tuition to receive training in the following programs: Air Conditioning, Auto Body, Carpentry, Computers, Electrical, Electronics, Machine Shop and Welding. The self-supporting adult training program was offered Tuesday and Wednesday evenings from 6:30 PM to 9:30 PM for sixteen (16) nights each semester.
2. The Basic Electronic Assembler Program, supported entirely with a federal grant, trained eighteen (18) men and women for entry level employment in local electronics companies. The program was conducted from 8:00 AM to 3:00 PM daily during October through March. Age of trainees ranged from 18 years to 59 years. Fourteen (14) of the trainees were gainfully employed after the 500 hours of intensive job preparation. Another program was begun in June of 1984.

PERSONNEL & OTHER

1. Three categories of personnel were employed by the Regional Vocational School District to deliver educational/vocational services. Staffing patterns and numbers of personnel are as follows:

Direct Educational Services (School Year)

Vocational Instructors	37
Academic Teachers	23
Sp. Ed. & Chp. I Teachers	5
Educational Aides	4

Auxillary Educational Services (School Year)

Librarian	1
Counselors	2
Supervisors	2
Coordinators	2
Full Year	
Administrators	2

	<u>Support Services</u> (School Year)	
Health Nurses		2
Cafe. Workers		11
Sec./Clerical		3.5
Matron		1
Drivers		.5
	<u>Full Year</u>	
Facility Mgr.		1
Custodians		5.5
Sec./Clerical		3

2. The day school population was transported to and from school throughout the thirteen-town district with twenty-two (22) bus routes each school day. In addition, supplemental transportation was provided on Tuesday and Thursday afternoons for students who were detained for a variety of reasons.

CONCLUSION

The school year 1983-84, from all perspectives, was successful. Citizens shared with students in the use of the facilities and program offerings. The Three Seasons Restaurant was used on a regular basis from September to June between the hours of 11 AM to 1 PM, by the public and various organizations for luncheons. The automotive programs were utilized totally as were the graphic arts, metal and construction programs.

The Vocational Regional School District "passed-through" \$744,893 of Chapter 70 (School Aid) funds to the towns of the district as required by the Commonwealth. Approximately 85% of the school's graduates were employed upon completion of the training programs. Approximately 12% of the graduates were accepted at institutions of higher learning (colleges, universities, community colleges and specialized schools).

Long delayed repairs to the facility were begun. The School Committee commissioned the preparation of a codified manual of its school district policies. The Administration inaugurated a study of the school's Program of Studies scheduled for completion in the school year 1984-85.

The School Committee, Administration, Faculty, Advisory Committees, Students and Support Staff express their genuine thanks to all the citizens of the Blackstone Valley Vocational Regional School District for their help and support throughout the past school year.

Respectfully submitted,

Eugene D. Picard
Superintendent-Director

Theodore J. Tebo, Jr.
Board Member

BALANCE SHEET, JUNE 30, 1984

ASSETS

Current Assets

Cash in Banks including	
Certificates of Deposit	\$249,675.85
Accounts Receivable -	
Commonwealth of Massachusetts	1,288.49
Total Assets	\$250,964.34

LIABILITIES AND FUND BALANCES

Current Liabilities

Encumbrances Payable	\$70,925.39
Employees' Payroll Deductions	7,491.65
Revolving Accounts	5,530.65
Total Liabilities	\$83,947.69

Appropriated Balance

Non-Revenue	26,391.81
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Fund Balances

Federal Grants	21,126.03
General Fund - Unrestricted	119,498.81
Total Fund Balances	140,624.84

Total Liabilities and Fund Balances	\$250,964.34
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DEBT ACCOUNTS

ASSETS

Fixed Debt: General	\$2,900,000.00
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LIABILITIES

Serial Loans:	
School Construction	\$2,900,000.00

ANALYSIS OF FUND BALANCE — UNRESTRICTED
JUNE 30, 1984

Balance - June 30, 1983	\$ 161,795.77
Add: Revenue	32,792.97
Excess of Appropriations over Expenditures	7,649.37
Excess of Actual Revenue over Estimated	
Receipts	865,753.70
Amount Received from Member Towns	472,182.50
	1,378,378.54
Less: Transferred to Reduce Budget	190,000.00
Appropriated for Special Projects	13,600.00
Assessment Member Towns (Net of Reduction)	472,182.50
Revenue Pass-Thru to Member Towns	744,893.00
	1,420,675.50
Balance - June 30, 1984	\$ 119,498.81

**SUMMARY OF APPROPRIATIONS,
EXPENDITURES AND BALANCES
FOR THE YEAR ENDED JUNE 30, 1984**

	Appropriated	Expended	Balance
Administration - School Committee	\$ 18,630.00	\$ 21,667.44	\$(3,037.44)
Administration - Supt's Office	73,550.00	74,773.86	(1,223.86)
Instruction - Supervision	73,500.00	71,841.66	1,658.34
Principal's Office	46,435.00	47,856.35	(1,421.35)
Teaching	1,510,210.00	1,505,647.21	4,562.79
Special Needs Program	96,565.00	101,240.19	(4,675.19)
Textbooks	8,000.00	4,397.23	3,602.77
Library Services	19,200.00	21,345.09	(2,145.09)
Audio Visual	800.00	872.36	(72.36)
Guidance	76,280.00	78,648.26	(2,368.26)
Health Services	27,250.00	23,800.13	3,449.87
Pupil Transportation	296,200.00	293,424.71	2,775.29
Food Services	1,500.00	1,483.36	16.64
Athletic Program	22,550.00	22,692.64	(142.64)
Student Body Activities	5,175.00	3,498.22	1,676.78
Custodial Services	100,600.00	106,826.17	(6,226.17)
Heating Building	74,500.00	61,179.75	13,320.25
Utilities	91,900.00	97,068.52	(5,168.52)
Maintenance & Repairs - Plant	84,375.00	85,723.65	(1,348.65)
Insurance	158,650.00	161,135.33	(2,485.33)
Debt Service - Current Loans	100.00		100.00
Equipment Acquisition	21,400.00	14,598.50	6,801.50
 Total Operating	 \$2,807,370.00	 \$2,799,720.63	 \$ 7,649.37
 Debt Service Retirement			
Bond Principal	360,000.00	360,000.00	
Bond Interest	282,772.50	282,772.50	
Total Debt Retirement & Service	642,772.50		
 TOTAL	 \$3,450,142.50	 \$3,442,493.13	 \$ 7,649.37

SCHOOL DEPARTMENT SALARIES

Kathy Archambeault	\$23,645.24	Roger L. Desrosiers	23,170.00
Gordon Battye	23,818.00	Frances M. Dupont	28,173.00
Gerald Boudreau	23,067.00	Robert Evers	25,491.27
Barbara Debs	23,818.00	Frank W. Ford	24,368.00
Rocco G. Bruno	24,815.00	Pauline Gauthier	25,303.00
Joan Burke	25,074.58	Raymond G. Gemme	26,026.58
Paul P. Clancy, Jr.	24,043.00	Eugene Genese, Jr.	16,830.00
James Conlee	23,818.00	Margaret Gillette	21,346.00
Teresa A. Davis	25,603.00	Susan Graf	22,693.00
Julia Defeudis	22,463.00	John E. Graham	24,093.00
George R. Desrosiers	25,441.00	Dorene Griffin	24,151.00

Helen Hamilton	22,418.00	Raymond A. Belanger	20,363.00
Ann D. Harrington	25,143.00	Janice Berthiaume	21,500.00
Scott W. Healey	22,911.50	Joan Dalmanieras	23,818.00
Donald E. Desrosiers	23,993.00	Janice Dawson	24,451.00
Mary Ann Dube	15,291.00	Elizabeth Zersky	23,172.00
Robert Dufault	15,618.00	Edward Shaljian	21,518.00
Ronald Dunham	27,852.38	Linda A. Snider	15,955.50
Shirley Fougere	22,798.00	Linda Swenson	19,150.00
Pamela Graves	19,982.00	Susan E. Varin	19,505.00
John Griffin	24,093.00	Richard C. Walker	23,268.00
Barbara Johnson	23,468.00	David Wilbur	21,000.00
Wayne Jyringi	24,658.00	Maureen M. Baldino	22,418.00
Mary Kempton	10,202.50	Sharon J. Berridge	21,500.00
Timothy Kerins	24,468.00	Marilyn Blanchard	23,818.00
Anna Lewandowski	23,354.00	Karen Bouchard	22,608.00
Richard P. Luikey	26,952.00	Joan Brown	22,693.00
Patricia McDonough	16,850.00	Karen L. Canali	5,095.00
Thomas Mongeon	23,172.00	Pat Capomacchio	23,014.00
H. James Murin, Jr.	15,487.00	Olivia Chafetz	22,418.00
Rose B. Neri	25,143.00	Janice Chase	23,818.00
James D. O'Leary	25,558.00	Carole Chiras	23,818.00
Nancy O'Malley	13,728.83	Zitta Dana	13,277.00
Debra J. Opiari	10,449.50	Nancy C. Donnelly	16,318.00
Linda Oroszko	12,118.00	Lorraine Dunn	25,476.00
Patricia Policastro	2,100.30	Anne Fagan	22,779.52
Susan St. John	22,435.50	Ellen Powers	24,008.00
Wayne Sentance	24,446.00	Diane M. Ferkler	24,151.00
Harry R. Howard	22,993.00	Carol S. Fotos	24,035.00
Joan T. Julian	21,346.00	Karen Maguire	24,358.00
Dennis Leonard	19,920.00	Elizabeth Jacques	23,437.00
Linda Magnuson	23,259.00	Norman Jacques	23,341.00
Hudson L. Matson	24,718.00	Mary C. King	24,093.00
Margaret Matthews	25,476.00	Edna Kotomski	25,466.79
Agnes M. McCarron	22,968.00	Deborah Lacey	17,132.12
Richard McGrail	23,193.00	Margaret Lacomfora	10,070.00
Frank J. Morrill	26,181.00	Linda Lariviere	22,718.00
Christine Murphy Cross	15,318.00	Jane Mason	20,971.00
Thomas V. Murray	27,664.12	Mary Jo McKeon	8,976.00
Julianne Myers	14,595.48	Thomas Montimurro	25,002.44
Robert Nicoletti, Jr.	28,518.00	Michael Nagy, Jr.	23,005.17
Donald F. O'Leary	22,962.00	Diane O'Connell	23,362.00
Gary Robinson	20,123.50	Robert E. O'Leary	25,368.00
William Rosen	23,818.00	Dorothy Potter	24,743.00
Constance Rossi	24,151.00	Gayle Power	20,672.10
Albert Sack	24,724.00	Jonathan Pride	21,023.00
Donna R. Saucier	20,805.00	Karen Reaves	12,427.00
Sylvia Stepien	22,386.00	Carol E. Rogers	10,315.00
Frederick Wadsworth	25,299.00	Linda Simulavich	19,435.00
Sandra Wellens	19,482.00	Robert D. Sullivan	24,443.00
Nancy Witkowski	23,818.00	Judith Toscano	22,718.00
Robert Austin	27,061.00	Robert Triggs	23,906.00

Katherine Williams	21,623.00	Stanley Stickney	26,795.00
Clara Grenier	10,134.96	Alfred J. Sylvia	41,845.00
Yvonne Mitchell	13,686.00	Virginia Anderson	12,257.36
Arthur O'Mara	13,273.41	Gail M. Bird	3,160.00
Martin J. Roach	14,192.73	Jane L. Cormier	6,011.21
Barbara Carpenter	7,527.50	Lois Fisher	6,699.44
Jane B. Daubney	3,125.00	Sylvia Gibeau	12,150.00
Carol B. Hammaker	3,250.00	Marjorie Gonya	9,039.40
Lisa A. Macdonald	5,152.50	Dorothy Hines	3,158.75
Mary Ann Tellier	2,670.00	Sandra Hjort	10,638.47
Barbara Currier	6,347.00	Dorothy Kupecinskas	9,113.46
Nancy E. Lachance	1,325.63	Judith Manguilli	5,348.34
Suzette Ruby	6,127.88	Virginia Norbeck	7,778.15
Beverly B. Anderson	3,974.75	Linda Pierce	10,259.36
M. Laurens Boberg	4,010.00	Ann Marie Rodwill	8,688.37
Susan O. Corridori	2,771.00	Arlene C. Saxby	12,605.24
Joan M. Friel Cronin	1,569.00	Carol Schroeder	15,530.64
Marlene G. Farbman	4,871.75	Eleanor J. Sulham	2,982.68
Joann M. Girardi	1,672.06	Judith A. Zaleski	7,024.65
Jeanine T. Godbout	2,335.71	Thomas F. Hamilton	22,142.00
Patricia A. Howard	1,406.50	Edward Smith	4,830.00
Paula M. Lisak	2,224.75	Florence A. Bengtson	6,737.72
Diane M. Paluses	7,850.50	John P. Giblin	226.25
Elaine M. Peterson	2,887.50	Noe N. Benoit	2,747.00
Christina M. St. Martin	151.50	Betty Hedlund	10,154.00
Tanna Tamburro	13,981.31	Anne Holzwarth	12,807.62
Gail E. Thoren	2,511.00	Helen Sauer	14,174.26
Laurie Toloczko	6,052.00	Dorothy Townsend	11,987.00
Joanne M. Witek	5,220.53	Leah E. Devine	150.00
Valerie L. Anderson	6,749.50	Cheryl Guewa	70.00
Cheryl M. Bernard	1,507.78	Susan L. Rainville	240.00
Deborah A. Dowgert	6,453.00	Carol Sanderson	542.50
Carol Fauerbach	1,961.00	Mary Taft	1,279.25
Mary Elizabeth King	4,123.00	Susan L. Tincher	315.00
Katherine Lail	2,446.00	Elizabeth L. Williams	105.00
Ann E. Lynch	5,447.00	Anne Amour	140.00
Susan Rogers	6,301.00	Susan P. Anderson	50.00
Richard Smith	6,828.00	Carol A. Avedisian	595.00
Susan Stone	1,688.50	Ruth A. Balcius	2,196.50
Charlotte Townsend	2,231.00	Susan A. Bianculli	1,435.00
Nancy Weissinger	6,606.00	Howard P. Bottomly, Jr.	140.00
Charles Capparelli, Jr.	32,382.00	Diane Brisson	908.50
Daniel C. Carmody	35,163.00	Judith Cawley	105.00
Donald P. Drake	34,603.00	Patricia Cooney	2,362.50
Richard Garabedian	30,064.00	Katherine Corey	595.00
Catherine S. Gaucher	27,799.00	Michelle A. Cranska	245.00
Kelton D. Johnson	33,203.00	Patricia E. Crosby	1,290.75
Francis J. Lopato	33,750.00	Christopher N. Dawson	140.00
Randolph Mogren, Jr.	30,209.00	Karen Dinsdale	8,936.50
Joanne V. Stowe	29,199.00	Terry B. Dotson	35.00
Francis Rogers, Jr.	30,000.00		

MUNICIPAL GOVERNMENT SALARIES

Lincoln D. Barton	\$29,654.23	Kathy Cardin	77.54
Thomas Brown	3,305.25	Christine Erickson	1,501.96
Phyllis I. Carney	15,742.46	Alice Grenier	1,540.73
Doris Collette	4,294.00	Irene Louis	1,246.09
Paul J. D'Auteuil	1,000.00	Therese H. O'Brien	1,540.73
Donald P. Desorcy	34,360.81	June L. Russo	294.64
Thomas E. Hall	29,840.23	Michael Army	412.50
Richard L. Handfield	34,544.19	Arthur Aubuchont	1,290.00
Gerard Kelley	32,482.58	Mark Auclair	1,050.00
Richard O'Brien	29,529.02	Paul Auclair	875.00
Glen R. Parath	25,551.22	Lawrence Bourget	900.00
Edward Perry	34,226.02	Peter Bouthilette	925.00
Ronald Richard	27,390.65	Peter Caplette	875.00
Denise A. Russell	4,043.00	John Caron	875.00
Edward Santon	28,435.90	Albert D. Collette	875.00
Walter Sprague	28,356.01	Raymond Cross	875.00
Ronald Stokowski	35,451.45	Philip J. Day, Jr.	1,800.00
Lynn Stover	4,696.38	Mary A. Day	1,122.69
Frederick Vulter	30,021.85	Jeffrey Dore	1,250.00
Linda Weaver	121.00	Rodney L. Finne	875.00
Stephen J. Webb	27,832.02	Robert L. Gosselin	875.00
William Wilkinson	33,151.38	Robert Gover	875.00
Kevin C. Woods	34,316.60	Timothy Graves	875.00
George R. Brady	34,867.57	Carl Hakala	875.00
Robert Baroni	8,738.50	Kevin Hartigan	1,050.00
Thomas Brady	2,199.37	William Haynes, Jr.	875.00
William Fallstrom	3,650.01	William S. Haynes, III	424.85
Curt R. Rudge	1,292.50	Raymond E. Hobin, Jr.	925.00
Robert Weidman	2,643.25	Carroll Hoyt	875.00
F. Joseph Brady	4,068.20	Albert Kerswell	875.00
Walter Hagstrom	3,543.20	Gary Dwinell	1,837.50
Paula Lange	14,503.00	John Dwinell	2,212.50
Joyce J. May	12,752.18	Mercedes Gagliardi	700.00
Alan M. Tuttle	3,543.20	Mary L. Griffith	5,237.75
Roger R. Picard	6,250.02	Lorie A. Hall	87.50
Susanne M. Picard	12,102.41	David Helm	1,627.50
Evelyn Plante	15,450.81	Carolyn Hicks	105.00
James P. Donovan	12,201.00	Jane Kackley	210.00
Robert Donovan	13,327.00	Louise D. Kent	1,665.00
E. Bernard Plante	1,086.75	Maryellen B. Koen	175.00
Richard F. Plante	11,360.75	Kenneth E. Lague	175.00
Lynn M. Anderson	8,303.53	Mary Lemoine	87.50
Frances M. Gauthier	16,007.76	William M. Lemoine	70.00
Phyllis Lemay	12,821.28	Jeffrey S. Mararian	122.50
Oran D. Matson	20,668.58	James H. McMahon	35.00
Cecilia Auger	1,501.96	Mary E. Millet	61.98
Mary J. Boire	1,540.73	Lorraine Morse	420.00
Sandra E. Bourassa	1,540.73	Janet M. Needham	325.00
Barbara Cutler	1,540.73	Margaret A. Pappas	25.00

Bruce Pease	250.00	Doris E. Bianculli	3,279.88
Peter S. Rossner	315.00	Janet L. Connor	4,869.96
Rhonda J. Spencer	35.00	Carolyn J. Dinsdale	1,810.95
Douglas Stairs	1,201.50	Diane A. Dion	4,682.00
Jerilyn Stead	1,067.50	Catherine T. Eckland	2,691.04
Janice S. Strachan	1,067.50	Nicole Elie	80.40
Nancy Tabor	5,246.00	Priscilla C. Ethier	2,636.20
Barbara Tuttle	3,445.00	Joy Ann Flamand	284.97
Antonio Venincasa	936.00	Julia Gover	2,352.11
Donna M. Wayman	3,350.00	Louise A. Green	2,417.81
Edward Williams	420.00	Marjorie A. Hairyes	3,396.76
Anne M. Zaddyan	35.00	Renee A. Hall	5,036.29
Terrance Bernard	1,000.00	Helen M. Hayward	1,893.96
Martha A. Bisceglia	360.00	Rita Jakubiak	8.14
Thomas Boerman	1,275.00	Clara James	2,367.63
Eugene Genese, Jr.	600.00	Pearl V. Jolin	2,312.32
Thomas Hall	1,275.00	Claire T. Karlson	6,704.49
Robert Howe	487.50	Mildred L. Labreck	4,310.15
Mary Jamieson	962.50	Kay M. Lachance	3,558.46
Peter Malchik	360.00	Bernardine Lemoine	16.28
Janet S. Manahan	180.00	Theresa A. Mattus	371.41
Claire E. Matson	360.00	Claire R. Morin	4,264.86
Margaret M. Maynard	180.00	Mary E. Millett	673.61
Thomas McKenney	2,775.00	Rosalie L. Paquette	20.35
Joan Scannell	245.00	Elaine M. Roy	8,096.39
Virginia M. White	600.00	Sandra J. Ruth	679.71
Everett L. Boulay	12,724.41	Barbara M. Stansbury	6,725.75
Richard Dunn	12,240.62	Eleanor J. Sulham	2,081.59
Thomas Gallacher	9,867.46	Marlene Tella	1,790.38
Raymond E. Godbout	17,347.06	Marietta T. White	30.53
Michael D. Graves	16,209.90	David F. King	1,050.00
Jan Hanratty	9,529.10	Francis B. King	925.00
Jay Hanratty	691.00	Wilfred A. Kirkman	875.00
Claude Jannery	15,650.48	Joseph Kosiba, Jr.	875.00
Henry E. Kniskern	7,017.36	Joseph C. Kosiba	1,800.00
Steven M. Kosiba	17,165.29	Anthony Krumsiek	875.00
Robert L. Leary	15,528.76	Michael Krumsiek	1,050.00
William Louis	14,932.60	James L. Kubilis, Jr.	875.00
Rene O. Morin	18,677.56	John Kubilis	68.75
Gilbert Picard	19,569.82	Gary M. Labreck	424.85
John W. Powers	18,670.10	Thomas Lucas	875.00
Paul J. Puchek	18,163.86	Dennis J. McArdle	875.00
Lucien Richard	21,551.09	Albert Mitchell	1,050.00
Peter F. Siminski	15,215.16	Robert K. Murray	643.75
Donald A. Stockwell	17,129.93	Thomas Nault	5,825.92
Thomas R. Weidman	16,209.96	John O'Connell	1,050.00
Lucille C. Allard	1,690.15	James Piscitelli	875.00
Mary L. Allard	6,427.76	Steven Piscitelli	875.00
Patricia A. Anderson	1,635.57	Roger Polissack	875.00
Barbara A. Baroni	3,380.09	Richard Raskett	693.00
Patricia Bartelloni	16.29	Roger Rene	875.00
Doris Beaudette	591.27	Donald Rice	875.00

Allan M. Rudge	875.00	Michael J. Leonard	23.45
David Rudge	1,300.00	Eileen Lucey	2,156.34
Lynne Shaw	591.93	Timothy J. Lucey	2,010.00
George R. Stimpson	1,250.00	Anne M. Matthews	562.80
James Stolberg, 3rd.	18.08	Mary E. Wilczynski	572.85
Mark Strom	875.00	Thomas McDonough	1,742.00
Edward Taylor	875.00	Wynton B. Adams	1,200.00
Scott Tellier	875.00	Judith M. Buron	3,074.62
Kenneth Van Etten	720.86	Earle W. Chase, Jr.	21,206.28
Paul Vigeant	568.12	Jude T. Cristo	1,200.00
James Ward	875.00	John S. Donnelly, Jr.	3,300.00
Robert White	1,250.00	Donald J. Gauthier	1,200.00
William Caron	574.96	Ferol A. Hagstrom	13,740.09
Richard Chase	19,366.18	Gloria A. Kruger	242.76
Louis G. Felice	50.00	Roland M. Lachance	1,200.00
Richard A. Gauthier	20,600.73	Leo P. Bachant	425.00
Edward Kusy	3,470.38	George E. Buron	775.00
Nancy L. Leclaire	14,314.21	Evelyn R. Devoe	14,372.95
Cornelius Lucey	2,164.98	Richard P. Hamilton	19,980.22
M. A. Russell, Jr.	294.38	John B. Lange	21,694.40
Walter Weldon	650.04	Richard E. Prue	875.00
Donald Army	18,037.90	James Westerman	18,626.76
Larry Army	19,261.21	Yvonne Adamonis	12,378.02
Wesley Army	20,101.47	Marie Colacchio	13,555.54
Annette Brady	13,580.62	Mildred V. Kunzinger	13,720.26
Leo R. Butler	8,986.19	Carol M. O'Loughlin	12,624.99
William Cahill	2,436.36	Pauline O'Loughlin	505.11
Joseph Chase	19,214.61	Marie C. Boire	11,661.09
Steven J. Couture	18,979.48	Carol A. Cofske	14,459.58
Paul Gillert	1,780.51	David W. Cofske	6,499.99
Frank Girard	18,303.83	John J. Arter	519.56
James Powers	16,833.83	William Berthiaume	2,522.24
Paul Russell	249.49	David A. Collette	653.64
Stanley Wilczynski	18,235.00	Frank Dechiaro	603.36
Mary Brady	7,492.56	Thomas L. Dunford	13,920.12
Flora A. Croteau	3,417.04	Anna M. Powers	13,385.26
Susan L. Finne	55.00	Alan I. Gordon	799.50
Stasia Gasiciel	6,237.94	William G. Keegan, Jr.	14,756.29
Audrey Hoyt	9,742.83	Mary Clark	984.87
Joanne F. Jacobson	1,187.22	Vincent Cormier	1,825.00
Maureen J. Killoran	17,709.61	Richard J. Dwinell	2,684.00
Elaine Loehmann	5,919.85	Nestor J. Gaulin	300.00
Michelle Ruby	1,048.55	Albert L. Girouard	2,112.75
Bradman R. Turner	1,842.40	Paulette Mackoul	2,830.65
Everett C. Crepeau	3,783.15	Sandra M. Gaspie	1,197.78
Norman L. Gonyea	13,915.13	Judith A. O'Connor	6,670.02
Francis H. Pierce	391.74	Harold F. Ostrowski	250.00
Robert S. Bekier	522.60	Filomena Piscitelli	1,735.00
Mark Erickson	1,788.90	Frank J. Piscitelli	4,280.96
Catherine R. Lange	100.50	Marie Singer	1,507.06
Robert G. Lange	16,574.81	James Stewart	250.00
Dennis P. Leonard, Jr.	804.00	Lora E. Turgeon	250.00
		Cathy Vaillencourt	890.96
		Albert H. West	3,200.00

ANNUAL REPORT

of the

SCHOOL COMMITTEE

of the

TOWN OF MILLBURY

YEAR ENDED JUNE 30, 1984

Report of the School Committee

Nineteen hundred eighty-four was a year in which plans were developed for reorganizing our grade structure as well as closing two of our primary grade buildings. This was brought about due to a decline in our student enrollment and the need to make better use of our three larger and more modern schools. It is anticipated that a projected savings of between \$150,000 and \$200,000 will take place due to reorganization.

At the State level the legislature has been very active in trying to pass a new educational reform bill which as of this date has not yet been acted upon. This will allow us the opportunity to make recommendations directly to the Governor through the Massachusetts Association of School Committees. We feel confident that further deliberation will result in a stronger and more meaningful educational reform bill being passed in 1985.

The School/Business Partnership which we have been actively involved in over the past year has improved with a full program now being agreed upon by our High School staff and Wright Line personnel. All of our freshmen students have just completed a field trip visit to Wright Line with follow up discussions with teachers regarding their visit. We have a planned program for sophomores, juniors and seniors which will be concluded by the end of the school year. We sincerely believe that this partnership offers outstanding opportunities for our students to learn firsthand what business is requiring of its workers whether they be secretarial workers, manufacturing workers or workers that are involved in the administration of a business.

This past year we received grant funds for planning a talented and gifted program. Our elementary staff has been involved in in-service meetings and will be involved in an indepth in-service program sometime this coming March. Hopefully we will implement a program at the elementary level during the 1985-86 school year.

Our students have to be congratulated for excellence in their academic work as well as in their extra class activities which include music, drama, and sports. We sincerely believe that we are offering a comprehensive program which provides many diverse opportunities for our students to participate in over their educational stay with us during grades K-12. We wish to extend our sincere

thanks to all residents of the community who have supported our efforts as well as to all members of our administrative and teaching staff for their confidence and support as we work together to provide the best possible programs for the youngsters of Millbury.

Attendance records for the School Committee from January 1, 1984 through December 31, 1984 are as follows including regular School Committee meetings, budget, and bargaining sessions (also executive sessions):

	<u>Attended</u>	<u>Scheduled</u>
Mrs. Fitzpatrick	25	26
Miss Lachance	25	26
Mr. Hanratty	21	26
Mr. Sclar	24	26
Mr. Mason	24	26

Report of the Superintendent

This is my eleventh annual report to you as Superintendent of Schools, and it is with sincere pleasure that I report on the present status of our instructional programs. Our major effort this school year has focused on the reorganization of our schools and the grades within each school. With the closing of Center and Dorothy Manor schools, we will be consolidating our K-12 program in our three newest buildings. Beginning this coming September the Elmwood School will house grades K-3, the Shaw Middle School will contain grades 4-7 and the High School will house grades 8-12. We believe this plan to be the most cost effective as well as making optimal use of our most modern facilities. This program will allow us to maintain a diversified curriculum along with most of our teaching staff.

In the area of instructional improvement, we have been most diligent in trying to prepare our students to meet with academic success by developing and implementing a new Study Skills Curriculum for grades 3-12. This was accomplished with strong support from the School Committee, administration and the teaching staff. Two committees worked this past summer with building principals in developing a written guide which we have since implemented. In addition, we continue to work very diligently in all Basic Skills test areas. Our students have performed well in all testing with 90% passing tests in reading, math, writing, and listening. Computer education also continues to be an integral part of our curriculum as we plan for increasing technological changes in our everyday lives. The School Committee this past fall approved a required program of computer instruction for all students at the Raymond E. Shaw Middle School, and our High School students have been able to make increased use of microcomputers in most content areas. However, it is our Business Department which has made a strong commitment to teaching the use of the computer in business applications such as word processing, accounting and data base management.

The Millbury School Committee continues to be most supportive and encouraging as we share common goals in providing the best possible education with the resources that are made available to us. Our 1984-85 budget increased 2.8% for the second year in a row, but we have still been able to maintain our programs and teaching staff. Moreover, in the area of building maintenance, we have made extensive roof repairs to the High School and to the Elmwood School as well as constructing a new athletic storage garage and renovating our High School bleachers.

FEDERAL PROGRAMS

Funds provided by the federal government have been decreasing over the past several years. In 1983 we received \$172,633 and for 1984 we are scheduled to receive \$156,546 which is a decrease of some \$16,087 in federal funds. The two major grant areas have been Chapter I (\$66,377) and Special Education P.L. 94-142 (\$60,280). These funds have made it possible for us to provide needed services to selected students in reading, math, language arts and special education. Our Block Grant (\$11,093) and our Occupational Education Grant P.L. 94-483 (\$18,796) have been used to purchase microcomputers. As mentioned earlier in this report, our Business Department is making full use of computers in teaching accounting and other essential business areas where computers have been found to be most effective.

ANNUAL REPORTS OF BUILDING PRINCIPALS AND SYSTEM WIDE DIRECTORS

K-2 Program - Mr. Donald P. Drake, Principal

Enrollment in the primary grades is approximately the same as last year. However, there is a slight increase. Initial enrollments for kindergarten were low, but since the opening of school the numbers have climbed steadily so that now a new class has been formed, bringing the total to five.

The guidance program at the K-2 level is preventative oriented. Although we deal directly with crisis situations, we try to focus early on possible crisis areas so as to prevent problems from becoming serious or chronic. A group self-awareness program is being administered by classroom teachers with the counselor serving as consultant. The program attempts to build positive, constructive developmental patterns in children. It leads to a better understanding of self, others and the effect of their environment. Awareness of feelings is a major portion of the curriculum. What factors precipitate feelings, the variety of feelings we have, and their similarity to the feelings of other people are the predominant concerns of the self-awareness program.

Counseling is also available on an individual basis. Referrals are made by parents or teachers. The counselor deals directly with children who are having a crisis or who need services on a continuing basis. Depending on the individual case, children are seen once or twice weekly from one to several weeks.

The reading program at the K-2 level best develops each child's reading ability in conjunction with his or her own individual needs. Reading objectives seek to emphasize the basic skill areas of listening, speaking, and writing. The kindergarten level encompasses a thorough readiness approach to the concept of reading. Children work in small groups at a comfortable pace. Activities are varied according to need. Teachers use many multi-sensory materials to introduce the beginning skills. In first and second grade the children are homogeneously grouped for both their reading and math instruction. Continuous ongoing diagnosis and evalution is a critical part of the program. Strong communication between teachers and parents aids in this effectiveness.

Elmwood School, Grades 3-5 - Kelton D. Johnson, Principal

The Elmwood Street School opened its doors to the smallest school population of students since the opening of the building seventeen years ago. This year there were only 375 children in pre-school and grades 3,4 and 5.

It is our philosophy to recognize and accept the responsibility to provide the best possible educational programs for all the children within the community. The school system, under the able direction of Dr. Alfred J. Sylvia, Superintendent of Schools, envisions the schools in our society as having a unique function — that of promoting the optimum intellectual development of each boy and girl in our care. This is achieved through the constant updating of each child's records and with our present Basic Skills policy in reading, math, language/listening and computer literacy we are able to keep the staff informed of each child's progress.

A supportive, rich, challenging environment is essential for all children. The teacher and the atmosphere she creates is concerned with making school a pleasant, happy place; with developing a strong self-image and self-confidence for each child by providing maximum opportunities for success; and with fostering in each child an enthusiasm for a lifetime of learning.

The math program in grades 3-5 continues to encourage problem-solving skills through various approaches. Thirty-five of our fourth and fifth grade math students are members of the Mathematical Olympiads for elementary schools, a program that

fosters the pursuit of individual excellence in a competitive setting while enhancing creativity and resourcefulness — ideals akin to those of the ancient Olympic Games.

The reading program at Elmwood Street School encourages parental involvement at all levels, through the presentation of plays, encouragement of students reading aloud in the home and parents reading to their children for a few minutes every day.

The Chapter I staff at Elmwood Street School has successfully integrated computer usage in both math and reading classes. Student motivation and self-esteem have appeared to improve with the use of these computers.

The Elmwood Street School library/media center is a place of activity and learning with students involved with research projects, leisure reading, computer work, and using audiovisual materials. The media center is an extension of the classroom. Teachers and students use the facilities throughout the entire day. The scheduling is flexible and the center is accessible to all group sizes from individuals to entire classes. Library science skills are taught by the teacher and the media specialist. The students learn how to use the card catalog, reference books, and to become knowledgeable about the arrangement of the collection.

The position of team chairperson and guidance counselor in grades 3-5 remains combined. Through our guidance program, children are seen on a regular basis for both personal and academic reasons. The guidance counselor is responsible for the C.T.B.S. achievement test in grade 4 as well as monitoring the test of Basic Skills in reading and math. The Counselor continues to act as a liaison between the school and a variety of Mental Health Centers in the area servicing students and their families. Teacher and parent referrals for student evaluations in all academic areas are made to the counselor for updating and parent notification. Teachers and parents are brought together to discuss and plan an academic program that meets the needs of students.

The 1984 school year has been one of progress and commitment on the part of the entire staff. We have developed and implemented a written study skills curriculum. We expanded our computer program and have also been able to develop another computer area with the assistance of the National Computer Training Institute who provided us with fifteen PC Junior computers all equipped with disk drives, monitors and printers. We also received fifteen programs for each computer — a total of 225 programs!

We extend our sincere thanks to the Millbury Elementary Mothers' Club and all the parents and friends of the children attending Elmwood Street School for their continued support throughout the year.

Raymond E. Shaw Memorial Middle School, Grades 6-8

Mr. Francis J. Lopato, Principal — In bridging the gap between the Elementary School and the High School, the Middle School must serve a wide range of individual differences with challenge and opportunity for success for all. We feel our programs are well adapted to meet the needs and interest of these "in between years" by providing the necessary academic and social skills which are briefly outlined in the following paragraphs.

Grade six pupils are instructed in a departmental setting for reading and mathematics and are self contained for the remainder of their subjects. Students in grades 7 and 8 are taught in a departmental setting for reading, language, arts, mathematics, science, and social studies. A small group of students are offered French and algebra. All students participate in art, home economics, industrial arts and physical education.

Basic Skills testing in the areas of reading, mathematics, writing and listening have been completed. A full report has been made for the State and community. Special reports to parents showing their son's and/or daughter's scores were distributed. Students who did not achieve minimum standard scores were put into remedial programs or were given individualized help so that maximum progress could be made before next year's testing.

To compliment our basic program, imaginative and motivational programs are introduced to add dimension to our curriculum.

This year a new program in Computer Literacy has been introduced even though computer literacy is not necessary to exist in today's society, there is a genuine belief that it will be a survival skill in our future. Today at the Raymond E. Shaw Memorial School every student in grades 6-7-8 participates in a 10 week literacy/awareness program. This program will instruct the student on — How to use a computer — How computers work — What a computer can and cannot do.

A variety of drug education programs are provided for students in grades 6-7-8. By exposing students to accurate information about drugs and alcohol students are better equipped to make informed decisions. The programs consist of lectures, definition of terms, improper use of drugs, up-to-date information on drugs, and how they effect the body. The major portion of the program deals with attitudes, values, decision making, peer pressure and creating a good self image. (Guest speakers, assemblies, guidance, staff development, films, Chemical People.)

In conclusion, I wish to express my sincere gratitude to a caring staff of teachers, aides, specialists, secretaries, cafeteria workers, custodians and especially the Mothers' Club — your support and confidence continues to be very instrumental in furthering the educational opportunities at the Middle School — I thank you all.

Millbury Memorial High School, Grades 9-12

Mr. Daniel C. Carmody, Principal — Our high school offers sequential courses in the college preparatory and business/career areas. Courses are also available for those students who need reinforcement in the Basic Skills area. The Class of 1984 saw forty-two percent of our graduates enter a two or four year college program. Another ten percent of the Class of 1984 pursued other educational programs.

The increased use of microcomputers in all academic disciplines is a reflection of the impact this learning tool has on education today. As a result of the use of the micro, twenty of our staff members have completed a second in-service (word processing) in their use. Our business education department has made wide use of the micros for the past several years in their course offerings. Our business education students should be well prepared to enter the modern day office setting.

The guidance staff continues to serve students on an individual and group basis. Financial aide and orientation nights provide parents with additional information regarding student choices. Additional information is available in the guidance office regarding educational and career choices through the G.I.S. software package. The work study and the newly formed school business partnership with Wright Line Inc. has added a new dimension to our High School. The alcohol education program and active S.A.D.D. group serves to provide information to allow our students to be better decision makers in today's society.

The extra curricular program serves as a most important part of student development. It is here that a student has a chance to explore his or her own interests and develop skills to achieve social maturity. The band and chorus program is an excellent opportunity for students to explore their interest. The Christmas and Spring Concerts provide the setting for these students to demonstrate their talents. The Drama Club gives students an opportunity to explore and display their artistic skills. The Student Council serves to provide school spirit and to provide better lines of communication between students and administration. Our Cable T.V. Club continues to demonstrate their expertise using audio and video equipment. The Project Fair in the spring allows students to display their talents in art, industrial arts and home economics. Honor Society members continue to serve the school and community through their service projects. They have served as guides at various school functions and also provide a tutoring service for their fellow students. It is through a well-balanced curriculum and extra curricular program that contributes to personal development from student to young adult.

In closing I would like to take this opportunity to thank the School Committee, Administration, staff, students and parents for their support in our efforts to provide the best possible program for our students.

Special Needs Program, Pre-Kindergarten-Grade 12

Mrs. Joanne Stowe, Director of Special Services — During the 1983-84 school year, the Office of Special Services has been continuously refining and improving special education services. The intent of Chapter 755 legislation is to provide for a flexible and uniform system of special education program opportunities for all children

requiring special services. In order to meet the individual needs of identified students, the Millbury Public Schools provides a full range of special education programs.

The Special Needs Pre-School is a structured language based program which offers individualized instruction in developmental activities, physical and occupational therapy, visual and auditory perception, self help, and social emotional skills. The speech-language program for all grades offers individual and small group therapy. The main goal of the program is conversational speech. The curriculum stresses articulation skills and both receptive and expressive language skills. The resource room programs at each building level provides special education services which focus on basic skill development with supplemental academic and remedial instruction activities.

The dual role of designated team chairperson and guidance counselors provides for an effective coordination between regular education and special education services. Counselling is available on both an individual and group basis. Team chairpersons are responsible for scheduling and coordinating all initial referrals for evaluation, re-evaluation and team meetings. In individual cases, a cooperative approach for students requiring alternative programs is coordinated with other agencies servicing students. Current membership in the Blackstone Valley Educational Collaborative has provided the Millbury Public Schools with both programmatic and fiscal benefits. Visually handicapped students are serviced by the Collaborative's itinerant teacher.

The Millbury Public Schools have developed a program evaluation model which provides for a systematic evaluation of all special education programs in a three year cycle as well as an annual review of all programs funded under Public Law 94-142.

For the 1983-84 school year, a grant was awarded to the Millbury Public Schools through the Division of Dental Health, Massachusetts Department of Public Health. As a result, eight hundred and six students in grades one through six have been participating in the Fluoride Health Program.

The school nurses provide quality health care for students through vision and hearing testing, physical examinations, postural screening, and hypertension screening. In addition to routine health counselling, first aid and mandated assessments, educational activities in the area of dental health, alcohol and drug abuse have expanded the delivery of health services to students.

In summary, we express our sincere appreciation to the teaching staff, administration and School Committee for their consistent involvement, cooperation, and efforts in providing quality services to the special needs students of the community.

Athletics and Physical Education, Grades K-12-Richard A. Garabedian, Director

Physical education is a required subject for all students in the Millbury School System. Pupils are taught to be certified physical education teachers on a weekly basis. The department is coordinated so that a wide range of sequential physical education activities are offered. High School students must pass physical education as a graduation requirement.

Basic skills are taught at the primary areas where the program is largely developmental. At the Elmwood Street School students' skills are broadened and program offerings are expanded. The Middle School offers students the opportunity to participate in many different individual and team games. The High School provides students with a higher level of competition as well as a number of carry-over activities.

This year girls' varsity soccer was added to the athletic program bringing the total number of competing teams to twenty. With grade eight coming to the High School, a number of freshmen sports will once again be offered.

Once again, Millbury enjoyed a very successful athletic season with tournament participation in soccer, boys' basketball and baseball. The boys' basketball team captured the District E Division III Title, while the baseball team won the Small Schools State Championship.

Special thanks are extended to the School Committee, central administration, staff, students, athletes, and residents for their support.

SUMMARY

In conclusion, we have begun some major reorganization changes which will not be fully implemented until September, 1985, but we feel confident that these changes will be most beneficial to

our students; especially as we look to the years ahead. Our consolidation of grades 8 through 12 at the High School has made it possible for us to introduce conversational Spanish and French at grade 8 as well as establishing a reading department. The work that we have begun in study skills should contribute to success in Basic Skills as well as to assist students in performing better in their future academic course work.

Our sincere thanks to all who have shared their ideas and thinking with us. To each School Committee member, we are truly indebted for the many hours of work and support which they have so generously given. We wish also to extend our appreciation to all parents and friends who have supported our efforts in attempting to provide the very best for our young people. Thank you.

FINANCIAL STATEMENTS
SCHOOL DEPARTMENT ACCOUNT
JULY 1, 1984 TO DECEMBER 31, 1984

	<u>Appropriated</u> 1984-85	<u>Expended</u> 7/1/84 to 12/31/84	<u>Balance</u> 12/31/84
<u>ADMINISTRATION</u>			
School Committee	6000.00	2582.95	3417.05
Supt.'s Office	<u>127431.00</u>	<u>59618.77</u>	<u>67812.23</u>
Total Administration	133431.00	62201.72	71229.28
<u>INSTRUCTION</u>			
Supervision	45901.00	16124.09	29776.91
Principal's Office	336011.00	165752.24	170 258.76
Teaching	2372359.00	858978.41	1513380.59
Textbooks	10131.00	428.30	9702.70
Library Services	114544.00	40457.96	74086.04
Audiovisual	15969.00	5130.55	10838.45
Guidance	210569.00	58144.51	152424.49
Psychological	<u>350182.00</u>	<u>111552.22</u>	<u>238629.78</u>
Total Instruction	3455666.00	1256568.28	2199097.72
<u>OTHER SERVICES</u>			
Attendance	25.00	0.00	25.00
Health	58610.00	20403.84	38206.16
Transportation	210800.00	80544.39	130255.61
Food Service	31340.00	10872.04	20467.96
Student Body Activ.	<u>46009.00</u>	<u>13171.70</u>	<u>32837.30</u>
Total Other Services	346784.00	124991.97	221792.03

OPERATION AND MAINTENANCE

Custodial Salaries/Sup.	265511.00	132871.52	132639.48
Heating	111515.00	19697.07	91817.93
Utilities	102825.00	38158.14	64666.86
Grounds Maintenance	3000.00	3814.59	-814.59
Building Maintenance	103447.00	59141.96	44305.04
Equipment Maintenance	<u>19600.00</u>	<u>8560.36</u>	<u>11,039.64</u>

Total Oper. and Maint. 605898.00 262243.64 343654.36

FIXED CHARGES

Pension	28000.00	13843.44	14156.56
Insurance	<u>1400.00</u>	<u> </u>	<u>1400.00</u>
Total Fixed Charges	29400.00	13843.44	15556.56

COMMUNITY SERVICES

Custodial	<u>250.00</u>	<u> </u>	<u>250.00</u>
Total Community Services	250.00		250.00

FIXED ASSETS

New Equipment	13726.00	2452.25	11273.75
Equip. Replacement	<u>6958.00</u>	<u> </u>	<u>6958.00</u>
Total Fixed Assets	20684.00	2452.25	18231.75

PROGRAMS W/O SYSTEMS

Vocational Ed. Tuition	110400.00	1818.53	108581.47
Chapter 766 Tuition	<u>109670.00</u>	<u>29896.29</u>	<u>79773.71</u>
Total Programs w/o Syst.	220070.00	31714.82	188355.18
Out of State Travel	<u>2500.00</u>	<u> </u>	<u>2500.00</u>
Total Budget	<u>4814683.00</u>	<u>1754016.12</u>	<u>3060666.88</u>

FINANCIAL STATEMENTS
SCHOOL DEPARTMENT ACCOUNT
JANUARY 1, 1984 TO JUNE 30, 1984

	<u>Balance</u>	<u>Expended</u>	<u>Balance</u>
ADMINISTRATION			
School Committee	1/1/84	1/1/84 to Transfers	6/30/84
Supt.'s Office	4361.65	-1750.00	826.10
	60994.77	-3900.00	-815.63
Total Administration	65356.42	-5650.00	59695.95
			10.47
INSTRUCTION			
Supervision	26334.85		15448.80
Principal's Office	146981.52		163589.81
Teaching	1531792.42	26000.00	1621216.16
Textbooks	11573.57		-63423.74
Library Services	70025.92		-12527.06
Audiovisual	10870.08		-3741.85
Guidance	142197.71		-7763.73
Psychological	217988.34		48394.55
	2157764.41	26000.00	173026.07
Total Instruction			2183586.21
			178.20
OTHER SERVICES			
Attendance		-7.44	-7.44
Health	35676.35		35480.72
Transportation	116442.76	1500.00	117922.16

Food Services	2000.00	21784.73	109.30
Student Body Activ.	4700.00	23246.32	-302.60
Total Other Services	8200.00	198433.93	15.49
Custodial Salaries./Sup.	133101.19	-6865.90	
Heating	85736.40	36135.35	
Utilities	69063.55	-1588.93	
Grounds Maintenance	2708.90	-4978.88	
Building Maintenance	89258.39	-23071.30	
Equipment Maintenance	10005.23	434.57	
Total Oper. and Maint.	368088.57	21850.00	389873.66
			64.91
<u>FIXED CHARGES</u>			
Pension	15381.88	-1350.00	409.18
Insurance	810.00	1174.00	-364.00
Total Fixed Charges	16191.88	-1350.00	14796.70
			45.18
<u>COMMUNITY SERVICES</u>			
Custodial	250.00	-250.00	0.00
Total Community Services	250.00	-250.00	0.00

<u>FIXED ASSETS</u>				
New Equipment	7746.28	49330.00	56814.51	261.77
Equip. Replacement	5666.75		5918.85	-252.10
Total Fixed Assets	13413.03	49330.00	62733.36	9.67
 PROGRAMS W/O SYSTEMS				
Vocational Ed. Tuition	125823.01	-71000.00	54776.16	46.85
Chapt. 766 Tuition	85335.16	-27130.00	58246.36	-41.20
Total Programs w/o Sys.	211158.17	-98130.00	113022.52	5.65
Out of State Travel	1742.00		979.47	762.53
Total Budget	3024213.90	0.00	3023121.80	1092.10
 SCHOOL COMMITTEE				
Other Expenses	150.00	0.00	0.00	150.00
 STATE REIMBURSEMENT RECEIVED				
JULY 1, 1983 TO JUNE 30, 1984				
School Aid (Chapter 70)			2113530.00	
School Transportation (Chap. 71)			101243.00	
Aid to School Construction (Chap. 645)			270449.00	
Aid to Food Services (Chap. 538 & 500)			86218.00	
 TOTAL REIMBURSEMENT FROM STATE				2571440.00

MILLBURY SCHOOL DEPARTMENT
WINDLE FIELD ACCOUNT
JANUARY 1, 1984 TO JUNE 30, 1984

	<u>Balance</u> 1/1/84	<u>Expended</u> 1/1/84 to 6/30/84	<u>Balance</u> 6/30/84
Salaries (all other)	3150.00	1650.00	1500.00
Supplies & Materials	1380.96	923.32	457.64
Other Expenses	5719.66	3886.13	1833.53
TOTALS	10250.62	6459.45	3791.17

WINDLE FIELD ACCOUNT
JULY 1, 1984 TO DECEMBER 31, 1984

	<u>Appropriated</u> 1984-85	<u>Expended</u> 7/1/84 to 12/31/84	<u>Balance</u> 12/31/84
Salaries (all other)	5280.00	3370.00	1910.00
Supplies and Materials	1500.00	55.00	1445.00
Other Expenses	7850.00	4407.49	3442.51
TOTALS	14630.00	7832.49	6797.51

MILLBURY HIGH SCHOOL
ATHLETIC DEPARTMENT
FINANCIAL STATEMENTS

APPROPRIATION ACCOUNT — January 1, 1984 to June 30, 1984

Balance January 1, 1984	9441.45
Expenditures January 1, 1984 to June 30, 1984	<u>9441.45</u>
Balance June 30, 1984	0.00

RECEIPTS ACCOUNT — January 1, 1984 to June 30, 1984

Balance January 1, 1984	8969.55
Receipts January 1, 1984 to June 30, 1984	5724.78
	<u>14694.33</u>
Expenditures January 1, 1984 to June 30, 1984	<u>7729.12</u>
Balance June 30, 1984	6965.21

APPROPRIATION ACCOUNT — July 1, 1984 to December 31, 1984

Appropriation 1984-85	32437.00
Expenditures July 1, 1984 to December 31, 1984	<u>26483.47</u>
Balance December 31, 1984	5953.53

RECEIPTS ACCOUNT — July 1, 1984 to December 31, 1984

Balance July 1, 1984	6965.21
Receipts July 1, 1984 to December 31, 1984	<u>7800.29</u>
Expenditures July 1, 1984 to December 31, 1984	<u>1956.20</u>
Balance December 31, 1984	12809.30

ECIA CHAPTER 2 FY 85

Receipts	\$11,093.00
Expenditures	10,747.61
Balance on hand December 31, 1984	\$345.39

TITLE IV-B P.L. 94-142

PROJECT CLASS #240-061-4-0186-3

Balance on hand January 1, 1984	10,812.76
Receipts	32,444.00
Expenditures	\$43,256.76
Balance on hand December 31, 1984	43,256.76
	0.00

PROJECT CLASS #240-132-5-0186-3

Receipts	\$30,140.00
Expenditures	25,082.50
Balance on hand December 31, 1984	5,057.50

OCCUPATIONAL EDUCATION P.L. 94-482

Microcomputers in Business Education (1983-84)	
Balance on hand January 1, 1984	49.50
Expenditures	<u>49.50</u>
Balance on hand December 31, 1984	00.00

Cooperative Education Project (1983-84)

Balance on hand January 1, 1984	6,714.00
Expenditures	6,714.00
Balance on hand December 31, 1984	00.00

MICROCOMPUTERS IN BUSINESS EDUCATION (1984-85)

Receipts	11,796.00
Expenditures	00.00
Balance on hand December 31, 1984	\$11,796.00

COOPERATIVE EDUCATION (1984-85)

Receipts	2,000.00
Expenditures	00.00
Balance on hand December 31, 1984	\$2,000.00

HANDICAPPED COOPERATIVE EDUCATION (1984-85)

Receipts	1,500.00
Expenditures	00.00
Balance on hand December 31, 1984	\$1,500.00

**MILLBURY SCHOOL DEPARTMENT
CAFETERIA ACCOUNT**

Balance on Hand January 1, 1984	75,251.04
School Lunch Sales	174,530.57
Other Cash Receipts	458.58
Reimbursements	<u>97,433.41</u>
Total Cash Receipts	<u>272,422.56</u>
	<u>347,673.60</u>

EXPENDITURES

Labor	97,983.29
Bills	<u>168,741.54</u>
Total Expenditures	<u>266,724.83</u>
Balance December 31, 1984	80,948.77

1984**SUMMARY OF LUNCHES****Students Meals — 148,143****Free Meals — 38,239****Reduce Meals — 13,110****Adult Meals — 6,816****A la carte Milk — 52,663****Student Breakfast — 11,618****Free Breakfast — 10,372****Reduced Breakfast — 1,217**

WARRANT

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Millbury, qualified to vote in elections and Town Affairs, to meet at their respective voting places to wit: Precinct No. 1 at the basement hall of the Baptist Church; Precinct No. 2 at the Elmwood Street Elementary School; Precinct No. 3 at the Memorial High School; Precinct No. 4 at the Dorothy Manor School; and Precinct No. 5 at the East Millbury Fire Station on Saturday the thirteenth day of April next at 8:00 in the forenoon to elect the following officers to wit:

ARTICLE 1. To choose two members of the Board of Selectmen, one Auditor, one Assessor, two members of the School Committee, two members of the Planning Board, two members of the Board of Library Trustees, one Cemetery Commissioner, one member of the Board of Health, one Moderator, one member of the Sewerage Commission and Tree Warden all for a term of three years; one member of the Re-Development Authority, one member of the Parks Commission and one member of the Housing Authority all for a term of five years and one member of the Parks Commission for a term of two years.

ARTICLE 2. To choose all other necessary Town Officers for the year ensuing to meet on April 6, 1985, at 1:00 P.M. in the Millbury Memorial High School Auditorium in said Millbury and to act on the following articles to wit:

ARTICLE 3. To hear the reports of several Town Officers and Committees and act thereon.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as may be necessary to defray Town charges for the year ensuing, including sums for the lighting of streets, the salaries of Town Officials, the maintenance of the Town Library, the observance of Memorial and Veterans' Day, care and improvements of cemeteries, care of fire alarms, the use of the Tree Warden, the use of the Veterans' Services, Salaries of Fire and Police Departments, Retirement Pensions, Town Engineer, or take any action thereon.

ARTICLE 5. To choose any Committee or Commission that may be thought necessary, or take any action thereon.

ARTICLE 6. To see if the Town will vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning July 1, 1985 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Law, Chapter 44, Section 17, or take any action thereon.

ARTICLE 7. To see if the Town will vote to authorize the Selectmen to sell, after giving notice of the time and place of sale by posting such notice of sale in some convenient and public places in the Town, fourteen days at least before the sale, property taken by the Town under Tax Title Procedure provided the Selectmen or whomever they may authorize to hold such public auction may reject any bid which they deem inadequate, or take any action thereon.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws of Massachusetts, to be known as the Reserve Fund, or take any action thereon.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be used by the Selectmen to settle claims for personal property damage or incidental personal injury claims that may be brought against the Town, or take any action thereon.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Treasurer for filing fees and the necessary expenses for foreclosing certain Tax Titles now held by the Town, or take any action thereon.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Stabilization Fund for the Town of Millbury, or take any action thereon.

ARTICLE 12. To see if the Town will vote to authorize the Board of Assessors to use a sum not in excess of that approved by the Director of Accounts as Millbury's "Free Cash" to reduce the Tax Rate in the 1986 Fiscal year, or take any action thereon.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purchase of new equipment for the following departments and to authorize the trade of used equipment where applicable, or take any action thereon.

#5 **TOWN TREASURER**

- 1 Electric Typewriter
- 1 Checkwriter

#9 **TOWN CLERK**

- 1 Computer
- Voting Machine
- Computer Software

#11 **MUNICIPAL OFFICE BUILDING**

- 1 Carpet Dry Cleaning Machine
- 1 Sign

#18 **POLICE DEPARTMENT**

- 2 Hand Held Radios
- 2 Police Cruisers
- 4 Radar Units
- 5 First Aid Kits
- 1 Shotgun
- 5 Fire Extinguishers
- Audio Visual Equipment
- Furnishings for Booking Room
- 1 Telecommunications device for handicapped

#22 **FIRE DEPARTMENT**

- 1 Mobile Truck Radio
- 1 Portable Radio
- Automatic Nozzles
- Pocket Pagers
- Self Contained Breathing Apparatus

#25 CIVIL DEFENSE

- 1 Portable Radio
- 1 Survival Floatation Suit
- 1 Resusci Baby Anatomical Manikin
- 20 Reversible Jackets

#29 DOG OFFICER

- Construction of a Kennel

#45 SEWER COMMISSION

- Spare Compressors
- Spare Pumps & Motors
- Fire Hose
- Blinds - Treatment Plant

#53 HIGHWAY DEPARTMENT

- 1 Pickup Truck
- 1 Tractor with Side Cutter

#54 PUBLIC LIBRARY

- 1 Lawn Mower
- 1 Closed Circuit T.V. & Convex Security Mirrors
- 1 Electric Typewriter
- 1 Credenza
- Replace Water Pipes

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds pursuant to Chapter 41, Section 100 of the Massachusetts General Laws, a sum of money for the purpose of paying all of Philip J. Day's hospital, medical, dental, surgical, nursing, pharmaceutical, prosthetic, and related expenses incurred as a result of injuries sustained while acting in the performance of his duties as a Firefighter, or take any action thereon.

ARTICLE 15. To see if the Town will vote to adopt the following Personnel Administration Plan as provided by Chapter 2, Article V, Section 2-105 of the Towns General By-Laws, or take any action thereon.

TOWN OF MILLBURY
PERSONNEL ADMINISTRATION PLAN
Revised May, 1984

PROBATIONARY EMPLOYEE

A new employee is considered probationary for a period of 13 weeks of work from the date of most recent hire.

A probationary employee is one who was employed for a permanent full-time position or permanent part-time position.

During the probationary periods a performance appraisal will be made at four (4), eight (8), and twelve (12) weeks to determine if the employee is suited for the job.

If the performance is considered unsatisfactory prompt arrangements for termination should be made.

Probationary employees are eligible for:

1. Holiday Pay
2. Funeral Leave
3. Jury duty make up pay

Probationary employees are not eligible for:

1. Personal leaves of absence
2. Sick Leave

PERMANENT FULL-TIME EMPLOYEE

A permanent full-time employee is one who has completed thirteen (13) weeks of probationary employment since the date of most recent hire and who receives compensation for such service, whether such person be employed or appointed; provided the duties of such person require working regular maximum scheduled hours for that department. The regular scheduled maximum hours for that department are determined by the needs of the Town with approval of the Department Head. A permanent full-time employee must work fifty-two (52) weeks per annum to be included in this category.

No temporary employee shall be included in this definition.

PERMANENT PART-TIME EMPLOYEE

A permanent part-time employee is one who has completed thirteen (13) weeks of probationary employment since the date of most recent hire, whether such person be employed or appointed, as determined by the definition of a permanent full-time employee. A permanent part-time employee must work fifty-two (52) weeks per annum to be included in this category.

TEMPORARY EMPLOYEE

A temporary employee is one who is hired with the understanding that the employment is of a temporary nature.

Definition of temporary employment shall include:

1. Temporary Employment
2. Seasonal Employment
3. Summer Help
4. Emergency Employment

A temporary employee is not eligible for any benefits.

TERMINATED AND LAID OFF EMPLOYEES

An employee who is being terminated after one qualifying for a vacation, and who does not fall under the "Vacation Forfeiture" category, shall receive pro-rata vacation pay based upon 1/52nd of the normal vacation pay for each week of service from July 1st to termination. In no case will pro-rata vacation pay be given to employees with less than one year of service.

If an employee resigns after giving at least two weeks of notice he will be paid a pro-rata vacation pay based on 1/52nd of his normal vacation pay for each week of service from July 1st to termination for which he has not previously received any vacation allowance. To be eligible, he must have completed one year of service before the date of termination. An employee who leaves without proper notice or who for other reasons has prejudiced his right to vacation pay, may at the Department Head's discretion have his vacation pay revoked.

TIME AND PAY

Employees working more than eight hours in one day as a continuation of their regular work day, will be paid at the rate of time and one half for hours in excess of eight.

Hours worked over forty in one week will be paid at the rate of time and one half.

PAY RATE REVIEW

All employees covered by this plan will have their pay rates reviewed by the Department Head and the Personnel Board once each year.

In no case will any pay adjustment be approved without review by the Personnel Board.

JOB ASSIGNMENT

Department Heads must meet with the Personnel Board and review any intentions for hiring of new personnel, transfers, promotions or additional assignments.

HOLIDAYS

All employees except temporary employees are eligible for eleven (11) holidays per year. They are:

New Years Day	Labor Day
Martin Luther King Day	Columbus Day
Washington's Birthday	Veterans Day
Patriot's Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	

Employees will work a half day before Christmas and be paid for the whole day and any other day designated a holiday by State or Federal Government and required to be observed by the Town. Conflicting celebration dates shall not result in a duplicate holiday benefit.

PAY CALCULATION

Any time off with pay benefits, such as vacations, holidays, personal days and sick leave, are to be calculated as described in the examples below:

- A. Employees working a consistent number of hours each day: In this case hours for each benefit day will be equal to the number of hours worked each day.

- B. Employees working a mixed number of hours on certain days during the week but the weekly schedule is consistent throughout the year;

Example: An employee works 3 hours on Monday, Wednesday, Friday and 4 hours on Tuesday and Thursday.
One benefit day =

$$(3 \text{ days} \times 3 \text{ hours}) \text{ plus } (2 \text{ days} \times 4 \text{ hours}) = 3.4 \text{ hours}$$

5 days

C. Employees working a seasonal schedule that changes;
Example: An employee works 5 hours per day each week for 40 weeks and 4 hours per day each week for 12 weeks.

One benefit day =

$$\begin{aligned} & (5 \text{ hours} \times 5 \text{ days} \times 40 \text{ weeks}) \text{ plus} \\ & (4 \text{ hours} \times 5 \text{ days} \times 12 \text{ weeks}) \\ & \quad 5 \text{ days} \times 52 \text{ weeks} \\ & \quad = 1240 \\ & \quad \quad 260 \end{aligned}$$

VACATIONS

Eligibility:

An employee will be eligible for vacation with pay in accordance with the following:

<u>Time employed</u>	<u>Earned vacation</u>
6 months to 5 years	2 weeks
5 years to 10 years	3 weeks
10 years to 20 years	4 weeks
20 years or more	5 weeks

The vacation year is from July 1 to June 30. Employees will become eligible for earned vacation on July 1. New employees will receive pro-rata vacation benefits based on the number of months employed prior to July 1. Employees terminating employment will receive pro-rata vacation pay equivalent to that portion of the year worked, measured from July 1 until the date of termination.

Vacation time is not cumulative from year to year and is not transferable.

All vacation schedules must be approved by the department head.

VACATION PAY

Vacation pay is based on the current hourly rate multiplied by the number of regularly scheduled hours that are being worked in one week.

Refer to the "Pay Calculation" description for method of payment.

VACATION FORFEITURE

An employee whose service with the Town is terminated due to discharge for cause or because of a quit without at least two weeks notice to the Town, will forfeit vacation pay. A permanent employee who enters the Armed Services, or who voluntarily terminates because of pregnancy, does not fall into this category.

VACATION EXTENSIONS

An employee may be granted time off or extension of vacation without pay, by his department head, providing it does not interfere with normal operations. If the extension exceeds one week the time will be considered a leave of absence.

PERSONAL DAYS

Employees will be granted three personal days per year. Refer to the "Pay Calculation" description for method of payment.

SICK TIME

Sick leave shall be granted only to permanent full-time and permanent part-time employees.

An employee is granted sick time on the basis of the following:

1. After completion of the probationary period
2. Sick leave shall be accumulated on the basis of one and one quarter (1 $\frac{1}{4}$) days per calendar month for a total of fifteen (15) working days per annum, (employees employment anniversary date).
3. Sick leave may be accumulated up to a maximum total of one hundred twenty (120) days.
4. Sick leave may be used in instances when an employee is out of work because of illness or leaves work for medical or dental reasons.
5. The Town reserves the right to require a physician's statement to the department head, substantiating personal sickness after three (3) days of continuous sickness and reserves the right to choose a physician for validity.

Refer to "Pay Calculation" description for method of payment.

LEAVE OF ABSENCE - FUNERAL LEAVE

In the event of the death of a member of the family of a full-time employee she/he will be granted reasonable time off without loss of straight time compensation for all scheduled work days following within the three day period next following the date of death in the immediate family (wife, husband, child, parents, sister, brother, mother-in-law, father-in-law, sister-in-law, brother-in-law, grandparents, grandchildren) or in the immediate household.

For other members of the family (aunts, uncles) one day without loss of pay will be granted if the funeral is held on a scheduled work day.

Refer to the "Pay Calculation" description for method of payment.

LEAVE OF ABSENCE - MATERNITY

An employee must have completed her probationary period to be eligible for an eight week Maternity Leave of Absence, without pay, for the purpose of giving birth. She must give the Department Head at least two (2) weeks notice of her anticipated date of departure and intention of return to work.

If she returns to work within the leave, she will be restored to her previous or similar classification subject to greater seniority rights of other employees, if applicable. She will be terminated if she does not return by the end of her leave.

An employee on Maternity Leave of Absence will receive full service credit for the purpose of calculating Town benefits if she returns within the leave period.

She shall have life insurance coverage for thirty-one (31) days after her leave commences and group hospital and medical coverage to the end of the month in which her leave started. She shall be permitted to continue group hospital and medical insurance for the balance of her leave period provided she pays the appropriate premium.

GRIEVANCE PROCEDURE

Step 1:

When an employee has a problem, he should discuss it with his Department Head. If the problem cannot be resolved at the time of the original discussion, the Department Head will give the employee an answer within five (5) working days after the date on which the complaint was made.

Step 2:

If the employee is not satisfied with the answer he received in Step 1, he may submit his grievance in writing to the Department Head. The employee will be given an answer in writing within five (5) working days after the day on which the written grievance was submitted to the Department Head.

Step 3:

If a satisfactory solution is not reached in the second step, the grievance is submitted to the Personnel Board for review. The Personnel Board will render a decision within ten (10) working days after the date the grievance is submitted.

LEAVE OF ABSENCE - PERSONAL

Any authorized absence from work of more than one week requires that an employee be placed on a personal leave of absence. An employee does not qualify for a personal leave of absence,

however, if she/he has been absent due to any of the following:

1. Personal illness
2. Personal injury
3. Maternity
4. Military Service
5. Jury Duty

A personal leave, when granted is on a non-paid basis, and shall not exceed 60 days. The reason for such a request will be taken into consideration, as well as the effect the absence will have on the operation of the department.

An employee will have life insurance coverage and group hospital and medical coverage to the end of the month in which her/his leave began. She/he is permitted to continue group hospital and medical insurance for the balance of her/his leave provided she/he pays the appropriate premium.

ARTICLE 16. To see if the Town will vote to amend Chapter 2, Article I, Section 2-6 of the General By-laws by deleting the sum of "two thousand dollars (\$2,000.00) and substituting therefore the sum of four thousand dollars (\$4,000.00) or take any action thereon.

ARTICLE 17. To see if the Town will vote to rescind the authorized but unissued portion of the bonded indebtedness approved in Article 48 of the April 1980 Annual Town Meeting for the construction of sewers and sewerage systems in the Park Hill area and Holiday Hills area (complete project); said unissued portion being the sum of Two Million, Nine Hundred Ninety Thousand Dollars (\$2,990,000.00) or take any action thereon.

ARTICLE 18. To see if the Town will vote to appropriate the sum of Three Million, Six Hundred Thousand Dollars (\$3,600,000.00) for the cost of construction of sewerage systems and appurtenant works in the Center Cleanup area; that to raise this appropriation the sum of Four Hundred Thousand Dollars (\$400,000.00) be transferred from the Sewer Reserve Account and the Treasurer, with the approval of the Selectmen, is authorized to borrow Three Million, Two Hundred Thousand Dollars (\$3,200,000.00) under Massachusetts General Law C. 44, S. (7(1)) as amended and to issue bonds or notes, provided, however, that the amount of the authorized borrowing shall be reduced by the amount of any federal and state grants for the project; and that the Sewer Commission, with the approval of the Selectmen, are authorized to contract for and expend any federal or state aid available for the project, or take any action thereon.

ARTICLE 19. To see if the Town will vote in accordance with Section 1 of Chapter 307 of the Acts of 1973 and amendment of Chapter 156 of the Acts of 1978 to change Section 3 to raise the permanent sewer privilege rate from nine hundred dollars (\$900.00) per unit to twelve hundred dollars (\$1,200.00) per unit, or take any action thereon.

ARTICLE 20. To see if the Town will vote to transfer from the Sewer Reserve Account a sum of Twenty-five Thousand Dollars (\$25,000.00) for capital maintenance and to purchase capital equipment required at the Wastewater Treatment Plant as follows: TV Inspection - repair leaks; Storage Tank - gas production-Digester; Repave Driveway Area; any balance to be reverted back to the Sewer Reserve Account; or take any action thereon.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to replace a portion of the roof at the Elmwood Street School, or take any action thereon.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the painting and related repairs of the Waters Mansion, or take any action thereon.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to correct icing and drainage problems at the Waters Mansion, or take any action thereon.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as the Town's share (25%) for harvesting weeds at Dorothy Pond under the State's Aquatic Nuisance Program, or take any action thereon.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as the Town's share (25%) for Phase I of the project for the Restoration of Dorothy Pond under the State's Clean Lakes Program, or take any action thereon.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money necessary to engage a Design Engineer to complete plans, specifications and contract documents relative to the construction of a Transfer Station at the present Landfill on Riverlin Street, or take any action thereon.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purchase of a parcel of property between Elm and Grove Street for parking purposes, or take any action thereon.

ARTICLE 28. To see if the Town will vote to raise or appropriate or transfer from available funds a sum of money to construct a new room in the basement of the Town hall to be used as a combination booking and breathalyzer room adaptable to audio and visual recording, or take any action thereon.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to have the aerialscope tested and certified for the Fire Department, or take any action thereon.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to paint the interior of Fire Headquarters, or take action thereon.

ARTICLE 31. To see if the Town will vote to compensate any member of the Millbury Fire Department who is unable to work due to a disabling injury received while on duty, or take any action thereon.

ARTICLE 32. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to reseal the parking lots at Washington Street and Greenwood Street and to refinish the play surfaces at Washington Street, Greenwood Street, East Millbury and the Tot Lot, or take any action thereon.

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be used to sponsor band concerts or other entertainment, or take any action thereon.

ARTICLE 34. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pave and refurbish the area where East Millbury School was located, or take any action thereon.

ARTICLE 35. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pave the back parking lot of the Millbury Public Library, or take any action thereon.

ARTICLE 36. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for a Street Overlay Account to be used by the Highway Department, or take any action thereon.

ARTICLE 37. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to replace two (2) existing culverts on Elmwood Street, or take any action thereon.

ARTICLE 38. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to have the entire length of Fontaine Street (approximately 500' from Colonial Road to South Main Street) completely reconstructed including adequate drainage and curbings, or take any action thereon.

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from available funds or borrow under the provisions of Massachusetts General Law, Chapter 44 and to issue its bond or notes thereon a sum of money for the reconstruction of Dolan Road for an approximate distance of 500 feet in the vicinity of Ramshorn Dam including berms, drains, guardrail, fencing, riprap, bridge and spillway, to accept private funds and to apply for reimbursements under Chapter 90 and other road reconstruction funds, to accept flowage rights and real property from Massachusetts Electric Company and United States Steel Corporation and to accept or take by Eminent Domain those slope easements on a plan by SEA dated November 30, 1984 required for maintenance, or take any action thereon.

ARTICLE 40. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the design and construction costs for the repair to the Water Street Bridge, construction costs to be reimbursed 100% through the States Bridge Maintenance program, or take any action thereon.

ARTICLE 41. To see if the Town will authorize the Board of Selectmen to enter into an agreement with the Commonwealth of Massachusetts for the Construction of the emergency strembank protection project along the Blackstone River at the McCracken Road Bridge and to raise and appropriate or transfer from available funds a sum of money to purchase or take by Eminent Domain permanent and temporary easements along the Blackstone River according to the plan and descriptions by L. Hunter Greenwood on file in the Office of the Town Clerk, said easements being necessary for such strembank protection project or take any action thereon.

ARTICLE 42. To see if the Town will authorize the Board of Selectmen to petition the legislature to establish a revolving account for Court Fines to be used to pay the costs of Court time for the Police Department, or take any action thereon.

ARTICLE 43. To see if the Town will vote to appropriate to the Stabilization Account of the Town of Millbury 25% of all amounts of money to be received as host community fees, so-called, in connection with any resource recovery facility or solid waste transfer station to be located in the Town, provided, however, that the amount of money to be appropriated from time to time hereunder shall be limited, if necessary, so that the amount in the Stabilization Fund shall not exceed the maximum amount permitted by Chapter 40, Section 5B, of the Massachusetts General Laws, or take any action thereon.

ARTICLE 44. To see if the Town will vote to amend the Millbury Code of By-Laws Chapter 9, Section 9-1 by inserting the following:

No unregistered vehicles shall be kept on any parcel of land in the Residential District and not more than two (2) unregistered motor vehicles, assembled or disassembled, shall be kept, stored or allowed to remain on a parcel of land in any other District except by a person duly licensed under General Laws, Chapter 140, Section 57-69 inclusive, and except as provided in section 9-2 of this by-law, or take any action thereon.

ARTICLE 45: To see if the Town will vote to amend the Millbury Zoning By-laws as follows:

Change 14.11 (a) to read: Multi-family use in residential, residential office and business districts.

Delete 14.11 (f) in its entirety.

Change 14.3 to read: Special permits shall not be granted if it appears that nuisance, hazard or congestion will be created or for other reasons there will be substantial harm to the neighborhood or derogation from the stated district intent.

Change 21.1 add suburban.

Change Section 23 to read: The intent of suburban districts is to provide for low density single family development.

Change 23.11 to read: Permitted residential uses:

- Single family dwelling other than a mobile home.
- Boarding lodging or tourist homes.

Change 23.2 by deleting the following: Multi-family dwelling provided it is serviced by public water and provided that access from a major street as herein defined does not require use of a minor street substantially developed for single family homes.

Change 23.3 to read: In a suburban district all lots shall conform to the following specifications:

Minimum lot area	40,000 square feet
Minimum lot frontage	200 feet
Minimum yards	
Front	25 feet
Side/Rear	25 feet
Maximum lot coverage	30%
Maximum Bldg. Height	30 feet

Section 44 change as follows: Delete Section 44 in its entirety, or take any action thereon.

ARTICLE 46: To see if the Town will vote to delete Article II, Section 4-16 through 4-24 of the Town By-laws and replace them with the following, or take any action thereon.

Section 4-16 Definitions:

As used in this Article, unless the context otherwise indicates:

DOG shall mean all animals of the canine species, both male and female.

OWNER shall mean any person or persons, firm, association or corporation, owning, keeping or harboring a dog as herein defined.

PUBLIC NUISANCE. Any dog shall be deemed to be a public nuisance if not found to be on the premises of the owner of such dog or upon the premises of another person with the knowledge and expressed permission of such other person except:

- A. If such dog is being used as a so-called "hunting" dog, during open hunting season or at any time when necessary for

field training, and is being supervised as such by a person competent to restrain such dog so that it shall not be a threat to public safety. (Gen. By-laws, Art. 18, 2, 3-3-73).

- B. Unless such dog is under restraint as defined in Sec. 4-17.
- C. Unless such dog is a Seeing-eye Guide Dog or Hearing Dog, according to the Massachusetts General Laws.

Sec. 4-17 Restraint

- A. The owner shall keep his dog under restraint at ALL times and shall not permit such dog to be at large off the property of the owner, unless the dog is accompanied by its owner or other person responsible for the dog who is in full control of such dog, or unless the dog is held firmly on a leash of not more than six (6) feet.
- B. For the purpose of this section "full control", means that the dog will respond to command, order or signal of the owner or other person responsible for the dog and shall, at all times, by his command, order or signal, prevent his dog from bothering, worrying, annoying, chasing or barking at any person or vehicle, or killing, chasing or harassing livestock, fowl or other pets.
- C. An owner shall confine in a building or secure enclosure, any dog used for security and not remove said dog from the building or enclosure unless it is securely muzzled.
- D. Every female dog in heat shall be kept in a building or secure enclosure, or in a boarding kennel, so that she cannot come into contact with another dog.

Sec. 4-18 IMPOUNDMENT BY DOG OFFICER. Your dog may be picked up and impounded when:

- A. Found at large, without full control of owner.
- B. Found unmuzzled when an order for muzzling of such dog is in effect.
- C. Having bitten, attacked or threatened the health or safety of a person.
- D. Chasing any vehicle upon a public way or upon any way open to the public travel in the Town.
- E. Having damaged or littered property other than the owner's.
- F. Found without a license.
- G. In violation of Sec. 4-17 of this by-law.

Sec. 4-19 **SAME - NOTICE TO OWNER.** If a dog impounded pursuant to Sec. 4-18 has upon it the name and address of the owner, or if the name of the owner is otherwise known, then the dog officer shall immediately notify the owner, and if the owner is not known, then no notice shall be necessary.

Sec. 4-20 **SAME - REDEMPTION BY OWNER.** The owner of any dog impounded pursuant to Sec. 4-18 may reclaim such dog upon reimbursement to the dog officer of his expenses for maintaining such dog while impounded. In any event, the dog officer shall not charge more than three (\$3.00) dollars for a reimbursement of such expenses for the first twenty-four (24) hour period or any part thereof that the dog is held by him, and three (\$3.00) dollars for each additional day, plus five (\$5.00) dollars as a fee for the initial pick-up of such dog; provided, however, if the dog is not licensed, that before release to any person by the dog officer, a license, as required by Chapter 140, Sec. 136A et seq. of the General Laws, shall be secured.

Sec. 4-21 **SAME - DISPOSITION OF UNCLAIMED DOGS.** Any dog which has been impounded pursuant to Sec. 4-18 of this by-law and has not been claimed by the owner within ten (10) days shall be disposed of as provided by Sec. 151A, Chapter 140 of the General Laws and any amendments thereto.

Sec. 4-22 **RABIES CONTROL, LICENSES AND TAGS.**

- A. The dog officer shall in matters of rabies control, licenses and tags, carry out his duties in accordance with the Massachusetts General Laws, Chapter 140.
- B. June 1st is established as the deadline date for the purchase of dog licenses. After that date, a penalty charge of \$10.00 **WILL BE ADDED** to the license fee. Sums of this item shall be accounted for and paid over to the Town Treasurer.
- C. License fees prior to June 1st are: \$4.00 for a male or spayed female dog, and \$7.00 for an unspayed female.
- D. Licenses expire on March 31st of every year. Every dog 3 **months** or over is required to be licensed. If a dog is picked up for any violation of these by-laws prior to the June 1st deadline, without a license, a \$15.00 fine and licensing fee is required immediately.

Sec. 4-23 **DISPOSITION OF RECEIPTS.** Any funds collected pursuant to the provisions of this by-law by the dog officer shall be accounted for and paid to the Town Treasurer at such a time and in such a manner as may be designated by the Town Treasurer.

Sec. 4-24 CONSTRUCTION WITH OTHER LAWS. No section of this by-lay shall be construed to be contrary to the General Laws and shall be interpreted to comply with and supplement such laws.

Sec. 4-25 FINES & PENALTIES.

A. Any owner of a dog who shall fail to comply with any of the provisions of this by-law shall be liable as follows:

1st Offense	Warning
2nd Offense	\$25.00 - Restrained for 30 dayson a leash not over 6'.
3rd Offense	\$30.00 - Restrained for 60 days on a leash not over 6'.
4th & Subsequent Offense	\$50.00 - Restrained permanently on a leash not over 6'.

B. Court citations as above can and will be issued if your dog is found in violation of the by-laws. The dog does not have to have been impounded before the dog officer can issue citations.

C. Chapter 140, Sec. 137 of the Massachusetts General Laws requires that all dogs wear a collar with a valid license and rabies tag. There is a \$15.00 fine for violation of this law.

D. This schedule of fines has been established in accordance with Sec. 173A, Chapter 140 of the General Laws, as amended. All fines provided for in this by-law shall be collected in accordance with Sec. 174, Chapter 140 of the General Laws.

Sec. 4-26 RESPONSIBILITIES OF THE DOG OFFICER.

A. It shall be the duty of the dog officer to investigate complaints concerning any dogs which are alleged to be in violation of Town By-laws and to apprehend any dog found by him to be a public nuisance and to impound such dog in a suitable place or to order the owner thereof to restrain such dog.

B. It shall be the responsibility of the dog officer to maintain proper records as required by the Town of Millbury.

C. The Selectmen shall authorize the dog officer, or acting dog officer, to issue citations and penalties and enforce established regulations as found in Sec. 4-25 of these by-laws.

D. The dog officer, appointed by the Selectmen on May 1st of each year, shall act in accordance with the General Laws of the Commonwealth of Massachusetts, Chapter 140, Sections 136A-175.

ARTICLE 47: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for use by the Millbury Historical Commission for the continuation of its survey and inventory of historic properties in the Town of Millbury, or take any action thereon.

ARTICLE 48: To see if the Town will vote to authorize the Board of Selectmen to determine the disposition of the Providence Street School property including the sale thereof, or take any action thereon.

ARTICLE 49: To see if the Town will vote to accept and maintain a sign to be donated by the Millbury Lions Club for use by the Town through the Parks Commission as a Community Bulletin Board to be erected at the intersection of Elm and South Main Streets, or take any action thereon.

ARTICLE 50: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money necessary to correct a drainage problem in the vicinity of #4 to #11 Philip Drive, or take any action thereon.

ARTICLE 51: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to correct a drainage and icing problem in the vicinity of 13 Captain Peter Simpson Road, or take any action thereon.

ARTICLE 52: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to install drainage and pave Farnsworth Court from Main Street to Elm Street, or take any action thereon.

ARTICLE 53: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to correct a drainage problem at 9A MacArthur Drive subject to obtaining any necessary easements and the provisions of Chapter 131, Section 40, Wetlands Protection Act and to accept any such easements deemed necessary therefor by the Board of Selectmen, or take any action thereon.

ARTICLE 54: To see if the Town will vote to accept Jackie Drive as a public way as laid out by the Board of Selectmen and as shown on a plan by Kenneth Shaw dated September 1965 and recorded in the Worcester District Registry of Deeds, Plan Book 294, Plan 34, or take any action thereon.

ARTICLE 55: To see if the Town will vote to accept Water Street from Route 146 to the Providence and Worcester Railroad as laid out by the Board of Selectmen and as shown on a plan of land dated February 22, 1985 and prepared by the Worcester County Engineering Department, which plan is on file in the Office of the Town Clerk (this article supercedes article 58 of the 1984 Annual Town Meeting), or take any action thereon.

ARTICLE 56: To see if the Town will vote to accept the Latti Farm Industrial Park access road as a public way as laid out by the Board of Selectmen and as shown on a plan of land entitled "Roadway layout plan showing Industrial Park access road for J & J Millbury Realty Trust land in Millbury and Worcester, Massachusetts, owned by J & J Millbury Realty Trust," which plan was prepared by Cullinan Engineering Co., Inc. and is dated March 1983, revised May 24, 1983, and is on file in the Office of the Town Clerk, and to see if the Town will vote to ratify and confirm the acceptance of an easement in connection therewith, which easement has been recorded in the Worcester District Registry of Deeds in book 8497, page 27 (this article supercedes article 69 of the 1983 Annual Town Meeting), or take any action thereon.

ARTICLE 57: To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 40, Section 4G, relative to bids or contract proposals, or take any action thereon.

The polls will open at 8:00 A.M. and shall be closed at 6:00 P.M.

Given under our hands this 26th day of February in the year of our Lord One Thousand Nine Hundred Eighty Five.

And you are directed to serve this warrant by posting up an attested copy thereof at each of the Post Offices, in the Town and in addition such public places in Bramanville, East Millbury, Dorothy Pond and in said Town, as the Selectmen may in the Warrant direct Seven Days at least before the time of holding said meeting.

Hereof, Fail not, and make due return of the warrant, with your doings thereon to the Town Clerk at the time and place of meeting as aforesaid.

SELECTMEN OF MILLBURY

John S. Donnelly, Jr.
Roland M. Lachance
Jude T. Cristo
Wynton B. Adams
Donald J. Gauthier

A TRUE COPY ATTEST:

Constable of Millbury

Report Of The Industrial Development Commission

The members of the Redevelopment Authority were appointed by the Board of Selectmen to fill the vacancies that had existed on the Industrial Development Commission. The new members held an organizational meeting on November 13, 1984, at which time Jude T. Cristo was elected Chairperson and Michael H. Wilczynski was elected Clerk.

In the latter part of 1984, the Board of Selectmen awarded a bid to P. W. Brown Inc. to construct an industrial access road to the former Latti farm site. The access road will originate from Route 20, and will be partially funded with a \$375,000.00 Public Works Economic Development Grant. The Industrial Development Commission has met with Anthony Gallo of J. J. Millbury Trust, the developer of the Latti Farm site. Mr. Gallo has informed the Commission that he is in the process of seeking out Industrial users for the site. The Commission members have expressed their desire to locate clean, light manufacturing on the site which would be capable of creating jobs and broadening the town's tax base.

Although the present Commission members have held office for only two months in 1984, the Commission hopes to accomplish several goals in the coming year. In 1985 the Commission hopes to identify all available industrial sites in town, in an effort to attract new companies to some of our older industrial sites, which are no longer in use. We also hope to work with any developers who have plans to develop those industrial zoned sites, which are currently vacant. If anyone has information about companies seeking industrial sites, we urge them to contact any member of the Industrial Development Commission.

The Commission will also monitor the progress of a proposed Resource Recovery plant to be located on the Miller tract off of Route 20. Currently a member of the Commission is sitting on the aesthetics committee for the proposed plant.

We look forward to 1985, and any input from Millbury residents is welcome.

Respectfully submitted,

JUDE T. CRISTO, Chairperson
MICHAEL H. WILCZYNISKI, Clerk
HY J. SCLAR
DAVID J. ASPINWALL
JAMES W. CRISTO, JR.

Report of the Dorothy Pond Restoration Committee

To The Honorable Board of Selectmen:

During the year of 1984 the Dorothy Pond Restoration Committee was instrumental in seeking grant funding for restorative work to Dorothy Pond and its watershed. These efforts included securing \$40,000 for in lake maintenance under the Eutrophication and Aquatic Vegetation Control Program (Chapter 722, Mass. Acts. of 1969.) The Committee has also assisted with the preparation of a much larger grant request (\$195,000) under the Massachusetts Clean Lakes and Great Ponds Program (Chapter 628, Acts of 1981). Our

elegibility for funding in this amount will be established this spring prior to the Annual Town Meeting on April 6th. The funds, if awarded will allow dredging and wetlands enhancement to reduce the amount of pollutants flowing into Dorothy from Broad Meadow Brook. It is these pollutants, particularly phosphorous (soap and industrial residue), which are primarily responsbile for the proliferation of weeds in the pond.

It should be noted that grant monies under both Chapter 722 and 628 will only be made available to the Town if the Town votes a 25% matching financial commitment.

Members of the Dorothy Pond Restoration Committee include: Tim Boutilier, Marie Cafferty, Robert Campbell, Philip Day, Sr., Katherine Hart, Gene Kasavich, Hy Sclar.

Respectfully submitted,

JEFF GARDNER, Chairman

Report of the Dog Control Study Committee

The Dog Control Study Committee was initiated by the Board of Selectmen in September of 1984 to study and make recommendations on dog control in the Town of Millbury.

In its initial meetings the Dog Control Study Committee has begun the process of looking into by-laws, fines, record keeping, budgets, license fees and public education, in Millbury as well as other towns on a comparable basis. The committee will try to determine the needs of the Town of Millbury and establish priorities for these needs.

The committee hopes to assess all aspects of dog control and forward its recommendations to the Board of Selectmen. The members of the committee are: Kenneth Thompson, Robert Brainard, Judith Taft, George Royal, Forrest Vancor and Paulette Mackoul.

Respectfully submitted,

KENNETH THOMPSON, Chairman

MILLBURY TELEPHONE DIRECTORY

POLICE	865-3521
FIRE	865-3521
EMERGENCY	911

Board of Selectmen — Town Hall	865-4710
Assessment — Assessors	865-4732
Bill and Accounts — Auditor	865-9132
Birth Certificates — Town Clerk	865-9110
Fishing and Hunting Licenses — Town Clerk	865-9110
Marriage Licenses — Town Clerk	865-9110
Dog Licenses — Town Clerk	865-9110
Vital Statistics — Town Clerk	865-9110
Building Permits — Building Inspector — Frank Piscitelli	865-4721
Building Service — Cemetery Commissioner — E. Bernard Plante	865-5496
Civil Defense — Philip J. Day, Director	755-5302
Council on Aging — Asa Waters Mansion	865-9154
District Nurse	865-4373
Dog Officer & Inspector of Animals — George Royal	865-4053
Fire Chief & Forest Fire Warden — Thomas W. Nault	865-4325
Burning Permits	865-4325
or	865-5328
Gas Inspector — Albert West	757-8410
Health Department — Board of Health	865-4721
Head Nurse	865-4373
Sanitary & Percolation Test	865-4721
Library — Millbury Public Library	865-1181
Parks & Playgrounds — Harold "Happy" Erickson	865-3990
Planning Board	865-4754
Plumbing Inspector — Cornelius Lucey	865-5602
Schools — Office of Superintendent	865-9501
Sewerage Department Office	865-9143
Sewerage Treatment Plant	865-3780
Streets — Highway Surveyor	865-4966
Taxes — Town Collector	865-9121
Treasurer	865-9132
Tree Warden — William Berthiaume	865-2890
Veterans Service Agent	865-4743
Water — Massachusetts — American Water Works	865-2656
Weights & Measures — Sealer — F. Joseph Brady	865-2632
Wiring Inspector — Vincent Joseph Cormier	865-3280